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1997

# 1997 ANNUAL TOWN REPORT



TOWN OF WINDHAM, NEW HAMPSHIRE



## TELEPHONE DIRECTORY



## EMERGENCY

## FIRE, POLICE, AMBULANCE

CALL 9-1-1

Poison Control Center-----1 800 562-8236

Department of Motor Vehicles, Windham Office ----- (Driver's Licenses only) ----- 893-9871

Department of Transportation, Division 5 ----- 898-9086

Fire Department ----- Business ----- 434-4907

## HOSPITALS:

Columbia/Parkland Medical Center, Derry, NH ----- 432-1500

Holy Family, Methuen, MA -----1 508 687-0151

Catholic Medical Center, Manchester, NH ----- 668-3545

St. Joseph's, Nashua, NH ----- 882-3000

Lawrence General, Lawrence, MA ----- 1 508 683-4000

Nesmith Library ----- 432-7154

New Hampshire State Police -----1 800 525-5555

Planning &amp; Development/Health Officer ----- Mon. through Fri., 8 am - 4 pm ----- 432-3806

Police Department ----- Business----- 434-5577

Recreation Department ----- 870-9020

Recycling/Transfer Station ----- Tues., 11 am - 7 pm; Weds. - Sat, 8 am - 4 pm ----- 426-5102

Road Agent ----- 432-8415

## SCHOOL DEPARTMENT:

Golden Brook School ----- Grades 1 through 4 ----- 898-9586

Salem High School ----- Grades 9 through 12 ----- 893-7069

Superintendent of Schools ----- 890-3760

Windham Center School ----- Grades 5 and 6 ----- 432-7312

Windham Middle School ----- Grades 7 and 8 ----- 893-2636

Tax Assessor ----- Mon. through Fri., 9 am - 5 pm ----- 434-7530

Tax Collector ----- Mon. through Fri., 9 am - 1 pm, Mon evening 5 pm - 8 pm ----- 432-7731

Town Administrator/Selectmen's Office ----- Mon. through Fri., 9 am - 5 pm ----- 432-7732

-- Fax Number ----- 425-6582

Town Beach ----- 893-6244

Town Clerk ----- Mon., 9 am - 8 pm; Tues. through Fri., 9 am - 5pm ----- 434-5075

Windham Cable TV, WCTV-51 ----- 434-0300

Windham Post Office ----- 898-7491

Windham Senior Citizens ----- 434-2411



# ANNUAL REPORTS

OF THE

OFFICERS, TRUSTEES, AGENTS AND

COMMITTEES OF THE

## TOWN OF WINDHAM

NEW HAMPSHIRE



1997



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## ON THE COVER



### THE NESMITH LIBRARY

Dedicated in 1871, the Town's third public library was instituted rather auspiciously for its time, with the purchase of 741 volumes to be housed in a newly finished anteroom on the Town Hall's second floor. The entire undertaking was funded through a legacy of \$3,000 from Colonel Thomas Nesmith, a native of Windham. The Nesmith Library - a name which referred to the books rather than their quarters - remained in this location for the next twenty-eight years.

In 1898, George W. Armstrong, at the suggestion of one of the New Hampshire Library Commissioners, agreed to donate an as yet un-constructed building to the Town, as a memorial to his ancestors and for the purpose of housing the Nesmith Library. The Armstrong Memorial Building was dedicated in 1899, and the books moved to their new location. At 1,960 square feet, the building was a vast improvement, with separate reading and stack rooms, as well as areas reserved for check-outs and the staff. This original building served the patrons well until the mid-1970's when talk of an addition intensified. In 1980, a 1,328 square foot addition was completed at the rear of the building for use as a children's room. However, as circulation and population continued to escalate, merely seven years passed before discussion once again centered around the lack of available space. The debate continued until 1996, when the voters at Town Meeting approved the construction of a new library. With the dedication on September 28, 1997, the name "Nesmith Library", after more than a century, now referred to an actual facility as opposed to just the collection of books.

Shown in our cover photo courtesy of Mr. Ken Yuszkus, the Nesmith Library, at 11,900 square feet of easily accessible space, is the antithesis of the Armstrong Memorial Building. Items which were stored in the basement of the Armstrong Building for many years have been dusted off and returned to circulation, and ample room remains to increase the number of items available. While designed to be highly functional and efficient, the facility is also an inviting, comfortable place to visit. The atmosphere inside welcomes all varieties of patrons - children to adults and browsers to students - with study carrels and rooms, reference tables, quiet reading areas, well-spaced stacks, and an ideally designed children's area. In the near future, the Library will also provide Internet access, an online catalog, numerous CD-ROM products, and various other online services. The building also provides the Town additional meeting space, with a well-equipped conference room.

And so, from the memorial walkway to the peak of the cupola, the Nesmith Library is the hallmark of the new Town complex, as well as a source of pride for all the individuals who contributed to its realization through time, efforts, donations and perseverance.



## IN REMEMBRANCE



In 1997, the Town of Windham lost four long-time residents. These individuals, whether through their exceptional generosity or volunteerism, contributed much over the years to the government and growth of the Town. Therefore, it is with both pride and sadness that we honor their memories here, in the 1997 Annual Report.

### ANDREW J. GRIFFIN

July 11, 1912 - July 29, 1997

Grantor and namesake of the 36 acre Griffin Park

Owner of Tara Farms, host to innumerable field trips for the children of Windham

### MARY LONG

February 13, 1917 - September 16, 1997

27 year volunteer to the Windham School District Art Program

Member of Friends of the Library of Windham, and recipient of the 1995 Carl Heidenblad Award

### AUGUSTINE J. LAWLOR, JR.

January 14, 1923 - November 4, 1997

Member of Zoning Board of Adjustment, 1973 to 1976

Member of Planning Board, 1977 to 1981

### JOSEPH J. FEDORCHUK

January 7, 1917 - December 31, 1997

Chaplain of American Legion Post 109 and Windham Senior Center

Member of the Nesmith Library Building Committee



★

# TOWN OFFICERS FOR THE YEAR 1997

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## BOARD OF SELECTMEN

RALPH R. WILLIAMS, Chair - 1998

Charles E. McMahon - 1999

Carolyn B. Webber - 1999

Douglass L. Barker - 2000

Margaret M. Crisler - 2000

## TOWN ADMINISTRATOR

DAVID SULLIVAN

## PLANNING & DEVELOPMENT DIRECTOR

ALFRED TURNER, JR.

## MODERATOR

PETER J. GRIFFIN - 1998

## BUILDING INSPECTOR/HEALTH OFFICER

BRUCE A. FLANDERS

## TOWN CLERK

JOAN C. TUCK - 2000

## TOWN SURVEYOR

ROBERT W. THORNDIKE

## TAX COLLECTOR

SANDRA M. CHAMPAGNE - 2000

## DISPOSAL SITE MANAGER

WAYNE F. BAILEY

## TOWN ASSESSOR

MICHAEL J. FEDELE, CAE, C.N.H.A.

## LIBRARY DIRECTOR

MARC A. LANKIN

## TREASURER

ROBERT A. SKINNER - 2000

## ANIMAL CONTROL OFFICER

ALFRED E. SEIFERT

## ROAD AGENT

ROBERT E. DEVLIN - 1999

## DEPUTY ANIMAL CONTROL OFFICER

CHARLES J. BUTTERFIELD

## CHIEF OF POLICE

BRUCE W. MOECKEL

## CABLE TV STUDIO COORDINATOR

LISA SCORGIE-EVARTS, Interim

## FIRE CHIEF/FOREST FIRE WARDEN

HENRY L. LIPE, III

## EMERGENCY MANAGEMENT DIRECTOR

DOUGLASS L. BARKER

## ROCKINGHAM PLANNING COMMISSION

Thomas Case - 2000

Ralph Valentine - 1998

## TRUSTEES OF TRUST FUNDS

MARY T. JOHNSON, Chair - 1999

Dennis Root - 1998

Shirley A. Beaulieu - 2000

## TRUSTEES OF LIBRARY

PATRICIA M. SKINNER, Chair - 1999

Mary P. Durant - 1998

Lucie LaChance - 1998

Joyce Wilt - 1998

Debra Desrosiers - 1999

Wendy Denneen - 2000

Kathryn Ivey - 2000

## TRUSTEES OF CEMETERY

GAIL WEBSTER, Chair - 1999

John X. Doherty - 1998

Jill Moe - 2000

Marcia Levy - Resigned

## SUPERVISORS OF THE CHECKLIST

ROBERT A. SKINNER, Chair - 2002

Mary McPherson - 1998

Gail Webster - 2000

## PLANNING BOARD

BRUCE RICHARDSON, Chair - 1998

John Spinney - 1998

Alan Kachanian - 1999

Thomas Case - 1999

Bernard Rouillard - 2000

Wayne Morris - 2000

Cheryl Yennaco, Alternate - 1999

Charles Sweetser, Alternate - 2000

David Dubay - Alternate - 2000

Margaret M. Crisler, Selectman - 1998

Ralph R. Williams, Alternate Selectman - 1998

## BOARD OF ADJUSTMENT

C. JOHN GATTINELLA, Chair - 2000

Georges Roy - 1998

Chris Doyle - 1999

Anthony Pellegrini - 1999

Robert Gustafson - 2000

Camille Daly, Alternate - 1998

Jack Cartland, Alternate - 1999

## CONSERVATION COMMISSION

TIM ROACHE, Chair - 1998

Doris Mowson - 1998

Nancy Surette - 1998

Renee Solomon - 1999

Pam Skinner - 1999

Gerald Capron - 2000

Russell Wilder - 2000

Bernard Rouillard, Alternate - 1999

## RECREATION COMMITTEE

ROBERT URQUHART, Chair - 1999

Mike Dow - 1998

Cheryl Yennaco - 1999

Rick Hancock - 2000

Francis Farmer - 2000

Dennis Butterfield - 2000

Kathy Rawley, Alternate - 2000

Louise Peltz, Alternate - 2000

Samuel Maranto, Alternate - 2000

Rudy Pivovar, Resigned

## CABLE TV ADVISORY BOARD

MARGARET A. CASE, Chair - 2000

Barbara Coish - 1998

Leo Hart - 1999

Mary Griffin - 1999

Alan Shoemaker - 2000

Robert Coole, Alternate - 2000

Ralph R. Williams, Selectman - 1998

Rocco Ciesco - Resigned

## CAPITAL IMPROVEMENTS COMMITTEE

CHARLES E. MCMAHON, Chair - 1998

Bruce Richardson - 1998

Ronald Coish - 1998

Richard Horrigan - 1998

Wayne Morris - 1998

Brian Carne - 1999

Dick Gumbel - 2000

Ralph Titus - 2000

## HISTORIC DISTRICT COMMISSION

CAROL PYNN, Chair - 1999

Thomas Furlong - 1998

Miriam Stoltz - 1998

Clare M. Todisco - 2000

Wayne Bailey - 2000

Carolyn Webber, Selectman - 1998

Marcia Levy - Resigned



## HIGHWAY SAFETY COMMITTEE

WILLIAM RUSSELL, Chair

Douglass L. Barker  
Henry Lipe, III  
Louis Palermo

Robert Devlin  
Carl Wagner  
John O'Connor

## HISTORICAL COMMITTEE

MARION L. DINSMORE & PATRICIA M. SKINNER, Co-Chairs

Wayne F. Bailey  
Thomas Furlong  
Sally D'Angelo  
George G. Dinsmore, Jr.  
Elizabeth A. Dunn

Peter J. Griffin  
Fred Linnemann  
Carol E. Pynn  
Clare M. Todisco  
Carolyn B. Webber

## GRIFFIN PARK COMMITTEE

RICK HANCOCK, Chair

Ralph Titus  
Louise Peltz  
Dennis Butterfield  
Kathryn Pocklington

Eric Nickerson  
Francis Farmer  
Neil Gallagher  
Jonathan Coish

## TECHNICAL ADVISORY COMMITTEE

j. GROSS, Chair

Dick Gumbel  
Jacques Borcoche  
Mike Notini  
Alan Winsor

Gary Dallas  
Dick Forde  
Jeff Walker  
Margaret M. Crisler, Selectman

## COMMUNITY STEWARDSHIP COMMITTEE

PETER J. GRIFFIN, Chair

Sally D'Angelo  
Tom Case  
Brad Dinsmore  
John Goclowski  
Tony Pellegrini  
Carol Pynn  
Clare Todisco

Margaret A. Case  
Wendy Denneen  
Marion Dinsmore  
Wayne Morris  
Geri Pellegrini  
David Riese  
Ralph "Wil" Williams

Frank Farmer

## JOINT LOSS PROTECTION COMMITTEE

HENRY L. LIPE, III - Chair

Douglass L. Barker, Selectman  
Marc Lankin  
Jay Moltenbrey

Wayne Bailey  
Glenn Record  
Robert Dobson

Frank DeCicco

## FOREST MANAGEMENT COMMITTEE

DAVID SULLIVAN, Chair

Michael Fedele  
Bernard Rouillard

Michael Dow  
Russell Wilder

Stan Levy - Resigned

## EMERGENCY MANAGEMENT COMMITTEE

DOUGLASS L. BARKER, EMD

Henry L. Lipe III, Deputy EMD  
David Sullivan  
Robert Devlin  
Alfred Turner  
Gerald Boucher  
Bruce Moeckel  
Bernard Campbell  
Wayne Bailey

Joan Tuck  
Robert Skinner  
James Bulen, MD  
Joseph Sabato, MD  
Willard Wallace  
Richard Nadeau  
James Robinton  
Renee Santerre

## HOUSING AUTHORITY VICKY MASON, Chair - 1999

Grace Marad - 1998  
Margo Luhrmann - 2000

Denise Ryan - 2001  
Grace Ryan - 2002

## MEETING SCHEDULES

The BOARD OF SELECTMEN will meet every other week on Monday evenings at 7:30 PM at the Town Hall; weekly meetings may be held at the discretion of the Board. Persons interested in meeting with Selectmen on Monday evenings are requested to contact the Town Administrator at 432-7732, no later than 4:00 PM on the Thursday prior to the meeting.

The PLANNING BOARD will meet the First and Third Wednesdays of each month at the Building Department, 4 North Lowell Road, at 8:00 PM. Persons interested in meeting with the Board should contact the Planning Board Secretary at 432-3806 to be placed on the agenda.

The BOARD OF ADJUSTMENT will meet the Second and Fourth Tuesdays of each month at the Building Department, 4 North Lowell Road, at 7:30 PM. Persons interested in meeting with the ZBA should contact the Board of Adjustment Secretary at 432-3806 to be placed on the agenda.

The CONSERVATION COMMISSION will meet the Second and Fourth Thursdays of each month at the Building Department, 4 North Lowell Road, at 8:00 PM. Persons interested in meeting with the Commission should contact the Conservation Commission Secretary at 432-3806 to be placed on the agenda.





# ANNUAL TOWN MEETING



MARCH 11, 1997

The Annual Town Meeting was called to order at 7:00 a.m. by Town Moderator Peter Griffin. Ballots were publicly opened by Town Clerk. Those present included Selectman Dunn, Ballot Clerks, Supervisors/Checklist.

There were 6,411 names on the checklist, 1,745 votes cast.

The following were duly elected and sworn in:

## SELECTMAN for Three Years:

DOUGLASS L. BARKER	900 Votes
MARGARET M. CRISLER	910 Votes
Anthony R. DiFruscia	732 Votes
Robert L. Wright, Jr.	520 Votes

## TOWN CLERK for Three Years:

JOAN C. TUCK	1,438 Votes
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## TAX COLLECTOR for Three Years:

SANDRA M. CHAMPAGNE	1,497 Votes
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## TOWN TREASURER for Three Years:

ROBERT A. SKINNER	1,440 Votes
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## CEMETERY TRUSTEE for Three Years:

MARCIA LEVY	1,414 Votes
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## LIBRARY TRUSTEE for Three Years:

WENDY DENNEEN	1,023 Votes
KATHRYN IVEY	666 Votes
Douglas B. McDonald	469 Votes
Ralph R. Williams	598 Votes

## TRUSTEE/TRUST FUNDS for Three Years:

SHIRLEY BEAULIEU	1,416 Votes
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## ROAD AGENT for Two Years:

ROBERT DEVLIN	1,381 Votes
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## ZONING PETITIONS:

Article #2 -	Petition #1	Yes	840
		NO	875
	Petition #2	Yes	630
		NO	1,032
	Petition #3	Yes	787
		NO	872
	Petition #4	Yes	490
		NO	1,142

## PLANNING BOARD AMENDMENTS:

Article #3 -	Amendment # 1	YES	1,309
		No	265
	Amendment # 2	YES	908
		No	597
	Amendment # 3	YES	1,309
		No	271
	Amendment # 4	YES	1,295
		No	292
	Amendment # 5	YES	1,135
		No	401
	Amendment # 6	YES	1,180
		No	301
	Amendment # 7	YES	1,052
		No	494
	Amendment # 8	YES	1,228
		No	279
	Amendment # 9	YES	1,228
		No	280
	Amendment #10	YES	1,045
		No	430
	Amendment #11	YES	1,119
		No	369
	Amendment #12	YES	1,033
		No	413
	Amendment #13	YES	996
		No	531
	Amendment #14	YES	1,027
		No	498



Meeting recessed until Saturday, March 15th at 9:00 a.m. by Moderator Griffin.

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**MARCH 15**

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Business portion of the Annual Town Meeting was called to order by Moderator Griffin at 9:00 a.m. Colors presented by Wilbur E. Tarbell Post 109. Salute to the flag offered by Nicholas Antonakas and Amy Reagan.

Those present for business portion included Selectmen, Town Clerk, Town Administrator and Town Attorney.

Motion made and seconded to allow non-voters to remain in hall but not participate in discussions. Voted in the **AFFIRMATIVE**.

Motion made and seconded by Selectmen to discuss Article #4, Article #5, and Article #6 together, but vote them separately. Voted in the **AFFIRMATIVE**.

**ARTICLE #5** - Motion made and seconded by Selectmen "To see if the Town will vote to discontinue the Community Center Capital Reserve Fund originally established as a Senior Center Capital Reserve Fund established in 1993 and subsequently changed to the Community Center Capital Reserve Fund in 1994. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund." Voted in the **NEGATIVE**.

**ARTICLE #6** - Motion made and seconded by Selectmen "To see if the Town will vote to discontinue the Central Station Capital Reserve Fund established in 1994. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund." Voted in the **NEGATIVE**.

**ARTICLE #4** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of ONE MILLION THREE HUNDRED THOUSAND AND NO 100THS (\$1,300,000.00) DOLLARS for the purpose of constructing a Police Station Building and purchasing equipment, materials and furnishings of a lasting nature for said construction, said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$1,232,575.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note, with the balance of \$67,425.00 to be raised from taxation, and to take any other action as may be necessary to carry out and complete financing of this project." Explanation of the plans was given by Ed Milan, Chairman of the Building Committee. Additional information given by Sgt. Carl Wagner and Chief Bruce Moeckel.

Motion made and seconded "To keep polls open for two (2) hours." Voted in the **NEGATIVE**.

Recreation award presented to Tom and Margaret Case for their many years of continued service to the Town of Windham.

Good wishes extended to Elizabeth Dunn for her years of service to the Town of Windham.

A very deserving award was given to Marc Lankin, Librarian, as Employee of the Year. Congratulations to you.

A special thanks was extended to Ken Yuszkus for supplying the cover of the Town Report.

Motion made and seconded to pass over Article #7 and Article #8 at this time. Voted in the **AFFIRMATIVE**.

**ARTICLE #9** - Motion made and seconded by Selectmen "To see if the Town will vote to change the purpose of the existing Salt Shed Capital Reserve Fund to the Route 111/Town Complex Capital Reserve Fund." (2/3 vote required) **BALLOT VOTE: YES 91 No 39. 86 needed for passage. Voted in the AFFIRMATIVE.**

**ARTICLE #21** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of TEN THOUSAND (\$10,000) DOLLARS for engineering services relating to the development of a plan for Griffin Park. This will be a non-lapsing account per RSA 32:7, VI and will not lapse for a period of two (2) years."

Motion made and seconded "To request secret ballot." **BALLOT VOTE: YES 93 No 76. Voted in the AFFIRMATIVE.**

Town Administrator David Sullivan presented the Volunteer of the Year Award to Jack Gattinella.

Motion made and seconded "To restrict reconsideration on any article discussed at this time." Voted in the **AFFIRMATIVE**.

**ARTICLE #7** - Motion made and seconded "To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing a new Police Station and to raise and appropriate the sum of SIXTY SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE DOLLARS (\$67,425.) to be placed in this fund." Voted to **TABLE INDEFINITELY**.

**ARTICLE #8** - Motion made and seconded by Selectmen "To see if the Town will authorize the Board of Selectmen to sell the existing police station building either by sealed bid or public auction, to establish a minimum bid amount and to take any other action necessary to carry out this sale." Voted to **DISMISS**.

**ARTICLE #10** - Motion made and seconded by Selectmen "To hear the reports of auditors, agents and other committees heretofore chosen and pass any votes relating thereto." Voted in the **AFFIRMATIVE**.

**ARTICLE #11** - Motion made and seconded "To dispense with the detailed reading of each individual budget and allow people to ask questions on special budgets." Voted in the **AFFIRMATIVE** "To see if the Town will vote to raise and appropriate the sum of FOUR MILLION THREE HUNDRED SIXTY EIGHT THOUSAND SEVEN HUNDRED SIXTY SEVEN (\$4,368,767) for general municipal operations. Said sum does not include special or individual articles addressed."

Town Officers' Salaries	\$ 8,000	Fire Department	\$ 815,375
Administration	222,295	Emergency Management	1,280
Town Clerk Expenses	44,250	Planning & Development	193,643
Tax Collector Expenses	58,845	Town Highway Maintenance	455,000
Election & Registration	3,390	Street Lighting	12,350
Cemeteries	32,600	Solid Waste Disposal	445,155
General Government Buildings	67,380	Health & Human Services	38,651
Appraisal of Properties	53,835	Animal Control	15,660
Searles Building	9,150	General Assistance	52,628
Legal Expenses	42,000	Library	270,355
Retirement	156,400	Recreation	64,400
Insurance	179,560	Senior Center	7,500
Contracted Services	30,000	Cable TV Expenses	37,350
Police Department	897,120	Interest Expenses	
Dispatching	152,595	(TANs)	2,000



**ARTICLE #12** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED SEVENTY-FIVE THOUSAND (\$275,000) DOLLARS to be added to the Health Insurance Expendable Trust Fund; and further to authorize the Town Treasurer to act as Trustee of this fund with the Board of Selectmen serving as the agent to expend." Voted in the **AFFIRMATIVE**.

**ARTICLE #13** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of THIRTY FIVE THOUSAND (\$35,000) DOLLARS to be added to the Property Maintenance Expendable Trust Fund." Voted in the **AFFIRMATIVE**.

**ARTICLE #14** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of THIRTY THOUSAND (\$30,000) DOLLARS to be added to the Earned Time Expendable Trust Fund." Voted in the **AFFIRMATIVE**.

**ARTICLE #15** - Motion made and seconded by Selectmen "To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, meaning that the principle and interest may be appropriated and expended, to be named the Searles School Expendable Trust Fund, for the purpose of repairing, restoring, and managing the use of the Searles School, and to raise and appropriate the sum of TWO THOUSAND DOLLARS (\$2,000) towards this purpose; and furthermore to appoint the Board of Selectmen as agents to expend these funds." Voted in the **AFFIRMATIVE**.

**ARTICLE #16** - Motion made and seconded by Selectmen "To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, meaning that the principle and interest may be appropriated and expended, to be named the Fire Protection Expendable Trust Fund, for the purpose of acquiring fire fighting water supplies, apparatus, and equipment; and furthermore to appoint the Board of Selectmen as agents to expend these funds." Voted in the **AFFIRMATIVE**.

**ARTICLE #17** - Motion made and seconded by Selectmen "To see if the Town will vote to ratify the Fact Finder's Report which resulted out of the negotiation process between the Town and AFSCME Local No. 1801 (Municipal Union) and to see if the Town will vote to raise and appropriate the sum of TWENTY FOUR THOUSAND ONE HUNDRED THIRTY FIVE DOLLARS (\$24,135), representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME to which they are entitled for the fiscal years 1996-1998 under the terms expressed in the Fact Finder's Report. The cost to be paid retroactively for 1996 is \$7,100 and the 1997 cost is \$17,035. Said contract to expire on March 31, 1998 with the additional cost for 1998 to be \$2,400."

**AMENDMENT** - Motion made and seconded to increase \$24,135 to \$28,020; \$7,100 to \$7,775; \$17,035 to \$20,245; and \$2,400 to \$2,900. Town Attorney stated amendment was not in order. Amendment withdrawn.

Main motion voted in the **AFFIRMATIVE**.

**ARTICLE #18** - Motion made and seconded to see if the Town will vote to raise and appropriate the sum of SIXTEEN THOUSAND DOLLARS (\$16,000) to construct a stone wall to replace the existing chain link fence at the Cemetery on the Plain (Ministerial Road) and to authorize the transfer of \$16,000 from the Cemetery Operations Fund for this purpose." Voted in the **AFFIRMATIVE**.

**ARTICLE #19** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of FORTY THOUSAND DOLLARS (\$40,000) for improvements to Town roads. This will be a non-lapsing account per RSA 32:7, VI, and will not lapse for a period of two (2) years." Voted in the **AFFIRMATIVE**.

ARTICLE #20 - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of EIGHTY FIVE THOUSAND DOLLARS (\$85,000) for the purchase of an ambulance for the Fire Department. This will be a non-lapsing account per RSA 32:7, VI, and will not lapse for a period of two (2) years." Voted in the AFFIRMATIVE.

Motion made and seconded "To take Article #32, Article #33, and Article #34 out of order." Voted in the AFFIRMATIVE.

ARTICLE #32 - Motion made and seconded to DISMISS this article. Voted in the NEGATIVE.

ARTICLE #32 - Motion made and seconded by Selectmen "BY PETITION, of Stephen Ruszyk and others. 'To see if the town of Windham shall vote to accept, under RSA 229:1, 'Sawtelle Road' as it currently exists, as a public road.'" Very long discussion held.

Question moved and seconded. Requested hand count - Yes 29 NO 101. Voted in the NEGATIVE.

ARTICLE #33 - Motion made and seconded by Selectmen "BY PETITION, of Gail Webster and other 'To see if the Town will vote that the 'Table' presently at the Nesmith Library remain at the Armstrong Memorial Building when present Library moves to new quarters." Motion made and seconded to DISMISS. Voted in the AFFIRMATIVE.

ARTICLE #34 - Motion made and seconded by Selectmen "BY PETITION, of Gail Webster and others 'To see if the Town will vote that the name 'Windham Town Library' be given to the new library facility when it is dedicated.'"

AMENDMENT - Motion made and seconded "To replace the 'Windham Town Library' with the name 'Nesmith Library'."

AMENDMENT TO AMENDMENT - Motion made and seconded "To name library 'Windham Library' and dedicate one room as the 'Nesmith Reading Room.'" Voted in the NEGATIVE.

Motion made and seconded to accept Article as amended. Voted in the AFFIRMATIVE.

ARTICLE #22 - TO BE VOTED ON BY BALLOT: Motion made and seconded by Selectmen "Shall we modify the elderly exemptions from property tax in the Town of Windham, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$54,000; for a person 75 years of age up to 80 years, \$72,000; for a person 80 years of age or older, \$90,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$23,400 or, if married, a combined net income of less than \$32,400, and own net assets not in excess of \$50,000 excluding the value of the person's residence."

AMENDMENT - Motion made and seconded by Selectmen "To increase \$23,400 to \$23,800; and increase \$32,400 to \$32,800." BALLOT VOTE: YES 81 No 1.

ARTICLE #23 - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of THREE THOUSAND FOUR HUNDRED DOLLARS (\$3,400) for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 1997 to the Land Acquisition Fund in accordance with RSA 36-A:5." Voted in the AFFIRMATIVE.

ARTICLE #24 - Motion made and seconded by Selectmen "In accordance with the Municipal Finance Act, the Town shall raise and appropriate the sums of \$319,300.87 Principal, and \$105,500.37 Interest for payment of Long Term Notes." Voted in the AFFIRMATIVE.



**ARTICLE #25** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of \$21,360 for renovations to the existing Armstrong Building, and authorize the transfer of \$17,911 of the December 31, 1996 fund balance for this purpose, with the balance of \$3,449 to come from general taxation. This will be a non-lapsing account per RSA 32:7, VI, and will not lapse until renovations are completed or for a period of three (3) years, whichever is less." Voted in the **AFFIRMATIVE**.

**ARTICLE #26** - Motion made and seconded by Selectmen "To see if the Town will vote to rescind the \$100,000 unused portion of the land purchase bond authorization in the amount of \$450,000, said authorization having passed at the 1994 Town Meeting on March 12, 1994 under Article #4." Voted in the **AFFIRMATIVE**.

**ARTICLE #27** - Motion made and seconded by Selectmen "To see if the Town will vote to adopt the provisions of RSA 202:4-d authorizing the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided however, that no acceptance of personal property by the library trustees shall be deemed to bind the Town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. And further, to require that prior to the acceptance of any such gift valued at over \$5,000 the public library trustees shall hold a public hearing on the proposed acceptance. Such authority to continue until rescinded as allowed in RSA 202:4-d." Voted in the **AFFIRMATIVE**.

**ARTICLE #28** - Motion made and seconded by Selectmen "To see if the Town will vote to ratify the acceptance of parcels 22-L-77, 22-L-75, and 9-A-1604 which have been donated to the Town."

**AMENDMENT** - Motion made and seconded "To insert after the word Town - for Conservation purposes." Voted in the **AFFIRMATIVE** as amended.

**ARTICLE #29** - Motion made and seconded by Selectmen "To see if the Town will vote to raise and appropriate the sum of \$1 representing the Town's share as an abutter to repair Woodbury Road, from Marblehead Road to the Deer Leap parking area, in accordance with an agreement between the property owners on the road."

**AMENDMENT** - Motion made and seconded "To increase \$1 to \$6,999 to maintain up keep of the road." Voted in the **NEGATIVE**.

**AMENDMENT** - Motion made and seconded "To increase \$1 to \$8,000 and eliminate wording after the word area. Voted in the **AFFIRMATIVE** as amended.

The Town is not accepting Woodbury Road as a public road, and this expense will be a one-time expenditure.

**ARTICLE #30** - Motion made and seconded by Selectmen "To see if the Town will vote to amend the By-laws for the management of Deer Leap Natural Area by inserting the following new paragraph in Section 2:

- j. Rock climbing, scaling, or climbing any vertical areas, with or without the assistance of tools or equipment shall be prohibited except on the "Deer Leap face area."

**AMENDMENT** - Motion made and seconded "To insert the words 'OR REPELLING' after vertical areas."

**AMENDMENT TO AMENDMENT** - Motion made and seconded "To include the words Zig-Zag Rock or Porcupine Ridge." Voted in the **NEGATIVE**.

Voted in the **AFFIRMATIVE** as amended.

Motion made and seconded "To suspend rules to allow another amendment." Voted in the **NEGATIVE**.

**ARTICLE #31** - Motion made and seconded by Selectmen "To see if the Town will vote to authorize the Board of Selectmen to execute a Confirmatory Release Deed to the property known as the Webster Lot, currently a portion of Map 7-A-400 and 7-B-400, acquired by the Town in 1942 and conveyed by its Selectmen in 1948, using a defectively worded conveyance deed." Voted in the **AFFIRMATIVE**.

**ARTICLE #4** - Polls closed with 279 votes cast. Ballot vote was reported as follows: **YES 197** No 82. 2/3 vote, 184 votes needed, Article #4 passes by 12.86 votes.

**ARTICLE #35** - Motion made and seconded "Moderator to establish a study committee to investigate private road problems, especially Sawtelle Road, also to review all regulations and state laws relating to this and make recommendations to the next Town Meeting. Make all town resources available, such as Town Planner, Town Surveyor, Town Attorney, Town Administrator, and Road Agent. Voted in the **AFFIRMATIVE**.

Motion made and seconded "To include CIP plans in future Town Reports." Voted in the **AFFIRMATIVE**.

Motion made and seconded to **ADJOURN**. Meeting **ADJOURNED** at 3:30 P.M.

Respectfully submitted,

**JOAN C. TUCK**  
Town Clerk



# SPECIAL TOWN MEETING



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AUGUST 18, 1997

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The Special Town Meeting was called to order by Moderator Griffin at 7:00 PM at Windham Town Hall. Present included Town Administrator, David Sullivan; Selectmen Margaret Crisler, Douglass Barker, Ralph Williams, Charles McMahon, and Carolyn Webber; Town Clerk, Joan C. Tuck; Director of Planning and Development, Alfred Turner; Board of Supervisors; and Town Attorney, Bernard Campbell.

Moderator Griffin read warrant. Motion made by Selectman Barker, seconded by Selectman McMahon, to allow non-residents to stay in attendance.

ARTICLE #1 - Motion made by Chairman Ralph Williams, seconded by Douglass Barker "To see if the Town will vote, pursuant to RSA 35:15, to name the Board of Selectmen as agents to expend the 'Route 111/Town Complex Capital Reserve Fund' as established under Article #9 of the 1997 Annual Town Meeting held on March 15, 1997."

Meeting was turned over to Director of Planning and Development Turner. Discussion followed stating D.O.T. requirements for the improvement of Route 111 for the construction of the new Police Station, nature of work to be done, cost of traffic lights, and whose responsibility it will be, responsibility of specifications, and time table for later phases of project.

Questions were offered by several residents. Moderator Griffin then called for a vote. Article #1 was voted in the AFFIRMATIVE.

Motion made to RECONSIDER Article #1. There was no second, RECONSIDERATION was dropped.

ARTICLE #2 - Motion made and seconded to observe a moment of silence for Andy Griffin, who passed away on July 29, 1997. Andy was a long time, dedicated resident of Windham.

Being no further business to transact, motion was made and seconded to ADJOURN the Special Town Meeting. Voted in the AFFIRMATIVE at 8:30 PM.

Respectfully submitted,

JOAN C. TUCK  
Town Clerk



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STATEMENT OF

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APPROPRIATIONS AND TAXES ASSESSED

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PURPOSES OF APPROPRIATIONS

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GENERAL GOVERNMENT:

Town Officer's Salaries	\$ 8,000.00
Administration	222,295.00
Town Clerk's Expenses	44,250.00
Tax Collector's Expenses	58,845.00
Election and Registration Expenses	3,390.00
Cemeteries	32,600.00
General Government Buildings	67,380.00
Appraisal of Property	53,835.00
Searles Building	9,150.00
Legal Expenses	42,000.00
Retirement and Pension	156,400.00
Insurance	179,560.00

PUBLIC SAFETY:

Contracted Police Services	30,000.00
Police Department	897,120.00
Dispatching	152,595.00
Fire Department	815,375.00
Emergency Management	1,280.00
Planning & Development	193,643.00

HIGHWAYS, STREETS AND BRIDGES:

Town Maintenance	455,000.00
Street Lighting	12,350.00

SANITATION:

Solid Waste Disposal	445,155.00
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HEALTH:

Health and Human Services	38,651.00
Animal Control	15,660.00

WELFARE:

General Assistance	52,628.00
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CULTURE AND RECREATION:

Library	270,355.00
Recreation	64,400.00
Conservation Commission	3,400.00
Senior Center	7,500.00
Cable TV Expenses	37,350.00

DEBT SERVICE:

Long Term Notes (Principal and Interest)	424,801.24
Interest Expense - Tax Anticipation Notes	2,000.00

**CAPITAL OUTLAY:**

Road Improvements	40,000.00
Ambulance	85,000.00
Police Station Building	1,300,000.00
Renovations to Armstrong Building	21,360.00

**MISCELLANEOUS:**

Trust - Health	275,000.00
Trust - Property	35,000.00
Trust - Earned Time	30,000.00
Trust - Searles	2,000.00

**SPECIAL ARTICLES:**

Municipal Union Contract	24,135.00
Engineering Costs - Griffin Park	10,000.00
Cemetery Wall Repairs	16,000.00
Woodbury Road Agreement	8,000.00

<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 6,643,463.24</b>
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**SOURCES OF REVENUE**


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**TAXES:**

Land Use Change Taxes	\$ 48,000.00
Yield Taxes	1,500.00
Interest and Penalties on Taxes	150,000.00
Other Taxes	7,200.00

**LICENSES, PERMITS AND FEES:**

Business Licenses and Permits	1,360.00
Motor Vehicle Permit Fees	1,325,000.00
Building Permits	80,000.00
Other Licenses, Permits and Fees	62,400.00

**FROM FEDERAL GOVERNMENT:**

Gas Tax Refund and FEMA Grant	6,475.00
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**FROM STATE:**

Shared Revenue	144,656.00
Highway Block Grant	167,962.00
Gas Tax Refund and FEMA Grant	3,000.00
Landfill Grant	106,320.00

**CHARGES FOR SERVICES:**

Income from Departments	250,000.00
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**MISCELLANEOUS REVENUES:**

Interest on Investments	160,000.00
Cable TV Fees	60,295.00
Other (Includes Insurance Refunds)	20,200.00

**INTERFUND OPERATING TRANSFERS IN:**

Income from Trust Funds	16,109.00
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## OTHER FINANCING SOURCES:

Proceeds from Long Term Notes and Bonds  
Fund Balance

1,232,575.00  
250,000.00  
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TOTAL REVENUES AND CREDITS: .

\$ 4,093,052.00

TAX RATE COMPUTATION

Total Town Appropriations  
LESS: Revenues and Credits

\$ 6,643,463.24  
4,093,052.00  
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Net Town Appropriations

\$ 2,550,411.24

School Tax Assessment  
County Tax Assessment

11,787,151.00  
901,709.00  
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Total of Town, School and County

\$15,239,271.24

DEDUCT: Shared Revenue  
ADD: War Service Credits  
ADD: Overlay

- 132,062.00  
50,000.00  
147,835.00  
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PROPERTY TAXES TO BE RAISED:

\$15,305,044.24

TAX RATE - Approved by Tax Commission

\$22.00

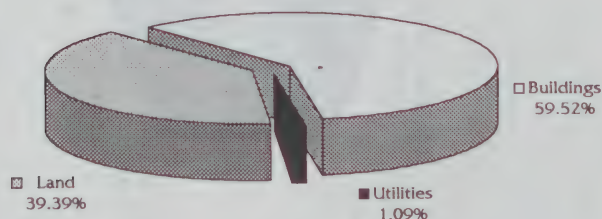




# SUMMARY INVENTORY OF VALUATION



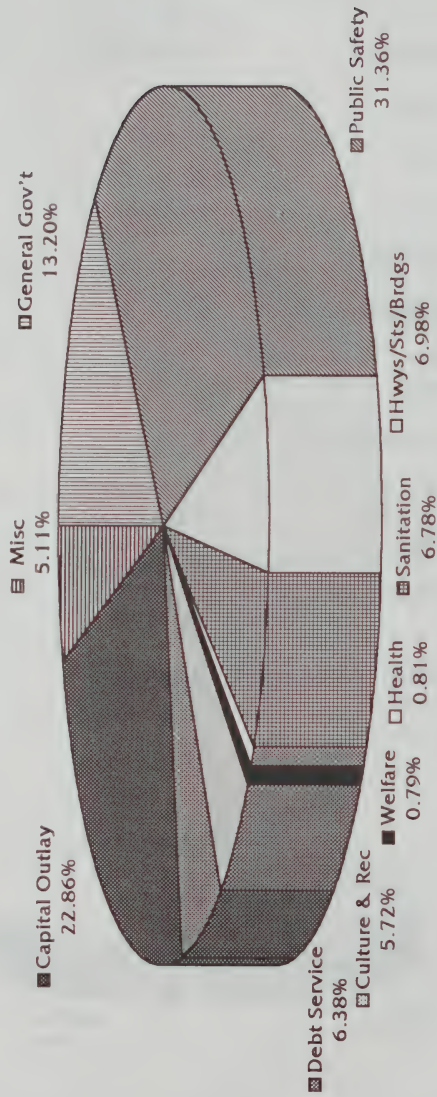
DESCRIPTION OF PROPERTY	1997 VALUATION
VALUE OF LAND ONLY:	
Current Use	\$ 261,850.00
Residential	263,785,200.00
Commercial/Industrial	11,200,600.00
Total of Taxable Land	\$ 275,247,650.00
VALUE OF BUILDINGS ONLY:	
Residential	\$ 384,649,100.00
Commercial/Industrial	31,223,040.00
Total of Taxable Buildings	415,872,140.00
PUBLIC WATER UTILITY (Privately Owned)	1,354,750.00
PUBLIC UTILITIES - Gas	560,000.00
Electric	7,070,300.00
VALUATION BEFORE EXEMPTIONS	\$ 700,104,840.00
Blind Exemptions - 2	\$ 30,000.00
Elderly Exemptions - 68	4,251,000.00
Permanently Disabled - 4	140,000.00
TOTAL AMOUNT OF EXEMPTIONS	\$ 4,421,000.00
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 695,683,840.00



The above chart depicts how the total valuation of the Town is composed.  
The utilities percentage includes both public and privately owned.

# 1997 BUDGET CHART

BASED ON ACTUAL APPROPRIATIONS



The above chart is a representation of the 1997 Budget based upon the actual appropriations and categorized by the various budget sections.

# COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	APPROPRIATIONS FORWARDED FROM 1996	APPROPRIATIONS 1997	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 1997	UNEXPENDED	BALANCES OVERDRAFTS	APPROPRIATIONS FORWARDED TO 1998
GENERAL GOVERNMENT								
Town Officer's Salaries		8,000.00		8,000.00	8,000.00	0.00		
Administration	6,498.00	225,626.00	81.00	232,205.00	228,156.94	4,048.06		
Town Clerk's Expenses		45,539.00		45,539.00	45,342.27	196.73		
Tax Collector's Expenses		60,056.00		60,056.00	41,262.06	18,793.94		
Elections		3,390.00		3,390.00	3,490.92	(100.92)		
Cemetery		32,600.00		32,600.00	29,077.84	3,522.16		
General Gov't Bldgs		67,380.00		67,380.00	81,512.96	(17,466.96)		3,334.00
Appraisal of Property	4,000.00	53,835.00		57,835.00	47,712.45	10,122.55		
Searles School		9,150.00		9,150.00	7,303.70	1,846.30		
Legal Expenses		42,000.00	150.00	42,150.00	43,539.22	(1,389.22)		
PUBLIC SAFETY								
Police Department		898,713.00		898,713.00	886,699.89	12,013.11		
Contracted Police		30,000.00		30,000.00	47,193.22	(17,193.22)		
Dispatching		152,595.00		152,595.00	150,897.94	1,697.06		
Fire Department	1,250.00	818,930.00		820,180.00	779,632.30	36,047.70		4,500.00
Civil Defense		1,280.00		1,280.00	1,295.21	(15.21)		
Planning and Development		197,866.00	85.00	197,951.00	196,348.15	1,602.85		
HIGHWAYS, STREETS, BRIDGES								
Town Maintenance		455,000.00		455,000.00	446,151.75	8,848.25		
Street Lights		12,350.00		12,350.00	12,134.22	215.78		
SANITATION								
Solid Waste Disposal	6,187.00	454,089.00		460,276.00	429,681.71	19,858.29		10,736.00
HEALTH								
Health and Human Services	500.00	38,651.00		39,151.00	38,651.00	500.00		
Animal Control		15,660.00		15,660.00	14,784.82	875.18		
WELFARE								
General Assistance		52,628.00		52,628.00	44,588.22	8,039.78		
CULTURE AND RECREATION								
Library		270,355.00		270,355.00	252,424.00	17,931.00		
Recreation		64,400.00		64,400.00	62,451.16	1,948.84		
Conservation Comm.		3,400.00		3,400.00	3,400.00	0.00		
Senior Center		7,500.00		7,500.00	5,120.76	2,379.24		
Cable TV Expenses		37,350.00		37,350.00	29,092.46	8,257.54		



	APPROPRIATIONS FORWARDED FROM 1996	APPROPRIATIONS 1997	RECEIPTS AND REIMBURSE	TOTAL AMOUNT AVAILABLE	EXPENDITURES 1997	UNEXPENDED	BALANCES OVERDRAFTS	APPROPRIATIONS FORWARDED TO 1998
DEBT SERVICE								
Long Term Notes - P + I		424,801.24	213.70	425,014.94	425,014.83	0.11		
Interest - TANS		2,000.00		2,000.00	0.00	2,000.00		
CAPITAL OUTLAY								
ADA Compliance	800.00			800.00	800.00	0.00		
Ambulance		85,000.00		85,000.00	85,000.00	0.00		
Armstrong Building Renov.		21,360.00		21,360.00	10,500.00			10,860.00
Cemetery Wall Repairs		16,000.00		16,000.00	15,792.00	208.00		
Griffin Park Engineering		10,000.00		10,000.00	20.00	0.00		9,980.00
Library	96,474.00			96,474.00	76,202.93	0.07		20,271.00
Police Station		1,300,000.00		1,300,000.00	1,232,575.00	0.00		67,425.00
Road Improvements	50,000.00	40,000.00		90,000.00	90,000.00	0.00		
Town Complex Infrastructure	125,494.00			125,494.00	123,195.80	0.20		2,298.00
Woodbury Road Improvements		8,000.00		8,000.00	8,000.00	0.00		
Fellows Rd / Rte 111		50,000.00		50,000.00	46,430.00	0.00		3,570.00
OPERATING TRANSFERS OUT								
Capital Reserve Funds				0.00	0.00	0.00		
MISCELLANEOUS								
Retirement		156,400.00		156,400.00	148,315.59	8,084.41		
Insurance		179,560.00		179,560.00	171,987.73	7,572.27		
Refunds and Abatements		147,835.00		147,835.00	172,263.60		(24,428.60)	
Health Trust		275,000.00		275,000.00	275,000.00	0.00		
Property Trust		35,000.00		35,000.00	35,000.00	0.00		
Eamed Time Trust		30,000.00		30,000.00	30,000.00	0.00		
Searles School Trust		2,000.00		2,000.00	2,000.00	0.00		
Donations/Cable Studio			25,000.00	25,000.00	0.00	0.00		25,000.00
Insur Reim/ Cemetery Wall			1,400.00	1,400.00	1,400.00	0.00		
OTHER GOVERNMENTAL DIVISIONS								
School	5,729,614.00	12,473,331.00		18,202,945.00	11,464,270.00	0.00		6,738,675.00
County		901,709.00		901,709.00	901,709.00	0.00		
TOTALS	6,020,817.00	20,216,339.24	26,929.70	26,264,085.94	19,251,421.65	176,609.42	(60,594.13)	6,896,649.00

# TRUSTEE OF TRUST FUNDS REPORT

NAME OF TRUST FUND	PRINCIPAL			INCOME			GRAND TOTAL OF PRINCIPAL & INCOME
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	
CEMETERIES							
Cemetery -on-Hill	1,189.03			1,189.03	0.00	64.86	0.00
Perpetual Care	62,490.00		400.00	62,090.00	1,079.86	3,466.24	1,079.86
Neglected Lots	500.00			500.00	0.00	9.69	0.00
Grapella Park	1,000.00			1,000.00	0.00	54.53	0.00
Martha Clark Fund	2,000.00			2,000.00	0.00	109.06	0.00
Dora Haseltine Fund	500.00			500.00	0.00	12.65	0.00
Cemetery-on-the-Plains	17,574.89			17,574.89	1,310.76	463.72	1,774.48
Cemetery Trustees	0.00			0.00	2,803.55	3,898.23	4,864.00
Maintenance Fund	4,550.00	3,300.00		7,850.00	73.57	272.93	102.59
LIBRARY							
Public Library Fund	3,000.00			3,000.00	0.00	163.59	0.00
Library Books	1,000.00			1,000.00	0.00	54.66	0.00
Armstrong Mem. Fund	1,157.34			1,157.34	423.79	623.91	440.56
SCHOOLS							
Searles School Repairs	0.00			0.00	344.39	8.69	353.08
Eliz. Wilson Fund	1,000.00			1,000.00	0.00	54.53	0.00
School Dist. 2,3,4,6	4,022.00			4,022.00	0.00	219.25	0.00
MINISTERIAL FUNDS	1,989.63			1,989.63	0.00	108.49	0.00
NEEDY PERSONS	1,400.00			1,400.00	3,443.01	122.46	3,565.47
REPAIR TOWN BUILDINGS	1,979.65			1,979.65	0.00	107.93	0.00
IRENE HERBERT SCHLRSHIP	14,075.00			14,075.00	1,046.17	826.12	872.29
CAP. RESERVE FUNDS							
Fire Apparatus	10,000.00			10,000.00	1,003.33	562.39	1,565.72
Library Addition	0.00			0.00	9,115.26	465.90	9,581.16
Community Center	30,000.00			30,000.00	2,202.23	1,645.91	3,848.14
Fire Station	22,000.00			22,000.00	1,173.57	1,184.46	2,358.03
Rte 111 / Town Complex	50,000.00			50,000.00	1,255.70	2,619.78	3,875.48



# SCHEDULE OF TOWN PROPERTY



DESCRIPTION	VALUE
Town Hall, Armstrong Memorial Building & Fire Department (11A-590)	
Land and Buildings	\$ 429,200
Furniture and Equipment, Town Hall	50,000
Furniture and Equipment, Fire Department	285,000
Cable TV Studio, Equipment	20,000
Police Department, Land and Buildings (20D-900)	239,900
Furniture and Equipment	95,000
Highway Department, Land and Buildings (3A-955, 3B-998)	98,400
Equipment	20,000
Water Supply, Land (20D-1000)	163,900
Schools, Lands and Buildings (20D-800, 24F-2000)	8,836,500
All Lands and Buildings Acquired by Tax Collector's Deeds	1,292,800
Land Gifts	507,420
Cemeteries, Building and Equipment (7A-501, 21K-150, 21V-100, 21W-6)	200
Sportsfields (1C-2500A, 21W-6, 22R-900, 24F-5205)	754,800
Disposal Site, Land (25R-300)	75,500
Town Beach, Land and Buildings (21H-1A)	166,800
Searles Building - Land, Buildings, and Contents (18L-525)	329,300
Building Department, Land and Buildings (11C-1300)	119,800
Furniture and Equipment	25,000
Senior Center, Land and Buildings (11C-1200)	121,500
Conservation/Recreation Lands (1C-2500, 25E-10)	364,100
Recycling/Transfer Station, Land and Buildings (11A-201)	537,600
Town Complex, Land and Buildings (16L-100)	1,881,600
Furniture and Equipment, Nesmith Library	350,000
<b>TOTAL</b>	<b>\$ 16,764,320</b>

## TAX COLLECTOR'S DEED

1B-1022	\$ 48,300	11A-634A	31,700	17L-65A	2,500
1B-1025	48,800	13J-95	2,800	17M-46A	2,400
1B-1026	47,700	13K-34A	14,000	19B-701	50,800
1B-1027	48,200	13K-34B	15,400	19B-715	52,200
2A-2	117,000	14B-2350	7,700	20D-1300	7,000
2A-1325	50,600	16C-1	38,500	20D-1300A	4,300
3B-375	7,300	16C-5	3,200	20D-2500	87,500
3B-680	4,600	16F-8A	1,900	20E-350	10,800
3B-850-2	2,300	16L-50	6,100	21V-227A	2,200
7A-625	5,800	16P-501	2,000	21V-255B	14,300
8A-61	3,300	16P-502	1,900	24A-601	6,000
8B-850	122,200	16P-540	2,700	24D-600	6,700
8B-900	120,600	16P-1004	3,200	24E-100	6,500
8B-4100	7,900	16P-1010	2,700	24F-400	7,700
8B-4300	8,400	17I-49	4,700	24G-101	66,800
8B-5800	10,500	17J-100B	14,200	25D-2A	3,200
8B-6000	9,200	17J-110A	15,000	25E-481	2,100
9A-652	2,000	17J-134A	14,100	25R-7010	113,300





# AUDITORS' REPORT



June 12, 1997  
To the Board of Selectmen  
Town of Windham, New Hampshire

We have audited the general purpose financial statements of the Town of Windham, New Hampshire as of and for the year ended December 31, 1996, and have issued our report thereon dated June 12, 1997.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Windham, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Windham, New Hampshire for the year ended December 31, 1996, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal control structure and its operation that we have reported to the management of the Town of Windham, New Hampshire in a separate letter dated June 12, 1997.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record and its distribution is not limited.

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## LETTERS OF CREDIT

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**OBSERVATION:** The Town holds various cash bonds, surety bonds, and letters of credit from local developers. As noted in the previous year's audit, we noted that several letters of credit had expired, and the project had not been completed to Town standards. The total expired letters of credit as of December 31, 1996 is \$54,928. Subsequent to year end, one letter of credit has been renewed and another is in the process of being renewed.

**IMPLICATION:** The Town cannot use expired letters of credit to pay for compliance with Town standards. Consequently, the Town may be liable for the additional cost to complete a project if a valid letter of credit is not available.

**RECOMMENDATION:** We noted that the Treasurer maintains a listing of letters of credit. This listing includes the amount and the expiration date of the letters of credit. We recommend that the Town's Treasurer and the Planning Board set up procedures in which letters of credit are renewed upon expiration in a timely manner. This will reduce the risk that the Town will be liable for the cost to complete a project.

VACHON, CLUKAY & CO., PC



# TOWN CLERK'S REPORT



JANUARY 1 TO DECEMBER 31, 1997

## DEBIT REPORT

Motor Vehicle Permits Issued:	12,309	\$ 1,406,016.00
Dog Licenses Issued:		
1,580 Licenses	\$ 13,664.00	
Less: Fees at \$.50	- 786.00	
	-----	
		12,878.00
		-----
		\$ 1,418,894.00
Income from Dog Officer		5,155.00
Sale of Town Information		4,457.46
Boats		7,179.80
		-----
TOTAL		\$ 1,435,686.26

## CREDIT REPORT

Remittances to Treasurer:		
Motor Vehicle Permits	\$ 1,406,016.00	
Dog Licenses	12,878.00	
Dog Officer	5,155.00	
Total Miscellaneous	4,457.46	
Boats	7,179.80	
	-----	
TOTAL		\$ 1,435,686.26

Respectfully submitted,

JOAN C. TUCK  
Town Clerk





# TAX COLLECTOR'S REPORT



Fiscal Year Ended December 31, 1997

## DEBIT REPORT

	1997	Levies of	Prior
UNCOLLECTED TAXES			
BEGINNING OF YEAR:			
Property Taxes	\$	\$	770,074.84
Land Use Change Taxes			6,350.00
Yield Taxes			175.45
TAXES COMMITTED THIS YEAR:			
Property Taxes	15,249,713.88		
Land Use Change Taxes	99,530.00		
Yield Taxes	837.70		694.65
OVERPAYMENTS:			
Property Taxes	50,938.68		1,001.78
INTEREST COLLECTED ON DELINQUENT TAXES:	12,478.16		34,232.81
COLLECTED PENALTIES/FEES	313.50		3,885.25
	-----		-----
TOTAL DEBITS	\$ 15,413,811.92	\$	816,414.78

## CREDIT REPORT

REMITTED TO TREASURER:		
Property Taxes	\$ 14,577,908.40	\$ 697,946.02
Land Use Change Taxes	67,030.00	6,350.00
Yield Taxes	837.70	813.98
Interest	12,478.16	34,232.81
Penalties/Fees	313.50	3,885.25
Overpayments/Refunds	50,938.68	1,001.78
ABATEMENTS MADE:		
Property Taxes	17,393.20	72,128.92
UNCOLLECTED TAXES END OF YEAR:		
Property Taxes	654,412.28	
Land Use Change Taxes	32,500.00	
Yield Taxes		56.12
	-----	-----
TOTAL CREDITS	\$ 15,413,881.92	\$ 816,414.88

## SUMMARY OF TAX SALE/LIEN ACCOUNTS

### DEBIT REPORT

	Levies of 1996	Levies of 1995	Levies of Prior
UNREDEEMED LIENS:			
Balance Beginning of Year	\$	\$ 263,864.56	\$ 230,938.57
LIENS EXECUTED:			
During Fiscal Year	217,150.05		
INTEREST & COSTS:			
Collected After Execution	6,734.94	25,933.85	34,781.70
	-----	-----	-----
TOTAL DEBITS	\$ 223,884.99	\$ 289,798.41	\$ 265,720.27

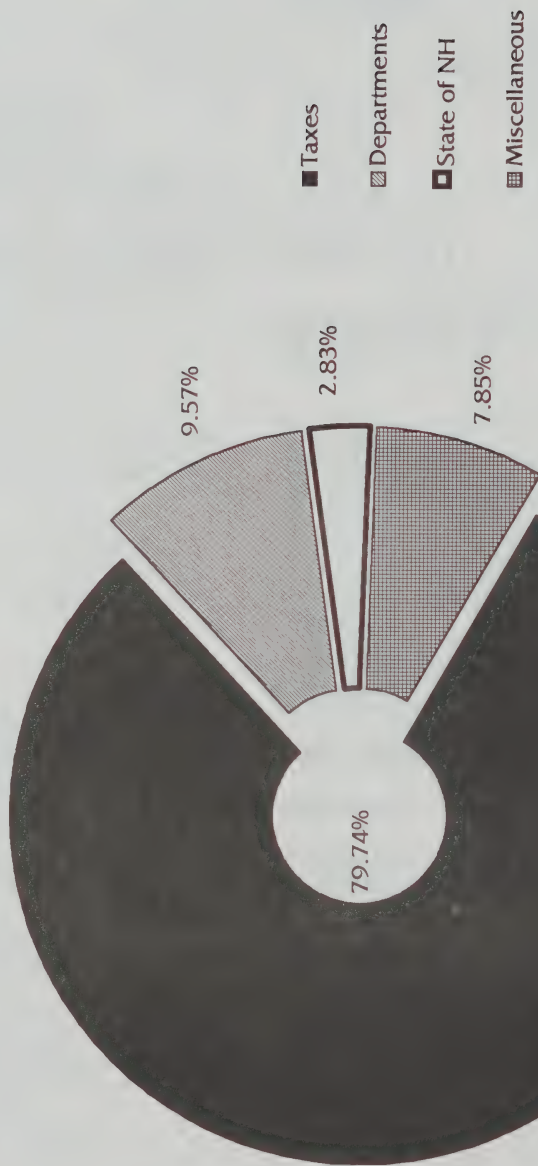
### CREDIT REPORT

REMITTANCE TO TREASURER:			
Redemptions	\$ 79,737.39	\$ 130,684.88	\$ 96,952.28
Interest/Costs	6,734.94	25,933.85	34,781.70
ABATEMENTS OF UNREDEEMED TAXES:		67,516.82	124,599.26
LIENS DEEDED TO MUNICIPALITY:	2,795.05	2,727.80	814.37
UNREDEEMED LIENS:			
Balance End of Year	134,617.61	62,935.06	8,572.66
	-----	-----	-----
TOTAL CREDITS	\$ 223,884.99	\$ 289,798.41	\$ 265,720.27

Respectfully submitted,

SANDRA CHAMPAGNE  
Tax Collector

# WHERE THE FUNDS CAME FROM







# TREASURER'S REPORT



## GENERAL OPERATIONS FUND:

Balance on January 1, 1997 \$ 5,783,233.89

## SOURCES OF REVENUE:

### Town Departments:

Tax Collector	
1997 Tax Warrants	\$ 14,688,531.33
Prior Tax Warrants	1,126,133.99

Town Clerk	1,435,686.26
Building Department	170,345.48
Transfer Station	69,549.83
Selectmen's Office	51,841.62
Police Department	64,069.85
Fire Department	84,883.84
Recreation Department	22,100.45

17,713,142.65

### State of New Hampshire:

Revenue Sharing	\$ 174,158.67
Highway Block Grant	167,961.75
Other	219,701.94

561,822.36

### Miscellaneous Revenues:

Interest on Deposits	\$ 214,945.80
Cable TV Franchise Fees	60,294.58
Cable Donation	25,000.00
Bond Proceeds - Police Station	1,232,575.18
Other	25,040.83

1,557,856.39

1997 REVENUES \$ 19,832,821.40

TOTAL FUNDS AVAILABLE \$ 25,616,055.29

Less: Disbursements per Selectmen's Warrants/School District Requests 19,482,275.12

Balance on December 31, 1997 \$ 6,133,780.17

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CONSERVATION COMMISSION - LAND PURCHASE FUND

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Balance on January 1, 1997	\$ 50,436.70
Sources of Revenue:	
Income	15,396.00
Interest	2,510.97
Disbursements	- 3,622.50
	-----
Balance on December 31, 1997	\$ 64,721.17

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CEMETERY LAND FUND

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Balance on January 1, 1997	\$ 45,541.81
Sources of Revenue:	
Income	3,300.00
Interest	1,943.92
Disbursements	- 1,194.00
	-----
Balance of December 31, 1997	\$ 49,591.73

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LAW ENFORCEMENT FUND

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Balance on January 1, 1997	\$ 449.02
	-----
Balance on December 31, 1997	\$ 449.02

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ROAD BOND FUND

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Balance on January 1, 1997	\$ 6,944.28
Sources of Revenue:	
Income	100.00
Interest	176.37
	-----
Balance on December 31, 1997	\$ 7,220.65

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EXPENDABLE HEALTH TRUST FUND

---

Balance on January 1, 1997	\$ 262,441.59
Sources of Revenue:	
Income	303,540.53
Interest	21,445.94
Disbursements (Includes CD's)	- 263,480.91
	-----
Balance on December 31, 1997	\$ 323,947.15

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PROPERTY MAINTENANCE TRUST FUND

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Balance on January 1, 1997	\$ 8,211.07
Sources of Revenue:	
Income	35,000.00
Interest	958.42
Disbursements	- 30,570.37
	-----
Balance on December 31, 1997	\$ 13,599.12

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EARNED TIME TRUST FUND

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Balance on January 1, 1997	\$ 576.20
Sources of Revenue:	
Income	30,000.00
Interest	796.51
	-----
Balance on December 31, 1997	\$ 31,372.71

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SEARLES SCHOOL EXPENDABLE TRUST

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Balance on January 1, 1997	\$ 0.00
Sources of Revenue:	
Income	4,725.00
Interest	33.97
Disbursements	1,525.75
	-----
Balance on December 31, 1997	\$ 3,233.22

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DEVELOPER PERFORMANCE BONDS

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As of December 31, 1997, the following Bonds are held for the completion of Projects approved by the Planning Board:

Bayberry Road (Cay Corp) - Site work	\$ 25,863.74
Lancaster/Karen Rd (Elm Resources) - Construction	13,273.98
Greenway & Floral Rds (Greenway Realty) - Construction	17,230.28
Camelot Rd (Fred Ramey) - Construction	40,122.00
Easy St (Ed Cooper) - Construction	22,282.47
Nottingham Rd (Robert Yennaco) - Construction	18,174.00
Nottingham Rd (Ashwood Homes) - Construction	52,476.00
Nottingham Rd (Harvey Construction) - Construction	42,400.00
Washington Rd (Ron Coish) - Maintenance	8,425.00
Coachman Rd (Coachman Designs) - Construction	3,750.00
D & S Builders - Bounds	100.00
Hawthorne & Chestnut Rds (Eric Nickerson) - Construction	41,428.00
Crestwood Rd (Eric Nickerson) - Construction	13,500.00



Bradford Rd (Cuoco Cormier) - Construction	15,000.00
Longmeadow Rd (Dean Smith) - Construction	12,080.00
Commons (Indian Rock Rd) - Lot bounds	300.00
Floral Rd (Barton Hope) - Construction	30,461.00
Waterhouse Subdivision - Bounds	500.00
Cochran Farm (Ron Coish) - Construction	1,320.00
Stoneyke Rd (Steve Allen) - Construction	29,280.00
Common Man (Alex Ray) - Site work	6,000.00
Langdon & Range Rds (D & S Builders) - Improvements	2,000.00
Mitchell Pond Estates - Construction	62,044.60
Beacon Hill Rd (Robert Yennaco) - Site work	1,000.00
Cochran Farm Rd (Ron Coish)	18,000.00
Newfound Rd (Ron Coish) - Construction	61,764.00
Camelot/Aberdeen Rd (Fred Ramey) - Construction	40,122.00
Wall St/International Rd - Construction	28,000.00
Roulston Rd (Eric Nickerson) - Off site	7,560.00
Stonehedge Rd (Eric Nickerson) - Maintenance	25,500.00
Coventry Rd	196,404.00
Westchester Rd	17,040.00
Thompson Subdivision	600.00
Candlewood Rd	50,422.00
 Harron Communications - Performance Bond	 50,000.00
	-----
	\$ 954,423.07

Respectfully submitted,

ROBERT A. SKINNER  
Town Treasurer

# WINDHAM EXPENDABLE HEALTH TRUST FUND

## DISBURSEMENTS

MONTH	INCOME	INSURANCE TRUST	CLAIMS	ADMINISTRATION	RENEWAL	INTEREST	BALANCE
January	101,916.46	16,889.09	6,092.03	208.00	-	-	12,441.59
February	2,462.90	16,636.18	3,578.52	204.00	-	4,456.44	95,625.37
March	2,294.44	15,321.64	7,585.58	-	-	173.52	77,843.09
April	2,660.44	15,613.76	9,120.99	-	-	156.15	57,386.46
May	2,180.44	15,964.30	6,800.94	600.00	-	2,628.72	37,940.87
June	277,220.18	15,964.30	11,522.83	200.00	-	796.64	17,552.71
July	2,458.93	16,256.43	5,377.58	228.49	-	4,570.91	271,656.67
August	2,678.44	15,759.82	5,510.31	292.12	-	1,295.09	253,548.19
September	2,386.06	15,862.06	3,550.64	200.00	-	1,443.29	96,107.67
October	2,434.06	15,862.06	3,610.86	204.00	-	1,506.21	80,387.24
November	1,904.06	15,862.06	3,675.93	208.00	-	1,521.01	64,665.39
December	2,944.12	16,066.54	1,843.86	208.00	600.00	1,443.05	48,266.51
						1,454.91	33,947.15
	403,540.53	192,058.24	68,270.07	2,552.61	600.00	21,445.94	

## SUMMARY

Beginning Balance	12,441.59	CD #46682 \$100000 due 1/18/96 Renewed
Contributions	403,540.53	CD #46682 \$100000 due 4/17/96 Renewed
Interest	21,445.94	CD #46682 \$100000 due 10/17/96 Renewed
Total Income	437,428.06	CD #46682 \$100000 due 12/17/96 Renewed
Disbursements	263,480.92	CD #46682 \$100000 due 1/15/97 Cashed
Less CD Purchased	140,000.00	CD #401462027 \$140000 due 08/14/98
Total Disbursements	403,480.92	CD #9900047931 \$150000 due 07/14/98
Ending Cash Balance	33,947.14	



# STATEMENT OF BONDED INDEBTEDNESS



Amt of Original Issue - \$1,769,658.00  
 Date of Issue - July, 1989  
 Purpose - Recycling/Transfer Station

Date Payable - August 15, each year  
 Rate - 4.75% variable cap 8.0%  
 Payable at - First Essex Bank

Year	Principal	Interest	Annual Payment	Balance
				357,902.61
1997	119,300.87	17,000.37	136,301.24	238,601.74
1998	119,300.87	11,333.58	130,634.45	119,300.87
1999	119,300.87	5,666.79	124,967.66	0.00
Totals	357,902.61	34,895.50	392,798.00	

Amt of Original Issue - \$350,000.00  
 Date of Issue - April, 194  
 Purpose - 52 +/- acres, Rte 111

Date Payable - April 22, each year  
 Rate - 5.00% fixed  
 Payable at - First Essex Bank

Year	Principal	Interest	Annual Payment	Balance
				210,000.00
1997	70,000.00	10,500.00	80,500.00	140,000.00
1998	70,000.00	7,000.00	77,000.00	70,000.00
1999	70,000.00	3,500.00	73,500.00	0.00
Totals	210,000.00	17,500.00	227,500.00	

Amt of Original Issue - \$1,300,000.00  
 Date of Issue - November, 1996  
 Purpose - New Library

Date Payable - November 22, each year  
 Rate - 6.00% fixed  
 Payable at - First Essex Bank

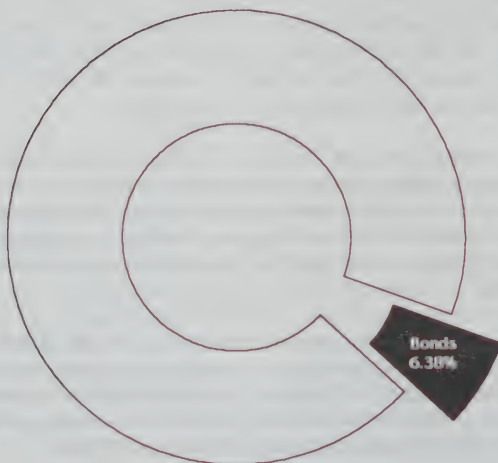
Year	Principal	Interest	Annual Payment	Balance
				1,300,000.00
1997	130,000.00	78,000.00	208,000.00	1,170,000.00
1998	130,000.00	70,200.00	200,200.00	1,040,000.00
1999	130,000.00	62,400.00	192,400.00	910,000.00
2000	130,000.00	54,600.00	184,600.00	780,000.00
2001	130,000.00	46,800.00	176,800.00	650,000.00
2002	130,000.00	39,000.00	169,000.00	520,000.00
2003	130,000.00	31,200.00	161,200.00	390,000.00
2004	130,000.00	23,400.00	153,400.00	260,000.00
2005	130,000.00	15,600.00	145,600.00	130,000.00
2006	130,000.00	7,800.00	137,800.00	0.00
Totals	1,300,000.00	429,000.00	1,729,000.00	



Amt of Original Issue - \$1,232,575.00  
 Date of Issue - November, 1996  
 Purpose - New Police Station

Date Payable - November 22, each year  
 Rate - 6.00% fixed  
 Payable at - First Essex Bank

Year	Principal	Interest	Annual Payment	Balance
				1,232,575.00
1998	123,257.50	73,954.50	197,212.00	1,109,317.50
1999	123,257.50	66,559.05	189,816.55	986,060.00
2000	123,257.50	59,163.60	182,421.10	862,802.50
2001	123,257.50	51,768.15	175,025.65	739,545.00
2002	123,257.50	44,372.70	167,630.20	616,287.50
2003	123,257.50	36,977.25	160,234.75	493,030.00
2004	123,257.50	29,581.80	152,839.30	369,772.50
2005	123,257.50	22,186.35	145,443.85	246,515.00
2006	123,257.50	14,790.90	138,048.40	123,257.50
2007	123,257.50	7,395.45	130,652.95	0.00
Totals	1,232,575.00	406,749.75	1,639,324.75	



The above chart displays that portion of the 1997 budget represented by debt service.



## BOARD OF SELECTMEN'S REPORT



We, the Board of Selectmen, along with the Town Administrator, are pleased to submit our annual report for 1997. This past year was a busy one, not only for the Selectmen, but for all of the departments, committees, and boards. Each group has submitted their own annual report which outlines their accomplishments over the past year, so ours will focus on the overall accomplishments of the Town, leaving the details to those individual reports.

### NEW TOWN COMPLEX

Without a doubt, the most gratifying accomplishment for the Town was the coming to life of the new Town Complex. The dream of many, with the dedication of untold hours of energy from contractors and volunteers, began to take shape. The Nesmith Library, the centerpiece of the new complex, was opened and dedicated during a moving ceremony on August 28, 1997. The new Library allows the residents to read, browse and meet in a modern and functional facility. As part of the dedication ceremonies, Windham's new Community Band made their debut to an appreciative audience. The band has grown to well over forty (40) members, and has performed at various functions and participated in several parades in its early existence. Fellows Road was opened and dedicated to long-time residents Dick and Barbara Fellows on October 27, 1997. The road serves as the entryway to the Library, as well as the other municipal buildings which will be constructed as part of the Complex.

At the March Town Meeting, voters gave approval to build a new Police Station as the second building to be constructed in the complex. The new station is scheduled for completion in April of 1998, and will provide our Police Department with needed space and equipment, and which should serve the community for the foreseeable future. The project is being constructed using the Construction Management approach under the careful scrutiny of the Police Station Building Committee. Along with the project architect, Landry Associates, and the Construction Manager, Wrenn Associates, the Committee has worked countless hours to develop the plans for the building, and are now successfully overseeing its construction.

As the Police Station is being built, the Town is working on developing the plans for a new Fire Station. The Selectmen appointed a committee, similar to the Police Station Building Committee, to research the Town's needs and formulate a design for the new station. Dick Landry, principle of Landry Associates and a resident of Windham, has once again volunteered his expertise to assist the Committee with the schematic designs, which will be presented to the 1999 Town Meeting for construction approval.

While work proceeds on new facilities, we have not forgotten the buildings in the Town's Historic Center. The Board appointed a Re-Use Committee to design and oversee the renovations to the Armstrong Building. This building will house The Windham Town Museum, Memorial Meeting Room and the Windham Cable Studio facilities. Renovation work is proceeding on schedule, and the building should be ready for use in February / March of 1998.

### SEARLES SCHOOL AND CHAPEL

During 1997, the Searles School facility continued to be renovated by the Historic Committee, with the main task accomplished being the removal of the partitions in the right-hand room. The building has been rented out on several occasions, and the rental income placed in a trust fund. Members of the Historic Committee are planning a more aggressive marketing campaign in 1998 to increase use and income levels.

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## PROPERTY MAINTENANCE TRUST

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In 1997, the Property Trust funds were used to complete a number of much needed maintenance projects to the Town Hall. The old windows, some of which may have been original, were replaced with wood windows using a single thermal pane of glass. The new windows have the look of the old, but are highly energy efficient and free of drafts. We have saved several of the original windows from the building, and are storing them in the Searles School. When the new Historic Museum is opened, we hope to place one of these windows on display, complete with its single panes of wavy glass.

Once the windows were installed, the building was scraped, primed and painted, including the shutters. Through the efforts of Michael Blundell, a local Eagle Scout, we now have shutters on all of the windows. Michael, as his Eagle Scout project, constructed thirteen (13) new, wood shutters to match the existing shutters. His workmanship and enthusiasm for the project show in the results of his efforts, as the shutters are truly a piece of art and beauty.

Our periodic tours of all Town facilities, both buildings and sports fields, were conducted and continue to document the need for an aggressive maintenance program. Some of the projects that will need to be considered in the 1998 budget are repairs to the Town Hall roof, and once the cable trailer is removed, the regrading and repaving of the parking area in front of and to the side of the Town Hall and Armstrong Building. As additional buildings and fields are added to our inventory, we must remain ever cognizant of the need to have a comprehensive maintenance plan to preserve and maintain our assets.

With the construction of new buildings, we have found that contracting out for cleaning and maintenance services is no longer financially prudent. Based on the cost to contract out these services, we can hire both a full time and part time individual (a total of 60 hours, with benefits) for about the same amount it costs for approximately forty (40) hours of work under the contracted basis. Given the additional hours available, as well as the benefits of having more direct control over the hours of work and supervision, we have developed our 1998 budget based on hiring custodial staff and terminating the contracted service.

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## GRIFFIN PARK

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The Griffin Park Committee worked very diligently to design a development plan for Griffin Park. In October, the Committee completed its final charge when it presented the completed plans to the Board of Selectmen. The design includes not only several sports fields and activities, but also ample open space and natural areas for individuals of all ages to use and enjoy. The Town is requesting \$500,000 at the 1998 Town Meeting for the development of Griffin Park's Phase One, which includes site work and site preparation to develop the base from which all the fields will be built. The Committee is working hard to obtain the services of the Army National Guard to assist in this phase with some of the base site preparations. No doubt the development of the Park's plan has been an exciting venture, and the Committee is to be commended for their efforts and dedication to the project. The results of their labors will be more fully realized as the Park is developed and the community is able to enjoy the fruits of their efforts. On a sad note, 1997 also marked the end of the life of the man for whom Griffin Park is named as the town mourned the loss of Andrew Griffin. We are hopeful and confident that the final plans for Griffin Park would have made Andy proud, and that as it is developed the people, both young and old alike, will enjoy using the Park as much as he loved working it as a farm.

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## NEGOTIATIONS

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As in past years, 1997 was a busy one at the collective bargaining table. Throughout the year we negotiated with all three of our unions, as well as being involved with the mediation and fact-finding phases for the 1997-1998 Police Union contract.



As we proceed to the 1998 Town Meeting, we are happy to report that we have reached agreement with our Fire Union for the years 1998-2000, and our Municipal Union for 1998-1999. These contracts will be submitted to the Town Meeting for approval. Each tentative agreement includes issues that were requested by the unions, as well as others requested by the Town. The Board feels these agreements are worthy of the voters support, and encourage your approval. In terms of the Police Union, the 1997-1998 contract was submitted to fact-finding. The results of the fact- finders report have been supported by both the Town and union, and again the Board urges approval at the upcoming Town Meeting. We are still negotiating with the Police Union for the 1998-1999 contract, and are presently awaiting a date for the fact-finding phase of these negotiations.

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## PERSONNEL

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In November, Bill Wallace, our Deputy Fire Chief, retired after thirty-one (31) years of dedicated service to our community. Bill's years of service ranks up there as one the longer ones in the Town's history. It is never easy to retire from a profession that one has dedicated himself to for so many years. It is even more difficult when the retirement is due to an unfortunate injury sustained on the job. On behalf of the entire Town, we wish Bill well in his retirement, and are encouraged that he will continue to serve the Town as a volunteer on the Emergency Management Planning Committee. His extensive experience in fire service will certainly be an asset to the Committee.

With retirement comes recruitment. The Fire Chief and Town Administrator have spent numerous hours working with Dr. Joe Sabato to select a group of candidates to attend a two-day assessment center. Once the results are received from this process, these three individuals will work with a Selectmen and two members of the Fire Department to further pare down the list of candidates for the position. The final selection will be submitted to the Board of Selectmen sometime in March, and it is our hope that the individual will be on board by mid-April.

Lisa Evarts, a former Windham Cable TV coordinator, agreed to work as a part-time, contract coordinator for us during 1997. Once our new cable facilities are operational, we hope to hire a full-time coordinator.

The Fire Department also welcomed Scott Savard as a new full-time firefighter, filling the position authorized at the 1997 Town Meeting. Scott served the community as a Call Firefighter for several years, and will be an asset to the department.

As the community continues to grow and the demand for Town services increases, we find ourselves in need of hiring additional personnel. Our 1998 budget reflects this need, and includes three (3) part-time positions; one (1) for a Fire Department secretary, one (1) for an Assistant Town Clerk, and one (1) for a part-time custodian position. In addition to these, the Library is requesting additional assistance as well.

At Town Meeting, we presented the Employee of the Year Award to Marc Lankin, Library Director, in recognition of his efforts in bringing the new Library to a reality. The Board also recognized C. John (Jack) Gattinella with the Volunteer of the Year Award for giving of his time and energies for so many years as a member of the Zoning Board and other Town committees. Finally, we are proud that the New Hampshire Municipal Association recognized Ronald Coish by presenting him with one of its State "Volunteer of the Year Awards" at the Association's annual conference in November. Ron has served the community for several years in various capacities, including his work with the Planning Board, Capital Improvements Committee and various Building Committees, most recently the Police and Fire Building Committees. On behalf of the entire community, we once again extend our appreciation and congratulations to all three of these individuals for all their efforts on behalf of our community. They are an example of the fine employees and volunteers that work for the Town and are richly deserving of their awards.

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## EQUIPMENT PURCHASES

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Once again, the Town was active in enhancing its technical capabilities over the last twelve months. With the assistance and advice of our Technical Advisory Committee, we have relocated our public safety radio communications equipment to the tower located on Jenny's Hill in hopes of providing better communications capabilities for both our Fire and Police departments. The system has enhanced our radio communications, but there still exist some areas of Town where the communications from our portable radios to the dispatch center is not sufficient due to the peaks and valleys. We have included funds in our 1998 budget for the installation of satellite receivers in two areas of Town to eliminate these "gaps" in radio coverage. This system, known in the business as a "voting system" should help to further enhance our capabilities, although more receivers may need to be added in future years.

The other major item which we have planned in the 1998 budget is a centralized phone system for the Town buildings. This system will not only save money on our phone connection charges but, more importantly, provide our departments with inter-office communication abilities and upgrade some of the older systems in Town. Again working with the Technical Committee, we feel that this system is a prudent investment for the community.

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## HEALTH INSURANCE

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The fourth year of our partial self-funding program once again showed strong results. At the end of 1997, the balance of the Health Trust Fund Account amounted to \$318,266. This represents an average of over \$79,567 in annual savings, which allows the Town to maintain the current budget level for health insurance, while our employees retain all of the benefits offered in the previous, more expensive plans. Based on the trend over the past four (4) years, we expect to be able to keep the yearly appropriation of \$275,000 until the year 2000, at which time we may need to re-address the funding amount. To date, this "cap" has saved the town \$182,000 in avoided premium costs. Beginning in April of 1998, all employees, with the exception of the Police Union who are still negotiating, will contribute an additional \$2/week towards their health benefits. This change will add over \$5,000 to the trust on an annual basis.

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## TOWN WEB SITE

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The Town of Windham has entered the world of the Internet and has its own web page. Early in the year, the Town had an unofficial web page maintained by Tom Case and Jeff Comeau which served as inspiration for the Town to support the operation of an official site. Through the efforts of the Technical Advisory Committee, and particularly Dick Forde, we now have an official page at [www.town.windham.nh.us](http://www.town.windham.nh.us), where information about the Town can be found. Dick has taken on the task of web master, and is always looking for materials to put on the page. If you have an idea, let Dick know.

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## WATER SUPPLY

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For several weeks over the past year, the Board met with the Planning Board and Chief Hank Lipe to discuss the water supply needs of the community. Specifically; how we are going to get water to both the existing, as well as new developments, and who was going to pay the cost of installing such things as water cisterns. As we ended the year, we had agreed to establish a committee consisting of the Fire Chief, the Planning Director, a member of the Selectmen, and two members of the Planning Board to study all of these issues and report back their recommendations.



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## BUDGET AND TAXES

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Over the last three (3) years, the Town has been fortunate to have been able to maintain a level tax rate, made possible by the efforts our department heads and committees who have worked within the revenue growth of the community. As the Board prepares the budget for presentation at the 1998 Town Meeting, we are faced with a high number of unusually difficult decisions due to the growth of the Town and pressures to provide an expansion of services. Our Town Administrator has submitted a budget to the Board in which he has supported and recommended increases he feels are necessary if our Town government is to continue to serve you in the way and at the levels you are requesting. We are mindful of the need to keep our tax rate stable, but the needs of our departments for new technology and, in a few cases additions to staff, are the realities we live with. Saying "no" to department heads and committees requesting new staff and expanded programs cannot continue indefinitely if we are to keep up with the growing demands of development not only in terms of essential services, but also in the programs we offer to our residents.

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## IN CONCLUSION

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As we enter 1998, the Board would like to express our appreciation to everyone who makes Windham the nice place it is to live and raise our families. To our employees, we express our thanks for their hard work and dedication which has resulted in another productive and successful year. To the volunteers who serve on the numerous boards and committees, or simply lend a hand as time may allow, we express our gratitude for their time and energies to keep our boards and committees involved and active. And finally, to the residents of Windham, we express our appreciation for your support, input, and patience as all of us who represent and serve you strive to provide you what you have come to expect and deserve.

We are aware that the next year will be full of new challenges and decisions that may not always be easy to make. Finding ways to work more effectively and solve several major growth related problems will be high on the Board's agenda for the ensuing year. Coupled with this will be finding the means to provide the residents of Windham the quality and high level of services and programs they are requesting, while remaining firm in our commitment to act fiscally responsive.

In closing, we once again thank you for your support and encourage everyone to get involved. Remember that we are your government and are available to assist you in any way we can.

Respectfully submitted,

RALPH R. WILLIAMS, Chairman  
DOUGLASS L. BARKER  
CHARLES E. MCMAHON  
CAROLYN B. WEBBER  
MARGARET M. CRISLER  
Board of Selectmen

DAVID SULLIVAN  
Town Administrator





# POLICE DEPARTMENT REPORT



First and foremost, I wish to thank the residents of Windham for your support at this year's Town Meeting in approving the bond issue for the construction of a new Police Station. Construction began in September, and as we approach the 1998 Town Meeting, the station will be near completion.

Extensive hours and work by members of the Police Department and Police Station Building Committee have gone into the building's design. Our situation is unique, in that our architect, Richard Landry of Landry Architects in Salem, and our construction manager, Sy Wrenn of Wrenn Associates in Merrimack, are Windham residents and share a personal interest in this project. I would like take this opportunity to thank all involved for their time and efforts in making this project a reality.

The computer system, now in its third year, is performing well. Reports and incidents are being logged in by the officers, and we are hoping to enhance the Dispatch center in the coming year. The Technical Advisory Committee has been extremely helpful in assisting us throughout the year and during the budget season, and their input and help is greatly appreciated.

We have had numerous inquiries from residents regarding which emergency telephone number they should be utilizing. Since the inception of the 9-1-1 system, which is routed through the E911 headquarters in Concord, the Police Department has maintained the original, 432-2278 emergency number, which is answered by Dispatch directly. Residents, therefore, have the option of dialing in on either number in the event of an emergency. All NON-emergency calls, however, should be placed to the 434-5577 number only.

Complaints of suspicious vehicles/persons have increased 54.8%, accidents by 17%, alarms by 4%, and sexual assaults/abuse by 111%. We experienced a reduction in civil complaints of 56%, domestics of 9%, and harassment calls of 219%. Overall, the total number of calls in 1997 increased by 4.4%.

I would like to thank the officers and staff of the Police Department, and the dispatchers for their many hours of dedicated service to the Town, and the residents of Windham as well, for their continued support of the department.

## TOTAL NUMBER OF CALLS - 41,893

Accident	340	Harassment	31
Alarm	1,001	Indecent Exposure	4
Animal	78	Miscellaneous	37,536
Arrest	281	Missing Persons Located	18
Assault	30	Open Door	9
Assist Fire Department	656	Property Check	258
Assist Outside Agency	167	Prowler	3
Assist State Police	152	Recovered Vehicle	19
Aid To Citizen	98	Sexual Assault/Abuse	19
Attempt to Locate	4	Stalking	1
Attempted Suicide/Suicide	6	Suspicious Person/Vehicle	333
Bad Check	4	Theft	194
Civil	16	Towed Vehicle	42
Criminal Mischief	178	Trespass	17
Domestic	140	Unattended Death	2
Drug Investigation	13	Unwanted Person	35
E-911	171		

### TOTAL NUMBER OF ARRESTS - 281

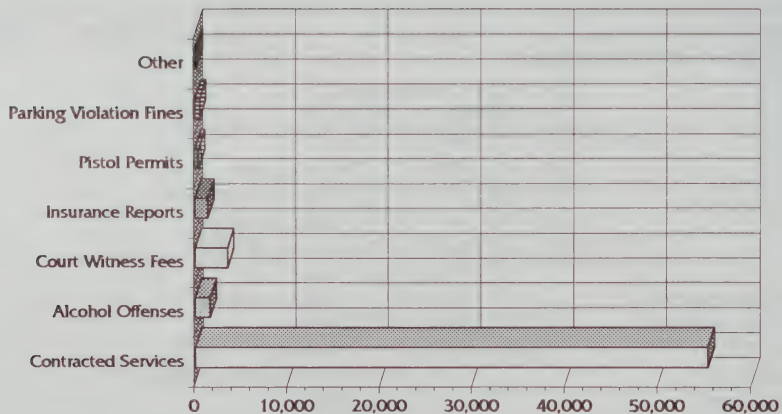
Assault	24	Motor Vehicle Theft	1
Burglary	2	Other	134
Criminal Mischief	3	Receiving Stolen Property	3
Disorderly Conduct	2	Robbery	5
Driving While Intoxicated	51	Runaway	6
Drug	84	Theft	5
Fraud	2	Traffic	59
Liquor Violation	34		

### INCOME STATEMENT

Contracted Services	\$ 55,237.50
Alcohol Offenses	1,600.00
Court Witness Fees	3,494.35
Insurance Reports	1,360.00
Pistol Permits	400.00
Parking Violation Fines	505.00
Other	145.00
	-----
TOTAL	\$ 62,741.85

Respectfully submitted,

BRUCE W. MOECKEL  
Chief of Police



The above chart depicts the Income Statement of the Police Department.



# FIRE DEPARTMENT REPORT



The Windham Fire Department has completed its 51<sup>st</sup> year of operations, its second busiest year on record, responding to 984 calls. I can proudly say that all the members of the organization answered the call to duty, rising to the many challenges and demands that were placed upon them in 1997. We continued our goal to provide emergency services with the highest commitment to quality.

## FLEET AND EQUIPMENT

A new ambulance was purchased, and began operation in July. This acquisition now gives us two modern vehicles that are able to meet the increasing demands of emergency medical calls. We completed the rescue upgrade of Engine 3 by doubling the abilities of the hydraulic extrication tool with reels and additional hydraulic hose, and better placement of the cutters and spreaders. We continued to upgrade our personnel protective clothing to meet national standards, and completed our hose acquisition program to update and expand our water supply and delivery capabilities. Thanks to the citizens and businesses in town, we were able to purchase a new boat and ice rescue equipment. This addition was critical, as it increased our readiness for emergencies on our ponds and lakes.

## PERSONNEL

Firefighter Scott Savard was hired in May to begin a five year plan to add three additional Firefighter/Emergency Medical Technicians to the force. Deputy Chief Wallace announced his retirement in September after 31 years of service. In November, Deputy Wallace was recognized by the Town, the State, and his family and friends for his commendable years of public service at a retirement dinner. His departure began the recruitment process to fill the vacancy. The process is underway, and we expect to announce a new Deputy Fire Chief in March of 1998. Four Call Firefighters also left the department due to relocation, time or work constraints.

## HAZARDOUS MATERIALS

The Department has expanded its hazardous materials response capabilities through the Southeastern New Hampshire Hazardous Materials Mutual Aid District. A letter from the District has been included in this report to help explain the benefits of our membership.

## TRAINING

We continued to upgrade our personnel's skill level through bi-weekly training. A continued emphasis on Emergency Medical Technician skills proved successful as three Call Firefighters upgraded their certification to the EMT-Intermediate level. In addition, our two full-time paramedics completed their periodic refresher training and advanced life support program. EMT-Basic training was provided to those call firefighters in need of that level of training. All mandatory training was accomplished, including aggressive ice/water rescue as ice conditions were excellent.

## NEW FIRE STATION

A new Fire Station Building Committee was organized in the fall. The Committee is comprised of members of the Fire Department, the Town Technical Advisory Committee, and the community at large. Its task is to begin the process of designing a new facility to bring to Town Meeting for a



vote in 1999. The Committee met seven times, and has made excellent progress. A Needs Analysis was written, and new fire stations were visited nationally to study designs, regulatory compliance requirements, and functionality. Excellent progress has been made as a conceptual design has been developed.

### FIRE PREVENTION

Plans review and inspection activity substantially increased reflecting the growth of new construction in town. Permit issuance has almost doubled compared to 1996. State adoption of a new fire code has presented us with new challenges regarding more stringent water supply requirements, as well as more comprehensive fire codes with new commercial development.

### 1997 YEAR-END STATISTICS

<u>Code</u>	<u>Description</u>	<u>Number</u>	<u>Code</u>	<u>Description</u>	<u>Number</u>
11	Structure Fire	22	52	Water Evacuation	4
13	Vehicle Fire	19	53	Smoke, Odor Removal	8
14	Tree/Brush/Grass Fire	23	54	Animal Rescue	3
15	Refuse Fire	3	55	Assist Police	3
32	Emergency Medical Call	554	56	Unauthorized Burning	13
33	Lock-In	2	57	Cover Assignment	61
35	Extrication	6	59	Service Call, Unclassified	23
39	Rescue Call, Unclassified	6	60	Good Intent Call	11
40	Hazardous Condition	1	61	Smoke Scare	36
41	Spill/Leak, No Fire	17	62	Wrong Location	2
43	Excessive Heat	1	63	Controlled Burning	5
44	Power Line Down	16	64	Vicinity Alarm	17
45	Arcing, Electrical Short	25	69	Good Intent Call, Unclassified	13
46	Aircraft Standby	2	71	Malicious/Mischievous Call	1
47	Chemical Emergency	9	73	System Malfunction	32
49	Hazardous Condition, Unclassified	18	74	Unintentional Call	14
50	Service Call	4	79	False Call, Unclassified	2
51	Lock-out	4	99	Situation Not Classified	4
				<b>TOTAL INCIDENTS</b>	<b>984</b>

### FIRE PERMITS AND INSPECTIONS

<u>Type</u>	<u>Permits</u>	<u>Inspections</u>
Brush, Camp & Cooking	671	67
Day Care	10	10
Foster Care	2	2
Heating Systems	169	134
In-Service	0	32
Place of Assembly	8	8
Seasonal Burning	63	6
Unvented Kerosene	2	2
Water Supply	0	98
Wood Stoves	12	12
<b>TOTALS</b>	<b>929</b>	<b>371</b>

Plans Reviewed - 60

Fire Investigations - 17

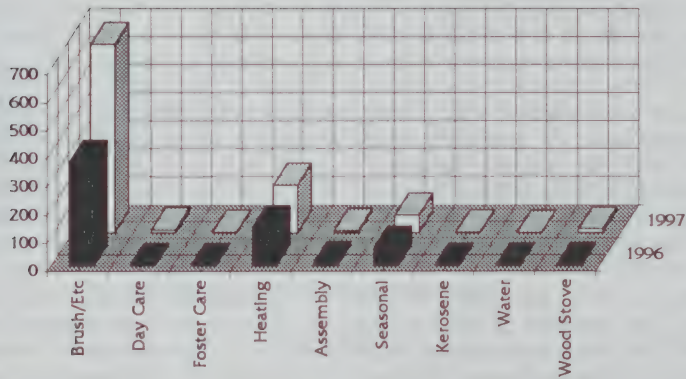
Prosecutions - 0

## INCOME STATEMENT

	<u>1996</u>	<u>1997</u>
Ambulance	\$ 91,687.80	\$ 81,447.26
Oil Burner/Kerosene Permit Fees	692.00	849.00
Copy Fees	123.00	102.00
Grant	1,000.00	0.00
Miscellaneous Receipts	2,663.20	778.68
FF Training Course Fees	4,450.00	315.00
Hazardous Materials Reimbursement	2,449.77	1,391.90
	-----	-----
	\$ 103,065.77	\$ 84,883.84

Respectfully submitted,

HANK LIPE  
Fire Chief



The above chart reflects increased permit activity as experienced by the Fire Department in 1997.



# SENHMMAD REPORT



## (SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS MUTUAL AID DISTRICT)

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials problem. The purpose of the district is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 15 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community who carries out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each community, who provide oversight and fiscal management.

District resources include two response trailers, equipped with generators, oil spill and decontamination equipment, and chemical reference material. The District also owns a response truck equipped in the same manner as the trailers. Equipment upgrades to the Derry Fire Department Special Services Vehicle and the Pelham Fire Department Rescue Truck enable these vehicles to function as mobile command posts, complete with computerized reference software, as well as radio, fax and cellular communications. The District trailers and truck are strategically located to respond to any community requesting them. New, is a trailer located in Londonderry equipped with mass casualty supplies, which is available to respond to any member community.

Since the incident command system is mandated by law at a hazardous materials incident, the District has devised an on-call notification system whereby a member community may request Chief Officers from member communities to staff positions in the incident command system.

Six technician team leaders, and twenty-four team members are now on call to respond to member communities, to conduct research, advise the incident commander on control activities and safety, and fill incident command system staff positions. They also assist member communities with planning, since the District has been recognized as a regional Local Emergency Planning Committee, to comply with SARA Title III of the federal regulations governing hazardous materials. This allows the District to be eligible for Emergency Management Assistance funding.

On October 1, 1997, the District's Level "B" hazardous materials response team became operational; the members of which are on call to respond to any member community to assist with control activities at a hazardous materials incident. The next goal to be accomplished is the movement of the response team from Level "B" to Level "A", the highest level of control activity at an incident.

The District has and will continue to move forward to meet our original goal: *To provide the most cost effective manner of responding to a hazardous materials incident.*

Respectfully submitted,

DONALD CHASE  
Commissioner, East Derry Fire Precinct  
Chair, Board of Directors

CHIEF ALAN J. SYPEK  
Londonderry Fire Department  
Chair, Operations Committee





## PLANNING & DEVELOPMENT REPORT



The Planning and Development Department would like to acknowledge the volunteer contributions of Jack Gattinella. Mr. Gattinella worked on the recodification of the Zoning Ordinance to make this document easier to use. We would also like to thank Mr. Gattinella for his valuable input and review of the proposed 1998 zoning amendments for this Town Meeting.

1997 was a very active year for the Planning, Building, Health, and Zoning staff in the Planning and Development Department. Subdivision, special permit, and site plan reviews increased from 44 to 56, building permits increased from 1003 to 1346, septic system permits increased from 102 to 142, and zoning application reviews from 51 to 67.

The Planning and Development staff researched and drafted nineteen (19) proposed zoning amendments for the Planning Board and the 1998 Town Meeting. The staff also researched and drafted twenty-five (25) subdivision and seven (7) site plan regulation amendments for 1997.

Negotiations and cooperation with the NH District 5 Highway Department resulted in a shared monetary effort for improvements to Route 111 at Fellows Road. New traffic lights at Fellows Road will be installed before Town Meeting in March. The NH DOT is also designing safety improvements to Range Road (Route 111A) at Langdon Road as a joint Town and State project.

The Planning and Development Department provides the Town with professional planning services. These services include the review and inspection of new or rehabilitated buildings, new and rebuilt roads, wells, septic, drainage systems, and site plan construction. Also included are plan reviews, zoning ordinance enforcement, and technical assistance to the Historic District Commission, Planning Board, Zoning Board of Adjustment, Conservation Commission, Board of Selectmen and Library Trustees, and assistance to the general public with development matters.

I would like to close this departmental report by praising the Planning and Development personnel, Bruce Flanders, the Building Inspector and Health Officer, Catherine Curtin, the office Secretary, Mona Feciuch, the Planning Board Secretary, Virginia Gray, the Zoning Board of Adjustment Secretary, and Robert Thorndike, Town Surveyor, for all their hard work and dedication this difficult year. I would also like to praise Road Agent, Robert Devlin, for all his assistance this year with plan reviews and new road inspections.

The Planning and Development Department looks forward to the challenges of the new year, and will strive for the quality of life the residents of Windham deserve.

TYPE OF PERMIT	NUMBER	ESTIMATED COST
Single Family Dwellings	81	\$ 12,622,819.65
Accessory Apartments	4	144,500.00
Alterations/Additions	5	1,451,678.00
Garages	8	125,500.00
Foundations Only	6	36,975.00
Above Ground Pools	12	22,250.00
In-Ground Pools	16	249,500.00
Sheds	21	45,060.00
Decks/Porches	42	183,903.63
Accessory Offices	1	3,500.00
Raze Buildings	7	18,500.00
Hay Barns	1	20,000.00

Chicken Coops	1	200.00
Deli Renovations	1	25,000.00
Town of Windham, Police Station	1	1,300,000.00
Gas Station/Convenience Store	1	300,000.00
Office Warehouse	1	1,900,000.00
Commercial Storage	2	175,000.00
Signs-Permanent	14	484.20
Greenhouses	1	9,800.00
	-----	-----
TOTALS	226	\$ 18,634,670.48

Conversion	1	Chimney	100	Driveway	85
Electrical	287	Plumbing	139	Sewage	142
Well	114	Blasting	19	Road	15
		Fence	7		

TOTAL INSPECTIONS - 3,196

#### INCOME STATEMENT

Permit Fees	\$ 121,184.88
Planning Board Fees	28,590.50
Board of Adjustment Fees	3,833.00
Road Fees	8,639.50
Sunday Licenses	1,000.00
Legal Fees	986.00
	-----
Total Income	\$ 164,234.26
 COST TO TOWN	 \$ 33,632.00

Respectfully submitted,

ALFRED TURNER, JR.  
Director of Planning and Development



# PLANNING BOARD REPORT



1997 was a very interesting, and incredibly busy year for the Planning Board. The total number of site plans and subdivisions we considered increased significantly, with many of them being both complicated and controversial. In addition to that "regular business", we formed new subcommittees to study the Master Plan, Impact Fees, and Design Review. We spent many nights refining our procedures and considering zoning changes, as well as site plan and subdivision regulations. We also participated in joint meetings with the Selectmen and the School Board. Between regular Planning Board meetings, various subcommittee meetings, and joint meetings many months consisted of at least four or five meetings.

Most of our meetings ended after midnight, so that we could keep up with our responsibilities. Of course, all of the Planning Department staff had their workload increased accordingly. Our meetings were usually held in Town Hall due to overflow crowds of interested citizens. For one particularly controversial site plan, a record crowd forced us to use Center School auditorium in order to admit everyone. There were even national TV network camera people there. As I said, it was very interesting.

## BUSINESS CONDUCTED

1997	1996
19 Subdivisions - 142 Lots	16 Subdivisions - 88 Lots
9 Site Plans	10 Site Plans
15 Lot Line Changes	7 Lot Line Changes
13 Special Permits	11 Special Permits

The Planning Board's greatest challenge was when the Selectmen made their new appointments to our Board. One of our regular members was demoted to alternate status, and two new appointees were made regular members, bypassing our alternates. We informed the Selectmen that we vehemently disagreed with their decisions, to no avail. This created a divisive situation, that has been difficult to overcome. We truly miss the considerable experience of our past members, Chairperson Diane Gardner, Selectman member Betty Dunn, State Representative Mary Griffin, and Jim Pocklington. We are especially grateful to Diane Gardner for her dedication, and for the outstanding example she set for fairness in the way she ran the meetings. We didn't let Mrs. Gardner get away totally. She has volunteered for the Master Plan Committee, and is spearheading their efforts. Thank you, Diane.

Our permanent subcommittee, the Capital Improvement Plan subcommittee, again balanced the books for capital improvements in the Town of Windham. This year a plan was included for a new Police Station, which is currently being built. Future capital building needs continue to be addressed in a fiscally responsible manner by the CIP Committee, thereby helping to maintain a level tax rate for the town. The Planning Board thanks the CIP Committee for their hard work.

Due to the importance of this issue, and the time constraints of our regular schedule, we felt it made sense to appoint a committee to specifically review the Master Plan. We had an excellent response from volunteers. The Master Plan Subcommittee is working on revisions to the current plan which was adopted in 1985.

The School Board has come forward with a request for Impact Fees. Much research was done, opinion was divided, and debate was spirited. An ordinance is being prepared for presentation to the voters at the March, 1998 elections.



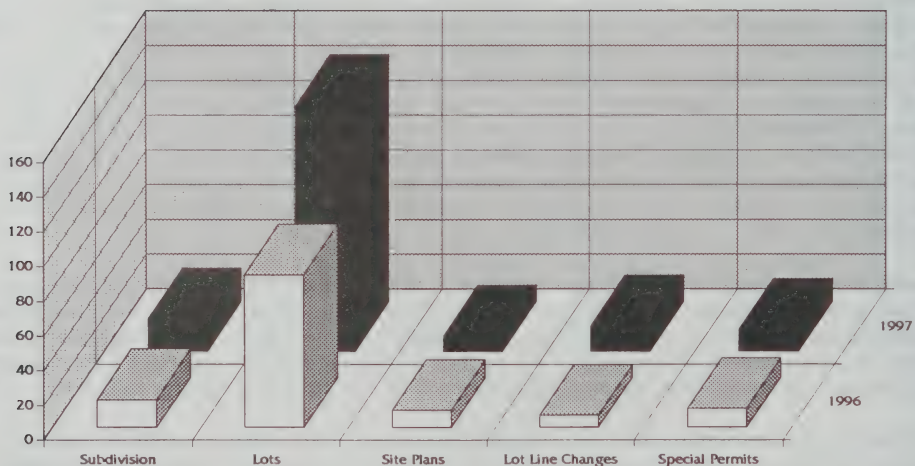
The Planning Board would like to thank the voters for their support of the zoning amendments that were presented for adoption last March. One very important change that passed is making things significantly easier for the whole Planning and Development Department, the re-coding of the entire Zoning Ordinance. This has made the document easily read and interpreted, finally. This was no small effort, and was accomplished totally by one volunteer, Jack Gattinella. Thank you, Jack.

I personally would like to thank the entire Planning Staff for their help with my transition into this position. I especially would like to acknowledge Planning Board Secretary Mona Feciuch for having everything organized so beautifully for us. She makes my job much easier. Thanks, Mona.

Finally, I would like to thank the Planning Board members, who have worked diligently to complete an intense agenda with dedication. Planning Board members are: Tom Case (Vice Chairman, and current Chairman of the Rockingham Planning Commission), Bernie Rouillard, Alan Kachanian, John Spinney, Wayne Morris, Cheryl Yennaco, David Dubay, Bud Sweetser, and Margaret Crisler (Selectman).

Respectfully submitted,

BRUCE H. RICHARDSON  
Chairperson, Planning Board



The above chart details the increased activities of the Planning Board.



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## CIP COMMITTEE REPORT

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The Capital Improvements program has, since 1988, provided the financial planning through the CIP Committee for our Town's capital projects with a cost of \$50,000 and greater. Through the continued efforts of the CIP, our Town has met the challenge of providing for the infrastructure needs, while maintaining level funding to pay for capital investment. Examples of proper fiscal project management within the CIP are: the Transfer Station, Library, Police Station, Middle School addition, and the land for the Town Complex.

Projects presented to the CIP in 1998, as in previous years, continue to provide difficult choices for the Committee to assess and prioritize. The 1998 CIP proposal is the result of those efforts.

Presentations this year to the CIP included proposals from Town and School representatives covering projects such as the proposed new Fire Station building for 1999, future new fire equipment planning, Griffin Park Development, Transfer Station vehicle replacement and new school planning, to name a few.

The 1998 CIP Planning Report outlines in detail new projects presented to the Committee including ongoing projects currently funded. As in years past, funding recommendations continue to reflect the \$1.40 cap to allow for level costing for our building projects.

The CIP Committee is pleased to provide the following capital investment plan for 1998. With Town Meeting support, we look forward to another successful year in meeting the Town's capital needs. The CIP remains ever mindful that we work to present our fellow citizens and taxpayers a responsible financial plan to meet our mutual goals, while keeping our tax obligation as low as possible.

Respectfully submitted,

CHARLES E. MCMAHON  
Chairperson, CIP Committee

# CAPITAL IMPROVEMENTS PLAN - 1998 TO 2004

Fire Department	Balance	1998	1999	2000	2001	2002	2003	2004
Ambulance	\$ -							
Fire Apparatus	\$ 7,000			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Central Sta Vote 99	1 \$ 23,919			\$ 272,000	\$ 260,800	\$ 249,600	\$ 238,400	\$ 227,200
<i>Selectman</i>								
Community Center	2 \$ 33,238							
Rte 111 Imprvmnts		\$ 77,000	\$ 73,500					
Town Complex Land								
<i>Library</i>								
New Building		\$ 200,200	\$ 192,400	\$ 184,600	\$ 176,800	\$ 169,000	\$ 161,200	\$ 153,400
<i>Conservation</i>								
<i>Land Fund</i>	\$ 44,000							
<i>Solid Waste</i>								
Transfer Station		\$ 131,231	\$ 128,845			\$ 120,000		
Tractor								
Loader & Live Trailer				\$ 128,515			\$ 80,000	
<i>Truck</i>								
<i>Highway Dept</i>								
Road Improvements		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>Police Station</i>								
New Building		\$ 197,212	\$ 189,818	\$ 182,421	\$ 175,026	\$ 167,630	\$ 160,235	\$ 152,839.00
<i>Recreation</i>								
<i>Griffin Park</i>								
<i>Bike Lanes</i>							\$ 50,000	\$ 50,000
<i>School Dept</i>								
<i>Repairs Golden Brook Roo</i>	3		\$ 80,000	\$ 80,000	\$ 80,000			
School Addition	4	\$ 255,021	\$ 255,021	\$ 85,007				
SAU Building		\$ 18,200	\$ 17,566	\$ 16,933	\$ 16,299	\$ 15,665	\$ 15,031	\$ 11,148
CRF (New School)					\$ 214,579	\$ 211,744	\$ 239,009	\$ 359,627
<i>Other</i>								
ADA Compl./Twn								
Fire/Library Renovation	5	\$ 24,160	\$ 54,833	\$ 6,384				
Total Allocated		\$ 132,317	\$ 983,697	\$ 993,534	\$ 1,039,476	\$ 1,013,504	\$ 1,023,639	\$ 1,033,875
Available Funds	6	\$ 983,697	\$ 983,697	\$ 993,534	\$ 1,003,469	\$ 1,013,504	\$ 1,023,639	\$ 1,033,875
		\$ -	\$ -	(0)	\$ (36,007)	\$ -	\$ -	\$ -



## Ref 1998-2004 Capital Improvement Plan Notes

#	
1	The \$1,600,000 allocated to the New Fire Station includes the building, sprinkler system, fire protection system for the Town Complex, and Rte. 111/Fellows Road Improvements for building occupancy.
2	Because of school and fire priorities, funding for a community center is removed from the CIP. The CIP Committee discussed reusing a vacated (town) building for the community center. A second option is for a community center to be tied into elderly housing.
3	The Golden Brook School Roof needs a new roof. The cost is @240,000 and will be tar and gravel.
4	\$85,007 was left off last years CIP. This is the last year of the school addition note.
5	All extra funds from 1998 have been allocated to the Armstrong Library renovation.
6	The amount of "Available Funds" is the balance amount as of the date of this document and was supplied by the Town Hall. Each year the valuation of the town is projected to increase by 1%.

## 1998-2004 Capital Improvement Plan Bond/Notes Backup

### Transfer Station Note:

The principle payment is 119300.87 and the interest is 11930.09 (5% Variable Interest). Including the 1998 payment this bond has a current principal balance of 238601.74 with two annual payments remaining and will be paid off in 1999.

### Land Acquisition Note:

The Principal Payment is \$70,000 and the interest is \$7000 (at 5% fixed interest).

### Library Construction Note:

The principle is \$130,000 and the interest is \$70,200 (6% Fixed Interest).

### Police Station Construction Note:

The principle is \$123257.50 and the interest is \$73,954.50 (6% Fixed Interest).

### SAU Building Note:

The amount on the CIP is a bond for 10 years at @6%. Windham pays 65% of the bond.

## 1998-2004 Capital Improvement Miscellaneous Notes

Expenditures that are funded through bonds or notes are statutory obligations once assumed

CRF's, which by law are in the custody of the Trustees of the trust funds, are invested in Money Market accounts.

# BOARD OF ADJUSTMENT REPORT

The Board of Adjustment reviewed 67 cases in 1997. Detailed below is a tabulated listing of the caseload for the last four years, and the current reporting period.

## ACCOUNTABILITY OF CASES

	1993	1994	1995	1996	1997
<u>Variances:</u>					
Granted	47	23	27	30	43
Denied	9	6	6	7	7
Denied without prejudice	6	1	1	2	2
<u>Special Exceptions:</u>					
Granted	3	2	2	1	-
Denied	1	-	-	-	-
<u>Appeals of Administrative Decision:</u>					
Granted	1	1	-	1	1
Denied	-	-	2	-	1
Denied without prejudice	-	1	-	-	-
<u>Requests for Re-Hearing:</u>					
Granted	2	3	3	3	-
Denied	1	3	1	2	3
<u>*Equitable Waivers of Dimensional Requirements:</u>					
Granted	n/a	n/a	n/a	n/a	4
<u>Cases Withdrawn:</u>	2	-	-	3	4
<u>Cases Continued to Following Year:</u>	-	-	3	2	2
<u>TOTAL # OF CASES:</u>	<u>72</u>	<u>40</u>	<u>45</u>	<u>51</u>	<u>67</u>

\*Not applicable prior to January 1, 1997: RSA 674:33-A

A review of the data indicates an obvious increase of cases from 1994 to 1997, and it is anticipated that there will be an increase in cases in 1998. Some of the increases will be due to upgrading of seasonal homes, additions to existing homes, site plan requirements relative to zoning requirements, and the implementation of a new category of appeal - the Equitable Waiver of Dimensional Requirements, which became effective January 1, 1997 (RSA 674:33-A).

The Equitable Waiver of Dimensional Requirements involves four criteria under which the subject waiver may be granted:

- The non-conformity was a mistake.
- The violation was discovered too late.
- The violation is not a nuisance.
- The cost of correction far outweighs the public benefit gain.

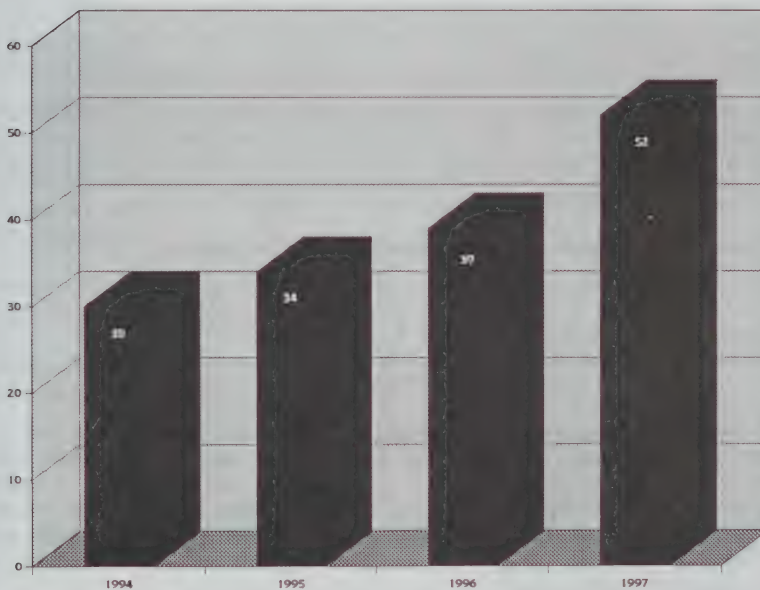
During this reporting period, there was a change in the composition of the Zoning Board. Frank Rydstrom did not request reappointment, and Jack Cartland requested reappointment as an alternate member as a result of his professional workload. Both members served with distinction, and they are commended for their participation.

Currently, the Board does not have a full compliment. It is missing an alternate member, and we sincerely hope that the vacancy will be filled.

The Board also wants to officially thank Virginia Gray, recording secretary, for her participation, specifically in helping the general public and keeping the Board on track.

Respectfully submitted,

**JACK GATTINELLA**  
Chairperson, Board of Adjustment



The above chart depicts the increased number of variances reviewed since 1994.





# HEALTH DEPARTMENT REPORT



The Board of Selectmen, acting as the Board of Health convened once in 1997 to grant a waiver to allow the replacement of a septic system on a waterfront property. The waiver was a result of space restrictions on a waterfront lot.

As an enduring result of the Sunoco gas leak which occurred in 1992, ongoing testing of area wells is being performed by Handex. The test results are monitored by the Health Department, and we will continue to oversee testing in the future. In a separate area of Town, evidence was discovered of well contamination by petroleum products. The property owner has retained a private environmental company to monitor the wells in the surrounding area, and the Department of Environmental Services is currently overseeing the situation.

The Department of Environmental Services in Concord issued one water discharge permit to a local business. The permit allows the property owner to discharge water, which has been properly treated to remove any contamination, back into the surrounding ground.

Repairs were completed on the well serving the Fire Station and Town Hall, bringing it into compliance with required codes. The Health Department currently conducts bi-annual testing of the water quality from this well, as well as quarterly testing of the Senior Center/Building Department well. It is expected that a new account will be established in the near future for the Nesmith Library and new Police Station, allowing for bi-annual testing of that area.

I am pleased to announce that there were no reported or suspected cases of rabies in the Town in 1997. As a result of intense concerns and a high number of cases in the State just a few years ago, this disease has monitored closer than ever, and it is encouraging to see the number of occurrences decreasing over the years.

Inspections of local day care centers were conducted throughout the year, ensuring, among other numerous health and safety codes, the water quality and cleanliness and safety of play areas. Also, the Health Department monitors the temperature of water in the day cares, as well as other local businesses, which according to State codes must not exceed 130° F.

Other inspections, reviews, and/or permits issued included the following:

Test Pits	51
Septic Inspections	284
Septic Plans Reviewed	142
Septic Permits Issued	142

In closing, and with spring approaching, I would like to remind the residents that it is best to avoid feeding the waterfowl on our lakes and ponds, thereby decreasing the risk of contamination to our water sources. Also, I invite any resident with questions or concerns about water quality or testing, septic system problems, etc., to feel free to contact the Health Office at 432-3806. Finally, I would like to thank the staff of the Planning and Development Department, particularly Catherine Curtin, for all their assistance throughout the year in enabling the Health Office to run smoothly and efficiently.

Respectfully submitted,

BRUCE FLANDERS  
Health Officer



# ASSESSOR'S REPORT



The 1997 Tax Year witnessed Windham's first in-house update of property assessments. This was made possible due to the computerization of records from the 1995 revaluation. It is the goal of this office to annually update values when changes are indicated by changes in the real estate market.

## ASSESSMENTS

Assessed value increased from 1996 to 1997 by \$15,435,014. Net taxable value increased by \$14,775,514. This represented a 2.18% increase in the net taxable value for Tax Year 1997.

## EXEMPTIONS

Exemptions are reductions in assessed valuation. The exemption is subtracted from the assessment, reducing the taxpayer's obligation to the town.

**Elderly Exemptions:** Elderly exemptions are available to property owners over the age of 65 who meet certain income and asset limitations. Because of a change in state law, income limits were revised in 1997. Gross income for single persons cannot exceed \$23,800; gross combined income for married persons cannot exceed \$32,800. Asset limits are \$50,000, excluding the residence and up to 2 (two) acres of land. In the 1997 Tax Year, Windham granted 68 exemptions to its senior citizens.

**Blind Exemptions:** An exemption in the amount of \$15,000 is available for persons determined to be legally blind. In Tax Year 1997, Windham granted two blind exemptions.

**Totally and Permanently Disabled:** An exemption in the amount of \$35,000 is available for residential property owners who have been determined to be permanently and totally disabled. In Tax Year 1997, Windham granted four of these exemptions.

**Current Use:** Special, lowered assessments are available for properties meeting the criteria for forest land, farm land and unproductive land under RSA 79-A, RSA 79-B and RSA 79-C. These exemptions permit owners of these properties to maintain and preserve open space. In 1997, 2,622 acres of land were under the current use programs.

## TAX CREDITS

Tax credits are reductions in property taxes and are not affected by changes in the tax rate or assessments. Tax credits are available for veterans of the armed services. The standard credit is \$100 and is applied as \$50 for each tax bill. In 1997, Windham granted 402 standard veteran's tax credits.

Veterans with service-connected disabilities rendering them permanently and totally disabled receive a tax credit of \$1,400. The tax credit is applied as \$700 for each tax bill. Widows or widowers of veterans killed or who died on active duty receive a tax credit of \$1,400. The tax credit is applied as \$700 for each tax bill. In 1997, the town granted 7 of these tax credits.

### CURRENT USE RELEASE TAXES

In 1997, 24.53 acres of land in the Current Use Program were released. Release from the program results in a tax of 10% of the market value of the property at the time of the change in use. Release taxes were assessed in the amount of \$99,530 in 1997.

### TIMBER YIELD TAXES

When harvesting timber in New Hampshire, the law requires the owner of the land to file an Intent to Cut form, post a harvesting permit, and file a Report of Timber Cut. There is a tax assessed against harvested timber. In 1997, Windham assessed \$1,707.80 in timber yield taxes.

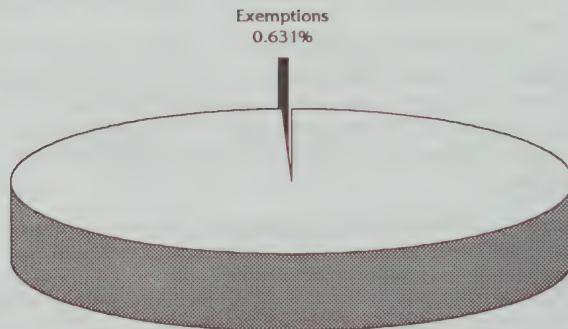
### ABATEMENT REQUESTS

Abatement request timelines for the 1997 Tax Year have changed. An abatement of tax request must be made to the Town by March 2, 1998. An appeal of the refusal or denial of an abatement request must be made to the New Hampshire Board of Tax and Land Appeals or the Superior Court by September 1, 1998.

Finally, I would like to thank the professional staff of the Selectmen's Office, the Tax Collector's office, the Town Clerk's office, the Building Department, and the members of the Board of Selectmen for their assistance throughout 1997.

Respectfully submitted,

MICHAEL J. FEDELE, CAE, CNHA  
Town Assessor



The above chart depicts the impact of tax exemptions on the total valuation of the Town.



TOWN OF WINDHAM  
NEW HAMPSHIRE

WARRANT  
AND  
BUDGET  
1998

# TOWN WARRANT

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Windham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Center School in said Windham on Tuesday, the Tenth day of March, at Seven of the clock in the forenoon, polls to close not earlier than Eight of the clock in the afternoon, to act upon the following subjects:

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

ARTICLE 2. To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as submitted by Petition under RSA 675:4.

PETITION # 1. Presented by Elizabeth A. Dunn and others "To amend the Town of Windham Zoning Ordinance and Land Use Regulations by adding a new section to Section 606, Limited Industrial District Section. The new section shall read:

"Firearms shooting ranges, whether indoor or outdoor, shall be allowed only in the Limited Industrial District. No firearms shooting range shall be allowed within 300 feet of any occupied building. Nothing in this section shall prohibit an otherwise allowed building from being constructed within this setback from a pre-existing firearms shooting range."

RECOMMENDED BY THE PLANNING BOARD

PETITION # 2. Presented by Donna Mae Morgan and others "To amend the Town of Windham Zoning Ordinance and Land Use Regulations by adding a new section to Section 702, Area, Frontage, Yard and Flood Area Requirements and to the Table and Notes of Appendix A-1. The new section shall read:

"Non-residential uses of land which abut a residential district or a pre-existing residentially used lot shall provide a fifty (50) foot wide buffer between the use and the district. Said buffer shall include natural or added planting of evergreens which will screen non-residential uses from residential areas during winter months".

NOT RECOMMENDED BY THE PLANNING BOARD

PETITION # 3. Presented by Donna Mae Morgan and others "To amend the Town of Windham Zoning Ordinance and Land Use Regulations by adding a new section to Section 702, Area, Frontage, Yard and Flood Area Requirements and to the Table and Notes of Appendix A-1. The new section shall read:

"Non-residential uses of land which abut a residential district shall provide a fifty (50) foot wide buffer between the use and the district. Said buffer shall include natural or added planting of evergreens which will screen non-residential uses from residential areas during winter months."

NOT RECOMMENDED BY THE PLANNING BOARD

PETITION # 4. Presented by Jeffrey P. Thompson and others "To amend the Windham Zoning Map, specifically, the area zoned as a Limited Industrial District on the northerly side of Rt. 111 between Hardwood Road and Meetinghouse Road as shown on the Zoning District Map of the Town of Windham, New Hampshire, be changed to Business Commercial District A. The lots affected by this proposed amendment are identified on section 11A of the Windham Zoning Map, Lot Nos. 300, 310, 310-A, 315, 317, 350."

NOT RECOMMENDED BY THE PLANNING BOARD

PETITION # 5. Presented by Wayne F. Bailey and others "To amend the Town of Windham Zoning Ordinance and Land Use Regulations by deleting the existing language of Section 601.4.5 and replacing it with the following:

601.4.5 An additional 100 foot extension shall be added to the W.W.P.D. as determined by section 601.4 under either of the following conditions:

601.4.5.1 When the average slope of land within any 50 foot by 50 foot area is equal to or greater than 15%, and the land is within 100 feet of, and drains toward, the pond, wetlands, stream, or brook subject to the W.W.P.D.;

Or

601.4.5.2 When the average slope of land within any 50 foot by 50 foot area is equal to or greater than 15%, and the land is within the 100 foot extension of, and drains toward, the pond, wetlands, stream, or brook subject to the W.W.P.D.

601.4.5.3 In the cases under 601.4.5 the length (measured parallel to the W.W.P.D.) of the additional 100 foot extension W.W.P.D. shall extend 50 feet beyond the ends of the 15% slope before returning to the W.W.P.D.

601.4.5.4 In no case shall the W.W.P.D. exceed 200 feet from the pond, wetland, stream, or brook subject to the W.W.P.D."

NOT RECOMMENDED BY THE PLANNING BOARD

ARTICLE 3. To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as proposed by the Planning Board.

#### AMENDMENT # 1.

Amend Section 601.4.2 by deleting the following sentence, "There shall be 30,000 square feet of contiguous land not including the W.W.P.D. and required front setback areas."

Amend Appendix A-I Minimum Lot Area by Soil Types, Note: by deleting the last sentence and inserting the following, "The minimum lot area shall be 50,000 square feet, in addition, the lot shall contain 20,000 sq. ft. of contiguous area, not including wetlands or Wetland Watershed Protection District, or drainage easements. This area shall accommodate a minimum rectangular area of 10,000 sq. ft. with a minimum dimension of 100 feet. Areas meeting the required area may be approved by the Planning Board even though they do not meet the rectangular requirement. The principal structure shall be located entirely in this 10,000 sq. ft. or larger area."



#### AMENDMENT # 2.

Amend Section 601.4. 1 by deleting the words, "normal high water" on the second line and inserting the words, "top of the channel embankment" also deleting the word, "centerline" on the fifth (5<sup>th</sup>) line and inserting the words, "top of the channel embankment."

Also, amend Section 601.2 by adding the following definition:

Top of the Channel Embankment. The top of the slope that forms the sides for the deeper part of a scoured channel of a brook, stream or river.

#### AMENDMENT # 3.

Amend Section 601.4.5 by deleting the wording and inserting the following, "The W.W.P.D. shall be increased by 100 feet under the following conditions: When that 100 feet has an upward slope of 12% or more and a minimum width of 100 feet."

#### AMENDMENT # 4.

Amend Section 601.4.8 by deleting the first sentence and replacing it with the following, "Dredging, filling, drainage (in compliance with NH RSA 149:8-a) or otherwise altering the surface configuration of the land that is necessary for the construction of streets, roads, driveways and utility rights-of way (1) to exercise uses permitted in the W.W.P.D., (2) to exercise uses granted by variance, or (3) if essential for the productive use of land adjacent to the W.W.P.D., shall require approval by the Planning Board."

#### AMENDMENT # 5.

Amend Section 603.2. 1 by adding the following:

The number of residential units in a Manufactured Home Park shall be calculated as follows:

603.2.1.4. Remove the following non-buildable areas: regulatory floodway, wetlands, and the Wetland and Watershed Protection Districts;

603.1.5. Remove the parcel's front, side and rear yards as non-buildable areas;

603.1.6. Add up the remaining buildable area in acres and multiply by three (3) or 1.5 in the Aquifer Protection District to determine the maximum amount of residential units;

603.1.7. Set aside a minimum of one (1) acre of contiguous buildable area or W.W.P.D. for common open space per ten (10) residential units.

603.1.8. Each manufactured home shall have at least 7,500 square feet of lease lot area. This area shall be at least seventy-five feet (75') wide;

603.1.8.1.1. Each manufactured home shall be set back from another manufactured home by at least twenty feet (20');

603.1.8.1.2. Every manufactured home shall have two off-street parking spaces on each lease lot. For every five (5) manufactured homes there shall be one (1) recreational vehicle parking space in a community parking lot.

Also, as part of amendment # 5 delete note 5 in Appendix A-I which reads as follows,

5. Lot requirements in Residence C District pertains to each mobile home in a mobile home park.

**AMENDMENT # 6.**

Amend Section 701.3.5 by deleting this section in its entirety, "no more than two (2) towers shall be erected on one lot," and inserting the following, "Only one (1) tower shall be erected on a lot. Towers shall be located at least four thousand (4,000) feet apart, measured in a straight line from the base of each tower."

Amend Section 701 by adding a new section 701.3.6 with the following wording, "Towers shall be designed and placed to allow co-location of facilities and uses on each tower."

Amend Section 701 by adding a new section a new Section 701.3.7 with the following wording, "The total radiation output of all equipment on the tower shall not exceed regulatory limits beyond the lot line."

**AMENDMENT # 7.**

Amend Section 704. 1.11 by deleting the words, "Building Inspector," and inserting the words "Code Enforcement Administrator".

Amend Section 704.1.12 by deleting the words, "Building Inspector," on the second line and inserting the words "Code Enforcement Administrator".

**AMENDMENT # 8.**

Amend Section 704.1.5 by deleting in its entirety, "Restaurants: One (1) parking space for each table or booth and one (1) parking space for every two (2) counter seats, plus one (1) space for each two employees and adequate spaces for delivery vehicles," and replacing with the following, "Restaurants: one (1) parking space for every 2.5 seats in the restaurant seating area and one parking space for every two (2) seats in the lounge area including tables, stools or chairs at the bar plus one (1) parking space for each employee on the largest shift and adequate spaces for delivery vehicles."

**AMENDMENT # 9.**

Amend Section 704.2.2.1 by deleting the word "five" and the number (5) and inserting the words "ten" and the number (10).

**AMENDMENT # 10.**

Amend Section 704.2.2.2 by inserting the words at the end of the section, " This screen shall be located on a minimum of ten feet (10') landscaped buffer."

**AMENDMENT # 11.**

Amend Section 704.2.8 by inserting a new sentence at the end of this section that reads as follows, "Parking areas where the parking spaces are angled at 45 or 60 degrees shall have one way traffic circulation."

## AMENDMENT # 12.

Amend Section 605 Business-Commercial District A, B, and C by adding the following new section "605.1.12 Retail and Wholesale automobile sales utilizing outdoor display areas shall be at least 1,500 feet apart. The distance shall be measured in a straight line, without regard to intervening structures, from the closest lot line."

## AMENDMENT # 13.

Add Section 715, Public School Impact Fees

Authority: This ordinance is pursuant to New Hampshire RSA 674:21 (V) as an innovative land use control.

### 715.1 Purpose.

715.1.1 Provide adequate school system capacity to accommodate growth in public school enrollment generated by new development in the town of Windham;

715.1.2 Assess an equitable share of growth-related capital facility costs of school capacity to new housing development in proportion to the demands created by that development;

### 715.2 Definitions.

715.2.1 Fee payer. The applicant for the issuance of a building permit for any activity which will result in a new construction of housing or any building alteration which results in a net addition of one or more dwelling units in the town of Windham.

715.2.2 New Development. An activity which creates a net increase in the number of residential dwelling units at a particular development site, through new construction.

715.2.3 School Capital Facilities. Public educational facilities and equipment owned or operated by the Windham School District.

### 715.3 Imposition of School Capital Facilities Impact Fee.

715.3.1 Any person, who seeks a building permit for activity creating a net increase in residential dwelling units within the town of Windham, New Hampshire, is hereby required to pay a school facilities impact fee in the manner and amount set forth in section 715.9 of this Ordinance.

715.3.2 In lieu of a monetary impact fee the person may request from the Planning Board a partial or full waiver of impact fee payments in amounts equal to the value of land, facilities construction, or other contributions toward school capital facilities.

715.3.3 A person undertaking the development of multiple dwelling units for occupancy by persons age 62 and over, where such occupancy will be maintained for a period of at least 20 years, may apply for a waiver from the school impact fees otherwise required by this article, which the Planning board may grant upon satisfactory evidence that the proposed housing will not generate growth in the public schools intended to be addressed by Section 715.

715.3.4 No building permit for new development requiring payment of an impact fee pursuant to section 715.9 of this ordinance shall be issued until the amount of the school facilities impact fee assessment has been determined by the Code Enforcement Administrator and paid in full by the fee payer.



715.3.5 The amount of the public capital facilities impact shall be determined by the impact fee schedules contained in "Procedure for the Computation of Impact Fees for the Windham Public School District, Revision B, dated November 24, 1997", which is included by reference as part of this Ordinance.

715.3.6 The school impact fee and schedule may be updated annually, subject to adoption of such changes by the Planning Board . Such updates may provide for adjustments based on the most recent data available from the U.S. Census, local school enrollment data, estimates of the number of housing units in Windham, property tax assessment data, interest and discount rates, and current construction cost information. Schedule adjustments, which would change methodology, shall be made only by amendment to this ordinance.

715.3.7 In a case of residential units created by a change of use, or redevelopment, the impact fee shall be based upon the net positive increase in the number of dwelling units resulting from the development.

#### 715.4 Payment of School Impact Fees.

715.4.1 No building permit shall be issued for new development until the fee payer has made acceptable payment of such fee with the Town of Windham. No building permit shall be issued for new development, which is subject to a school impact fee assessment until the fee is paid in full.

#### 715.5 Administration of Funds Collected.

715.5.1 All funds collected shall be properly identified by and promptly transferred for deposit in a School Capital Facilities Impact Fee Account. This account shall be considered as a special revenue fund account, under no circumstances will impact fee revenues or interest accrued to the General Fund.

715.5.2 The Town Treasurer shall have custody of all fee accounts, and shall pay out the same only upon written orders of the Board of Selectmen. The Board of Selectmen shall annually order the release of impact fee accounts to the Windham School District, upon demonstration by the District of encumbered expenditures eligible for reimbursement by impact fees. The Town Treasurer shall record all fees paid by date of payment and the person making payment, the tax map and lot reference number of properties for which fees have been paid under this Article for a period of at least six (6) years. At the end of each fiscal year, the Town Treasurer shall make a report to the Board of Selectmen, the Planning Board and the Windham School District, giving a detailed account of all school capital facilities impact fee transactions during the year.

715.5.3 Funds withdrawn from the School Capital Impact Fee Account shall be used solely for the purpose of funding, planning, designing, construction, expansion, or equipping of public school facilities in Windham. Impact fees may be used to reimburse the Windham School District for the value of public school capacity already constructed in anticipation of growth, or school capacity to be developed in the future to meet the demands of new development. Impact fees may be used by the Windham School district to pay debt service on such bonds or similar

debt instruments, to the extent such expenditures are related to developing capacity within the Windham Public School System.

**715.6 Refund of Fees Paid.**

715.6.1 The owner of property, for which an impact fee has been paid may apply to the Board of Selectmen for a refund of that fee, plus accrued interest, six (6) years from the date of the collection of that fee. A refund to the fee payer will be due only if the Windham School District has failed to encumber the municipal share of the capital improvement costs required to provide school facility capacity improvements which are funded in part by impact fees.

715.6.2 The Board of Selectmen shall annually provide all fee payers who are due a refund of an impact fee a written notice of the amount due, including any accrued interest.

**715.7 Premature and Scattered Development.**

715.7.1 Nothing in this Ordinance shall be construed so as to limit the existing authority of the Windham Planning Board to provide against development which is scattered or premature, requires an excessive expenditure of public funds, or is otherwise contrary to the Windham Site Plan Review Regulations, Subdivision Regulations, or Zoning Ordinance.

**715.8 Review of Fee Calculations.**

715.8.1 The impact fee schedule contained in "Procedure for the Computation of Impact Fees for the Windham School District, Revision B, dated November 24, 1997" shall be reviewed by the Board of Selectmen and the Planning Board at a minimum of five (5) year intervals, and may be amended periodically after public hearing, but the schedule may be adjusted no more frequently than annually.

**715.9 Impact Fees for Windham Public Schools, Assessment Schedule for School Capital Facilities.**

As Calculated Based on "Procedure for the Computation of Impact Fees for the Windham Public School District, Revision B, dated November 24, 1997" on file in the School District offices and the Planning & Development Department.

School Impact Fees shall be assessed on a per dwelling unit basis by multiplying the fee amounts listed below by the number of dwelling units to be created under the building permit, and according to the type of construction specified:

**Type of Construction School Impact Fee Assessment  
(Units in Structure) Per Dwelling Unit**

Single Family Detached	\$2,200.00
Single Family Attached (townhouse and multi-family units)	305.00
Manufactured Homes	305.00

**ARTICLE 4. To vote by ballot on the following amendments to the Windham Building Code:**

**Amendment to the Windham Building Code to adopt the 1996 BOCA NATIONAL BUILDING CODE:**

AN ORDINANCE ESTABLISHING THE MINIMUM REGULATIONS GOVERNING THE DESIGN, CONSTRUCTION, ALTERATION, ENLARGEMENT, REPAIR, DEMOLITION, REMOVAL, MAINTENANCE AND USE OF ALL BUILDINGS AND STRUCTURES; PROVIDING FOR THE ISSUANCE OF PERMITS, COLLECTION OF FEES, MAKING OF INSPECTIONS; KNOWN AS THE BOCA NATIONAL BUILDING CODE/1996; AND REPEALING EXISTING WINDHAM, NEW HAMPSHIRE, 1990 BOCA CODE.

Be it ordained by the Town of Windham as follows:

**SECTION 1. ADOPTION OF BOCA NATIONAL BUILDING CODE/1996**

That a certain document, three (3) copies of which are on file in the office of the Code Enforcement of the Town of Windham, N.H., being marked and designated as "The BOCA National Building Code, Eleventh Edition, 1996", as published by the Building Officials and Code Administrators International, Inc., is hereby adopted as the BOCA National Building Code/1996 of the Town of Windham, in the State of New Hampshire; for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said BOCA National Building Code/1996 are hereby referred to, adopted and made a part hereof, as if fully set out in this ordinance with the additions, insertions, deletions and changes, if any, prescribed in Section 3 of this Ordinance

**SECTION 2. INCONSISTENT ORDINANCES REPEALED.**

That Ordinance of Town of Windham, NH. entitled BOCA National Building Code/1990 is hereby repealed.

**SECTION 3. ADDITIONS, INSERTIONS AND CHANGE**

That the following sections are hereby revised as follows:

Insert Town of Windham, NH for [name of jurisdiction]

Section 112.3.1 (Delete)

Section 116.4 (Delete) \*

Section 117.2 (Delete)

Section 202 (Delete definition "Code Official": The Officer or other designated authority charged with the administration and enforcement of this code, or a duly authorized representative (see Section 109.1). Add definition in its place Code Official: The Code Enforcement Administrator or Building Inspector or other designated authority charged with the administration and enforcement of this code, or a duly authorized representative (see Section 104.1)



Section 3102.0 (Delete) except 3102.1 Definition: Sign

\*See Section 1300 of the Zoning Ordinance.

Section 114.2.1, Fees, to delete entire text and insert the following:

SECTION 112.3.1 Fee Schedule: A fee for each building permit shall be paid in accordance with the posted fee schedule at the Building Department, as set forth by the Selectman as authorized, pursuant to the provision of RSA 41:9-a, following the procedure set forth in said statute.

#### SECTION 4. SAVING CLAUSE.

That nothing in this ordinance or in the BOCA National Building Code/1996, hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

#### SECTION 5. DATE OF EFFECT.

That the Town Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take full force and effect March 10, 1998 after this date of final passage and approval.

#### SECTION 6. FUTURE AMENDMENT.

The Town of Windham Planning Board and Board of Selectmen are hereby authorized, under the provisions of RSA 674:52 (VI), to enact and adopt any revisions and updates of the BOCA code, using the procedures set forth in said statute.

YOU ARE HEREBY NOTIFIED TO MEET AT GOLDEN BROOK SCHOOL ON SATURDAY, THE FOURTEENTH (14TH) DAY OF MARCH AT 9:00 OF THE CLOCK IN THE FORENOON FOR TRANSACTION OF ALL OTHER BUSINESS.

ARTICLE 5. To hear the reports of auditors, agents and other committees heretofore chosen and pass any votes relating thereto.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$275,000 to be added to the Health Insurance Expendable Trust Fund.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$35,000 to be added to the Property Maintenance Expendable Trust Fund.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earn Time Expendable Trust Fund.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 9. TO BE VOTED ON BY BALLOT: "Shall we adopt the provisions of RSA 31:95-c to restrict 100% of the revenues from income derived from the rental of the Searles Building to expenditures for the purpose of renovations and restoration of the Searles Building? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Searles Special Revenue fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue."

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of Five Hundred Thousand Dollars (\$500,000) for the purpose of developing Phase 1 of Griffin Park to include but not be limited to site preparation, installation of mechanical equipment and systems, and other site improvement cost. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until Phase 1 is completed or for a period of five (5) years, whichever is less.

NOT RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$4,630,972 for general municipal operations. Said sum does not include special or individual articles addressed.

Town Officers' Salaries	\$ 8,000
Administration	244,420
Town Clerk Expenses	51,450
Tax Collector Expenses	56,600
Election and Registration	8,295
Cemeteries	36,500
General Gov't Buildings	69,270
Appraisal of Properties	53,190
Searles Building	11,550
Legal Expenses	49,500
Retirement	177,285
Insurance	217,445
Contracted Services	30,000
Police Department	927,260
Dispatching	147,960
Fire Department	827,470
Emergency Management	3,050
Planning and Development	193,217
Town Highway Maintenance	455,000
Street Lighting	12,350
Solid Waste Disposal	466,645
Health and Human Services	38,035
Animal Control	15,660
General Assistance	53,475
Library	343,100
Recreation	89,495
Senior Center	3,600
Cable TV Expenses	40,150
Interest Expenses (TAN's)	1,000

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 12. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of renovating the existing Fire Station for other municipal uses and to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed in this fund.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 13. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of renovating the existing Building Department Building for other municipal uses and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in this fund.

RECOMMENDED BY BOARD OF SELECTMEN (3-2 Vote)

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of Nine Thousand Four Hundred Eighty Dollars (\$9,480), representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME (Municipal Union) to which they are entitled for the fiscal year 1998-1999 under the terms of the latest collective bargaining agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 1999 with the additional cost for 1999 to be \$ 3,180.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 15. To see if the Town will vote to ratify the Fact finder's Report which resulted out of the negotiation process between the Town and AFSCME Local No. 3657 (Police Union) and to see if the Town will vote to raise and appropriate the sum of Forty Three Thousand Nine Hundred and Fifty Five Dollars (\$43,955), representing the cost of the increased economic benefits for members of Local Union No. 3657 AFSCME to which they are entitled for the fiscal year 1997-1998 under the terms expressed in the Fact finder's Report. The cost to be paid retroactively for 1997 is \$17,827 and the 1998 cost is \$26,128. Said contract to expire on March 31, 1998, with the additional cost for 1999 to be \$5,377.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Three Hundred Dollars (\$11,300), representing the cost of the increased economic benefits for members of Local Union No. 2915 IAFF (Fire Union) to which they are entitled for the fiscal years 1998-2000 under the terms of the latest collective bargaining agreement entered into by the Selectmen and IAFF. Said contract to expire on March 31, 2000 with the additional cost for 1999 to be \$ 13,750 and \$3,340 for the year 2000.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$24,833 for renovations to the Armstrong Building. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until renovations are completed or for a period of two (2) years, whichever is less.

RECOMMENDED BY BOARD OF SELECTMEN

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$50,000 for improvements to Town roads. This will be a non-lapsing account per RSA 32:7, VI and will not lapse for a period of two (2) years.

RECOMMENDED BY BOARD OF SELECTMEN



**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of \$49,000 for technological improvements to the Police Station computer and radio communications systems and to accept a seventy five percent reimbursement grant from the US Department of Justice COPS More Program in the amount of \$36,750 with the balance of \$12,250 to come from general taxation. This will be a non-lapsing account per RSA 32:7, VI and will not lapse for a period of two (2) years.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$9,580 for the purchase of furnishings and equipment for the Nesmith Library Building and to authorize the withdrawal of said sum from the Capital Reserve Fund established for this purpose, and to further terminate said fund (established in 1991) following the withdrawal, with any remaining funds transferred to the general fund under RSA 35-16-a.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of \$4,660 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 1998 to the Conservation Fund in accordance with RSA 36-A:5.

**RECOMMENDED BY BOARD OF SELECTMEN (4-1 Vote)**

**ARTICLE 22.** To see if the Town will vote, in accordance with RSA 80:80 (V) to retain Lot 25-R-7010, acquired by tax deed, and further to designate said parcel as Conservation Land under the care of the Conservation Commission. Said parcel is located at the end of Bayberry Road and is approximately 17 acres in size.

**RECOMMENDED BY BOARD OF SELECTMEN (3-2 Vote)**

**ARTICLE 23.** To see if the Town will vote to deposit 100% of the revenues collected pursuant to Chapter 79-A (Current Use Taxation) in the Conservation Fund in accordance with RSA 36-A:5 III, as authorized by RSA 79-A:25 II. The Town currently allocates 20% of the revenues collected, with an annual limit of \$25,000 dollars.

**RECOMMENDED BY BOARD OF SELECTMEN (3-2 Vote)**

**ARTICLE 24.** In accordance with the Municipal Finance Act, the Town shall raise and appropriate the sums of \$442,558.37 Principal and \$163,084.59 Interest for payment of Long Term Notes.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 25.** To see if the Town will vote to authorize the Selectmen to convey to the Windham School District the existing police station building and land associated therewith for the sum of One (\$1.00) Dollar, said conveyance to include an option to repurchase the premises at any time after ten (10) years for the sum of One (\$1.00) Dollar, and upon such other terms and conditions as may be acceptable to the Board of Selectmen.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 26.** To see if the Town will vote to raise and appropriate the sum of \$30,000 for renovations to the existing Police Station on Haverhill Road for use by other municipal purposes. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until renovations are completed or for a period of two (2) years, whichever is less.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 27.** To see if the Town will vote to authorize the Selectmen to enter into an Option to Lease Agreement with the Windham Housing Authority for approximately ten (10) acres of the rear portion of the town municipal complex land, known as Lot 16-L-100, and as shown on the 1995 complex plans developed by the Turner Group, for the sum of One (\$1.00) Dollar, and upon such other terms and conditions as may be acceptable to the Board of Selectmen. Said piece will be used by the Housing Authority to develop elderly housing for the community.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 28.** To see if the Town will vote to allow the Historic District Commission to assume the duties of a Heritage Commission, while continuing its responsibility to act as a Historic District Commission, in accordance with the provisions of RSA 673; RSA 674, and Chapter 138, Laws of 1995, or take any other action relating thereto.

**RECOMMENDED BY BOARD OF SELECTMEN (3-2 Vote)**

**ARTICLE 29.** To see if the Town will vote to authorize the Selectmen to convey approximately 3,688 square feet formerly a portion of Wyman Road, to George Dinsmore, for the sum of Five Thousand (\$5,000) Dollars and upon such other terms and conditions as may be acceptable to the Board of Selectmen.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 30.** To see if the Town will vote to authorize the Selectmen, in accordance with the provisions of RSA 80:80 (III), to convey the premises known as Lot 2-A-25, which were acquired by tax deed, to Maxine Bartlett, for payment of all back taxes, interest and legal fees. Total principal and interest = \$12,155.52

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 31.** To see if the Town will vote to ratify the acceptance of parcel 22-R-250 (located off of Spear Hill Road) which has been donated to the Town.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 32.** BY PETITION of Tom Case and others. "To see if the Town will vote to raise a sum of money to purchase or lease a 15 passenger van to be used primarily for transportation of the Senior Citizen residents of the Town of Windham and for any other uses that the Town may require"

**NOT RECOMMENDED BY BOARD OF SELECTMEN (4-1 Vote)**

**ARTICLE 33.** BY PETITION of Tom Case and others. "To see if the Town will vote to declare Mary F. Long, 1917-1997, "Windham Artist Emeritus". Mary was a long time resident of Windham who has made a significant contribution to the Town of Windham by using her artistic talents working with the children of Windham through the Friends of the Library. We also request the purchase of an appropriate plaque, signifying her status as "Windham Artist Emeritus", and to proudly display it in the Nesmith Library along with many of her items which are currently on display.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 34.** BY PETITION of Kimberly L. McMahon and others. "To see if the Town will vote to support increasing the Capital Improvements allocation from \$1.40 to \$2.00"

**NOT RECOMMENDED BY BOARD OF SELECTMEN (3-2 Vote)**

ARTICLE 35. To see if the Town will vote to fully discontinue and release that portion of Nashua Road shown as Parcels A & B on a plan of land entitled "Extension of Lots 9-A-1008 and 9-A-1009 to Kendall Pond Road" prepared for the Town of Windham by Robert W. Thorndike, Surveyor, Revised 10/18/95, and to further authorize the Selectmen to convey to the adjoining owners such parcels on such terms and conditions as the Selectmen may establish.

ARTICLE 36. To transact any other business that may legally come before said meeting.

Given under our hands and seal, this 20th day of February, in the year of our Lord nineteen hundred and ninety-eight.

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RALPH R. WILLIAMS

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DOUGLASS L. BARKER

---

CHARLES E. MCMAHON

---

CAROLYN B. WEBBER

---

MARGARET M. CRISLER  
Selectmen of Windham, NH

A True Copy of Warrant Attest:

---

RALPH R. WILLIAMS

---

DOUGLASS L. BARKER

---

CHARLES E. MCMAHON

---

CAROLYN B. WEBBER

---

MARGARET M. CRISLER  
Selectmen of Windham, NH



# BUDGET OF THE TOWN OF WINDHAM, NH

## APPROPRIATIONS AND ESTIMATES OF REVENUE

January 1, 1998 to December 31, 1998

Purposes of Appropriation	Actual Appropriations Year 1997	Actual Expenditures For 1997	Appropriations Ensuing Fiscal Year 1998
<u>GENERAL GOVERNMENT</u>			
Town Officers' Salaries	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Administration	225,625.78 *	228,156.94	244,420.00
Town Clerk's Expenses	45,538.70 *	45,342.27	51,450.00
Tax Collector's Expenses	60,056.18 *	41,262.06	56,600.00
Election & Registration	3,390.00	3,490.92	8,295.00
Cemeteries	32,600.00	29,077.84	36,500.00
General Gov't Bldgs	67,380.00	81,512.96	69,270.00
Appraisal of Property	53,835.00	47,712.45	53,190.00
Searles Building	9,150.00	7,303.70	11,550.00
Legal Expenses	42,000.00	43,539.22	49,500.00
Retirement & Pension	156,400.00	148,315.59	177,285.00
Insurance	179,560.00	171,987.73	217,445.00
<u>PUBLIC SAFETY</u>			
Contracted Police Services	30,000.00	47,193.22	30,000.00
Police Department	898,712.73 *	886,699.89	927,260.00
Dispatching	152,595.00	150,897.94	147,960.00
Fire Department	818,930.27 *	779,632.30	827,470.00
Emergency Management	1,280.00	1,295.21	3,050.00
Planning & Development	197,865.73 *	196,348.15	193,217.00
<u>HIGHWAYS, STREETS, &amp; BRIDGES</u>			
Town Maintenance	455,000.00	446,151.75	455,000.00
Street Lighting	12,350.00	12,134.22	12,350.00
<u>SANITATION</u>			
Solid Waste Disposal	454,088.61 *	429,681.71	466,645.00
<u>HEALTH</u>			
Health & Human Services	38,651.00	38,651.00	38,035.00
Animal Control	15,660.00	14,784.82	15,660.00
<u>WELFARE</u>			
General Assistance	52,628.00	44,588.22	53,475.00
<u>CULTURE AND RECREATION</u>			
Library	270,355.00	252,424.00	343,100.00
Recreation	64,400.00	62,451.16	89,495.00
Conservation Commission	3,400.00	3,400.00	4,660.00
Senior Center	7,500.00	5,120.76	3,600.00
Cable TV Expenses	37,350.00	29,092.46	40,150.00

# BUDGET OF THE TOWN OF WINDHAM, NH

Purposes of Appropriation	Actual Appropriations Year 1997	Actual Expenditures For 1997	Appropriations Ensuing Fiscal Year 1998
<u>DEBT SERVICE</u>			
Long Term Notes - P & I	424,801.24	425,014.83	605,642.96
Tax Anticipation Note - Interest	2,000.00	0.00	1,000.00
<u>CAPITAL OUTLAY</u>			
Road Improvements	40,000.00	90,000.00	50,000.00
ADA Compliance	0.00	800.00	0.00
Ambulance	85,000.00	85,000.00	0.00
Griffin Park Engineering	10,000.00	20.00	0.00
Library Building	0.00	76,202.93	0.00
Police Station Building	1,300,000.00	1,232,575.00	0.00
Access Road/Infrastructure	50,000.00	169,625.80	0.00
Cemetery Wall Repairs	16,000.00	15,792.00	0.00
Renovation of Armstrong Building	21,360.00	10,500.00	24,833.00
Woodbury Road Repairs	8,000.00	8,000.00	0.00
<u>OPERATING TRANSFERS OUT</u>			
Fire Station Renovation CRF	0.00	0.00	25,000.00
Building Dept Renovation CRF	0.00	0.00	5,000.00
<u>MISCELLANEOUS</u>			
Trust - Health	275,000.00	275,000.00	275,000.00
Trust - Property	35,000.00	35,000.00	35,000.00
Trust - Earntime	30,000.00	30,000.00	30,000.00
Trust - Searles	2,000.00	2,000.00	0.00
<b>TOTAL APPROPRIATION</b>	<b>\$ 6,693,463.24</b>	<b>\$ 6,711,779.05</b>	<b>\$ 5,686,107.96</b>
<u>Other special articles:</u>			
Municipal Union Contract	0.00	0.00	9,480.00
Fire Union Contract	0.00	0.00	11,300.00
Police Union Factfinding	0.00	0.00	43,955.00
Griffin Park Phase I Development	0.00	0.00	500,000.00
Police Technology Grant	0.00	0.00	49,000.00
Police Station renovations	0.00	0.00	30,000.00
Use of Library CRF Interest	0.00	0.00	9,580.00
<i>Totals with these articles added:</i>	<i>\$ 6,693,463.24</i>	<i>\$ 6,711,779.05</i>	<i>\$ 6,339,422.96</i>
	<b>\$ 5,376,977.24 (1)</b>		<b>6,293,092.96 (2)</b>

(1) Indicates 1997 appropriations without the funds for the Cemetery Wall + \$17911 from the Armstrong Building which was funded from other sources. Also not included is the \$1,232,575 bond amount for the Police Station, and \$50,000 taken from Fellows Rd CRF

(2) Indicates 1998 appropriations without \$36,750 from the Police Technology Grant which will be reimbursed to the Town by the Federal Government and \$9,580 to be removed from Library CRF.

# BUDGET OF THE TOWN OF WINDHAM, NH

Sources of Revenue	Estimated Revenue 1997	Actual Revenue 1997	Estimated Revenue 1998
<u><b>TAXES</b></u>			
Yield Tax	\$ 1,500.00	\$ 1,651.68	\$ 1,500.00
Interest & Penalties on Taxes	150,000.00	118,159.96	120,000.00
Land Use Change Tax	48,000.00	59,484.00	40,000.00
Boat Taxes	7,200.00	7,179.80	7,200.00
<u><b>INTERGOVERNMENTAL REVENUES</b></u>			
Shared Revenue - Block Grant	144,656.00	174,158.67	180,000.00
Highway Block Grant	167,962.00	167,961.75	164,530.00
Gas Tax Refunds + others (State)	3,300.00	4,435.50	3,300.00
Gas Tax Refunds + Others (Federal)	6,475.00	6,628.50	3,300.00
Rooms and Meals	0.00	102,618.09	102,000.00
Other (Landfill Grant Reimbursement)	106,019.85	106,019.85	0.00
<u><b>LICENSES AND PERMITS</b></u>			
M V Permit Fees	1,325,000.00	1,406,016.00	1,425,000.00
Building Permits	80,000.00	105,760.78	100,000.00
Business Licenses	1,360.00	1,380.00	1,400.00
Other Licenses and Permits	62,400.00	66,619.50	65,000.00
<u><b>CHARGES FOR SERVICES</b></u>			
Income from Departments	250,000.00	278,549.25	250,000.00
Cable TV Fees	60,295.00	60,294.58	62,000.00
<u><b>MISCELLANEOUS REVENUES</b></u>			
Interest on Deposits	160,000.00	219,003.83	180,000.00
Other Miscellaneous Revenues	20,200.00	55,532.62	25,000.00
Sale of Town Property	0.00	675.00	0.00
<u><b>OTHER FINANCING SOURCES</b></u>			
Capital Reserve Funds	0.00	50,000.00	9,580.00
Income from Trust Funds	16,109.00	16,108.88	110.00
Proceeds from Bonds	1,232,575.00	1,232,575.00	0.00
Fund Balance	17,911.00	17,911.00	0.00
<hr/>			
TOTAL REVENUES AND CREDITS	\$ 3,860,962.85	\$ 4,258,724.24	\$ 2,739,920.00



# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
<b><u>TOWN OFFICERS' SALARIES</u></b>	(ARTICLE 11)		
Selectmen	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Treasurer	1,500.00	1,500.00	1,500.00
Deputy Treasurer	150.00	150.00	150.00
Trustee, Trust Funds	350.00	350.00	350.00
<b>TOTALS</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>

<b><u>ADMINISTRATION</u></b>	(ARTICLE 11)		
Regular Salaries	\$ 149,760.78 (1)	\$ 148,659.91	\$ 149,615.00
Audit	7,000.00	6,510.00	7,000.00
Town Report	7,000.00	6,445.31	7,000.00
Computer Service	12,020.00	12,935.55	12,980.00
Office Supplies	5,300.00	5,404.44	4,675.00
Computer Supplies	7,110.00	6,969.65	6,200.00
Mileage	500.00	438.55	500.00
Postage	15,535.00	15,727.68	16,425.00
Postage Machine	1,100.00	989.13	1,125.00
Legal Ads	1,000.00	640.70	1,000.00
Registry of Deeds	300.00	186.32	300.00
Equipment	6,498.00 (2)	5,256.71	17,850.00
Equipment Maintenance	3,750.00	3,839.81	4,330.00
Dues and Meetings	7,950.00	7,230.44	8,120.00
Miscellaneous	1,000.00	1,225.91	1,000.00
Telephone	6,300.00	5,696.83	6,300.00
<b>TOTALS</b>	<b>232,123.78</b>	<b>228,156.94</b>	<b>244,420.00</b>

(1) includes \$3,330.78 from Municipal Union contract allocation

(2) reflects carryover from 1996

<b><u>TOWN CLERK'S EXPENSES</u></b>	(ARTICLE 11)		
Regular Salaries	\$ 22,488.70 (1)	\$ 22,190.30	\$ 28,000.00
Elected Official Fees	17,500.00	18,163.50	18,000.00
Office Equipment	200.00	149.97	0.00
Vital Statistics	100.00	100.00	100.00
Dog License Fees	3,850.00	3,900.50	3,950.00
Dues and Meetings	600.00	38.00	600.00
Preservation of Records	800.00	800.00	800.00
<b>TOTALS</b>	<b>45,538.70</b>	<b>45,342.27</b>	<b>51,450.00</b>

(1) includes \$1288.70 from Municipal Union contract allocation

<b><u>TAX COLLECTOR'S EXPENSES</u></b>	(ARTICLE 11)		
Regular Salaries	\$ 43,426.18 (1)	\$ 34,433.15	\$ 43,000.00
Elected Official Fees	8,500.00	3,410.00	6,500.00
Title Searches	5,500.00	2,356.00	5,000.00
Register of Deeds	1,500.00	619.55	1,000.00
Petty Cash	100.00	0.00	100.00
Dues and Meetings	1,030.00	443.36	1,000.00
<b>TOTALS</b>	<b>60,056.18</b>	<b>41,262.06</b>	<b>56,600.00</b>

(1) Includes \$1211.18 from Municipal Union contract allocation

# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
<b><u>ELECTION AND REGISTRATION</u></b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 0.00	\$ 0.00	\$ 0.00
Elected Official Fees	1,590.00	895.67	3,875.00
Ballot Clerk Fees	400.00	563.75	1,170.00
Voter Checklists	300.00	0.00	400.00
Ballots	750.00	1,756.50	2,500.00
Equipment	0.00	0.00	0.00
Equipment Maintenance	350.00	275.00	350.00
<b>TOTALS</b>	<b>3,390.00</b>	<b>3,490.92</b>	<b>8,295.00</b>
<b><u>CEMETERIES</u></b>	<b>(ARTICLE 11)</b>		
Groundskeeping	\$ 17,000.00	\$ 17,000.00	\$ 20,000.00
Interment Preparation	5,000.00	4,300.00	5,000.00
Office Supplies	150.00	239.50	200.00
Property Maintenance	7,500.00	7,044.83	8,000.00
Patriotic Purposes	0.00	0.00	800.00
Vandalism	2,500.00	175.00	2,000.00
Miscellaneous Expenses	100.00	81.00	100.00
Electricity	350.00	237.51	400.00
<b>TOTAL</b>	<b>32,600.00</b>	<b>29,077.84</b>	<b>36,500.00</b>
<b><u>GENERAL GOVERNMENT BLDINGS</u></b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 0.00	\$ 0.00	\$ 32,075.00
Groundskeeping	10,235.00	8,935.00	11,735.00
Trash Removal	2,560.00	2,605.96	2,850.00
Contracted Services	40,985.00	55,106.00	0.00
Property Maintenance	5,000.00	5,684.93	5,000.00
Equipment	0.00	1,000.00	4,350.00
Preservation of Records	700.00	522.00	700.00
Electricity	6,400.00	5,701.97	9,860.00
Heat	\$ 1,500.00	\$ 1,957.10	\$ 2,700.00
<b>TOTALS</b>	<b>67,380.00</b>	<b>81,512.96</b>	<b>69,270.00</b>
<b><u>APPRAISAL OF PROPERTIES</u></b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 45,860.00	\$ 44,870.44	\$ 49,290.00
Contracted Services	8,000.00 (1)	0.00	0.00
Training	1,000.00	513.73	1,500.00
Mileage	1,775.00	1,209.38	1,775.00
Equipment	800.00	647.20	150.00
Dues & Meetings	400.00	471.70	475.00
<b>TOTALS</b>	<b>57,835.00</b>	<b>47,712.45</b>	<b>53,190.00</b>
(1) Includes \$4000 carryover from 1996			
<b><u>SEARLES BUILDING</u></b>	<b>(ARTICLE 11)</b>		
Property Maintenance	\$ 5,000.00	\$ 2,779.99	\$ 6,550.00
Telephone	400.00	379.62	900.00
Electricity	1,750.00	1,624.43	1,750.00
Heat	2,000.00	2,519.66	2,350.00
<b>TOTALS</b>	<b>9,150.00</b>	<b>7,303.70</b>	<b>11,550.00</b>

# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
<u>LEGAL EXPENSES</u>	(ARTICLE 11)		
Other Lawfirms	\$ 0.00	\$ 2,973.80	\$ 7,000.00
Beaumont & Campbell	35,000.00	31,380.28	35,000.00
Union Legal Fees	7,000.00	9,185.14	7,500.00
Miscellaneous	0.00	0.00	0.00
<b>TOTALS</b>	<b>42,000.00</b>	<b>43,539.22</b>	<b>49,500.00</b>
<u>POLICE DEPARTMENT</u>	(ARTICLE 11)		
Regular Salaries	\$ 632,257.73 (1)	\$ 630,392.13	\$ 623,060.00
Overtime	54,000.00	43,741.22	54,000.00
Holiday Pay	36,510.00	33,349.75	37,475.00
Computer Services	9,580.00	6,851.74	8,850.00
Office Supplies	2,600.00	11,834.14	2,600.00
Property Maintenance	2,500.00	2,963.92	2,500.00
Investigations	1,500.00	1,743.95	1,500.00
Training	17,735.00	13,820.77	24,820.00
Firearm Training/Ammunition	11,215.00	10,225.27	11,440.00
Clothing Allowance	11,000.00	10,120.70	10,750.00
Vehicle Equipment	49,225.00	49,685.42	43,950.00
Equipment	2,350.00	3,313.12	17,350.00
Vehicle Fuel	22,000.00	20,017.15	22,000.00
Vehicle Maintenance	11,500.00	13,543.67	13,000.00
Equipment Maintenance	6,900.00	7,416.14	6,715.00
Radio Commun/Maint.	10,480.00	10,727.18	14,015.00
Safety Division	1,500.00	1,154.68	1,500.00
Miscellaneous	1,000.00	1,286.21	1,000.00
Employee Health	300.00	0.00	500.00
Telephone	7,200.00	7,234.90	7,765.00
Electricity	6,360.00	6,548.11	17,000.00
Heat	1,000.00	729.72	5,470.00
<b>TOTALS</b>	<b>898,712.73</b>	<b>886,699.89</b>	<b>927,260.00</b>
(1) includes \$1592.73 from Municipal Union contract allocation			
<u>DISPATCHING</u>	(ARTICLE 11)		
Regular Salaries	\$ 104,825.00	\$ 104,399.34	\$ 102,770.00
Overtime	21,510.00	28,559.61	17,560.00
Holiday	7,770.00	6,781.27	7,770.00
Extra Shift	11,925.00	4,538.57	12,010.00
Training	3,540.00	4,420.15	5,125.00
Clothing Allowance	1,600.00	1,400.00	1,600.00
Equipment	1,425.00	799.00	1,125.00
<b>TOTALS</b>	<b>152,595.00</b>	<b>150,897.94</b>	<b>147,960.00</b>
<u>FIRE DEPARTMENT</u>	(ARTICLE 11)		
Regular Salaries	\$ 511,881.27 (1)	\$ 474,611.12	\$ 511,660.00
Overtime	87,747.00	104,422.34	94,000.00
Holidays	16,575.00	16,261.51	16,895.00
Callmen	35,230.00	31,977.75	30,000.00
Academic Reimbursement	4,545.00	4,545.00	5,000.00
Contracted Services	0.00	0.00	0.00
Property Maintenance	2,800.00	2,173.05	1,650.00
Training	46,337.00	27,597.84	41,580.00



# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
Clothing Allowance	5,100.00	5,467.50	4,900.00
Travel Expenses	1,340.00	1,317.23	400.00
Prevention/Investigation	3,130.00	2,636.64	2,500.00
Ambulance Operation	5,465.00	5,472.43	4,965.00
Office Equipment	5,750.00	9,101.63	4,940.00
Fire Equipment	27,975.00	24,289.02	38,470.00
Equip. - Radios/Pagers	0.00	0.00	6,000.00
Ambulance Equipment	3,220.00	3,281.00	4,965.00
Vehicle Fuel	5,525.00	4,935.21	5,700.00
Vehicle Maintenance	19,270.00 (2)	22,809.52	20,400.00
Hydrant / Water Supply	2,000.00	0.00	0.00
Communication Maintenance	12,515.00	14,775.15	12,800.00
Dues and Meetings	1,035.00	562.06	985.00
Miscellaneous	4,250.00	4,305.70	500.00
Employee Health	3,530.00	3,199.96	3,650.00
Hazardous Materials District	3,500.00	3,500.00	3,500.00
Telephone	4,020.00	4,456.36	4,260.00
Electricity	4,740.00	4,425.07	4,850.00
Heat	2,700.00	3,509.21	2,900.00
<b>TOTALS</b>	<b>820,180.27</b>	<b>779,632.30</b>	<b>827,470.00</b>

(1) Includes \$3555.27 from Municipal Contract allocation

(2) Includes \$1250 carryover from 1996

## EMERGENCY MANAGEMENT

(ARTICLE 11)

Emergency Operations Center Exp	\$ 780.00	\$ 525.35	\$ 1,300.00
Field Expenses	0.00	769.86	1,220.00
Shelter Expenses	500.00	0.00	70.00
Administrative Expenses	0.00	0.00	460.00
<b>TOTALS</b>	<b>1,280.00</b>	<b>1,295.21</b>	<b>3,050.00</b>

## PLANNING AND DEVELOPMENT

(ARTICLE 11)

Regular Salaries	\$ 142,862.73 (1)	\$ 142,112.24	\$ 147,035.00
Regional Planning	7,526.00	7,526.00	7,677.00
Master Plan Expenses	1,000.00	0.00	3,000.00
Contracted Services	31,297.00	31,297.00	10,000.00
Office Supplies	1,500.00	2,369.44	2,500.00
Property Maintenance	1,000.00	873.35	1,000.00
Training	700.00	832.00	1,500.00
Legal Ads	1,600.00	3,078.75	3,000.00
Registry of Deeds	100.00	26.00	100.00
Vehicle Equipment	100.00	0.00	450.00
Office Equipment	3,850.00	2,091.69	9,525.00
Vehicle Fuel	1,400.00	1,255.80	1,500.00
Vehicle Maintenance	400.00	378.21	1,000.00
Miscellaneous	300.00	277.76	300.00
Telephone	2,200.00	2,220.36	2,600.00
Electricity	1,430.00	1,333.49	1,430.00
Heat	600.00	676.06	600.00
<b>TOTALS</b>	<b>197,865.73</b>	<b>196,348.15</b>	<b>193,217.00</b>

(1) Includes \$4222.73 from Municipal Union contract allocation

# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
<u>HIGHWAYS, STREETS &amp; BRIDGES</u>	(ARTICLE 11)		
Summer			
General Maintenance	\$ 63,000.00	\$ 78,149.50	\$ 78,000.00
Shim, Overlay & Reconstruct	179,500.00	160,845.75	162,000.00
Cold Patch, Sand and Gravel	10,000.00	12,870.25	10,000.00
Culverts and Basins	10,000.00	13,576.41	12,000.00
Signs	2,500.00	2,030.35	3,000.00
Public Service (Town Complex)	0.00	8,844.00	0.00
Winter			
General Maintenance	\$ 190,000.00	\$ 97,973.50	\$ 190,000.00
Sub-Contracts	0.00	36,299.00	0.00
Plow Repairs	0.00	27,227.20	0.00
Salt and Sand	0.00	7,945.41	0.00
Town Shed	0.00	390.38	0.00
TOTALS	455,000.00	446,151.75	455,000.00
<u>STREET LIGHTS</u>	(ARTICLE 11)		
Granite State Electric	\$ 2,550.00	\$ 2,487.17	\$ 2,550.00
Public Service Company	9,300.00	9,647.05	9,300.00
Installations	500.00	0.00	500.00
TOTALS	12,350.00	12,134.22	12,350.00
<u>SOLID WASTE DISPOSAL</u>	(ARTICLE 11)		
Regular Salaries	\$ 165,929.03 (1)	\$ 164,039.01	\$ 161,210.00
Part-time Salaries	8,000.00	5,876.75	8,360.00
Overtime	2,000.00	654.40	2,000.00
Holiday	3,029.58 (2)	3,665.93	3,605.00
Employee Health	750.00	0.00	750.00
Contracted Services	3,250.00	1,125.00	5,750.00
Site Monitoring	7,000.00	5,739.86	7,000.00
Tire Removal	3,000.00	2,367.15	4,100.00
Scrap Metal	2,000.00	1,235.00	1,500.00
Waste Removal	126,500.00	129,504.61	135,000.00
Demolition Removal	61,300.00	42,188.51	54,400.00
Compost Removal	2,500.00	3,655.70	4,300.00
Oil	300.00	0.00	300.00
Expendable Supplies	3,200.00	3,509.53	3,400.00
Property Maintenance	4,700.00	5,625.37	6,400.00
Training	100.00	0.00	100.00
Clothing Allowance	1,500.00	1,499.97	1,600.00
Mileage	250.00	351.15	350.00
Vehicle Equipment	0.00	0.00	0.00
Equipment	1,750.00	0.00	3,100.00
Vehicle Fuel	5,000.00	6,156.03	5,600.00
Vehicle Maintenance	25,280.00	22,133.02	32,640.00
Equipment Maintenance	4,000.00	5,190.73	4,000.00
Dues and Meetings	6,000.00	5,459.30	5,880.00
Site Improvements	15,687.00 (3)	13,190.50	8,000.00

# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
Miscellaneous Expenses	250.00	169.70	250.00
Telephone	700.00	682.61	750.00
Electricity	6,300.00	5,661.88	6,300.00
<b>TOTALS</b>	<b>460,275.61</b>	<b>429,681.71</b>	<b>466,645.00</b>
(1) includes \$8909.03 from Municipal Union contract allocation		(3) includes \$6187 carryover from 1996	
(2) includes \$24.58 from Municipal Union contract allocation			

<b>HEALTH AND HUMAN SERVICES</b>	<b>(ARTICLE 11)</b>		
Visting Nurse/Hospice	\$ 20,639.00	\$ 20,639.00	\$ 20,639.00
Center for Life Management	11,406.00	11,406.00	11,406.00
Community Caregivers	1,500.00	1,500.00	1,500.00
AIDS Response/Seacoast	1,000.00 (1)	1,000.00	500.00
A Safe Place	100.00	100.00	200.00
Rape & Assault Services	900.00	900.00	900.00
Meals on Wheels	2,506.00	2,506.00	1,790.00
Water Testing	1,000.00	575.00	1,000.00
Dues and Meetings	100.00	25.00	100.00
<b>TOTALS</b>	<b>39,151.00</b>	<b>38,651.00</b>	<b>38,035.00</b>
(1) includes \$500 carryover from 1996			

<b>ANIMAL CONTROL</b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 12,210.00	\$ 12,193.73	\$ 12,210.00
Kennel Fees	400.00	0.00	400.00
Office Supplies	300.00	0.00	300.00
Mileage	2,600.00	2,541.09	2,600.00
Miscellaneous Expense	150.00	50.00	150.00
<b>TOTALS</b>	<b>15,660.00</b>	<b>14,784.82</b>	<b>15,660.00</b>

<b>GENERAL ASSISTANCE</b>	<b>(ARTICLE 11)</b>		
Community Action Program	\$ 4,828.00	\$ 4,828.00	\$ 5,675.00
Welfare Assistance	37,500.00	28,663.58	37,500.00
Hardship Abatements	10,000.00	10,776.83	10,000.00
Miscellaneous Expenses	300.00	319.81	300.00
<b>TOTALS</b>	<b>52,628.00</b>	<b>44,588.22</b>	<b>53,475.00</b>

<b>LIBRARY</b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 171,065.00	\$ 169,202.44	\$ 212,590.00
Office Supplies	3,200.00	3,989.96	3,800.00
Computer Supplies	1,040.00	349.79	1,500.00
Property Maintenance	7,000.00	3,920.18	10,350.00
Mileage	250.00	309.82	400.00
Office Equipment	4,000.00	600.96	5,000.00
Equipment Maintenance	1,650.00	1,485.32	1,800.00
Books and Magazines	34,700.00	34,700.00	43,700.00
Other Library Materials	9,100.00	8,224.37	12,000.00
Library Computer Services	11,500.00	7,272.75	13,000.00
Programs and Films	1,850.00	909.79	3,500.00
Petty Cash	800.00	615.69	1,960.00
Dues and Meetings	2,600.00	1,202.99	3,500.00
Moving Expenses	5,500.00	1,637.26	0.00
Telephone	3,000.00	3,327.61	4,500.00



# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
Electricity	9,000.00	9,004.88	19,000.00
Heat	4,100.00	5,670.19	6,500.00
<b>TOTALS</b>	<b>270,355.00</b>	<b>252,424.00</b>	<b>343,100.00</b>
<b><u>RECREATION</u></b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 31,000.00	\$ 36,011.72	\$ 35,850.00
Chemical Toilets	6,300.00	6,530.35	8,575.00
Office Supplies	500.00	539.04	855.00
Rec. Sportsfields	7,000.00	5,010.00	12,635.00
Recreational Activities	8,000.00	6,123.50	17,395.00
Patriotic Purposes	1,100.00	890.80	300.00
Senior Rec. Activities	4,000.00	3,249.96	4,400.00
Equipment Maintenance	4,600.00	3,032.31	5,700.00
Petty Cash	400.00	100.00	400.00
Committee Expenses	200.00	109.30	200.00
Employee Health	500.00	0.00	2,000.00
Telephone	340.00	437.04	500.00
Electricity	460.00	417.14	685.00
<b>TOTALS</b>	<b>64,400.00</b>	<b>62,451.16</b>	<b>89,495.00</b>
<b><u>CONSERVATION COMMISSION</u></b>	<b>(ARTICLE 21)</b>		
Regular Salaries	\$ 2,400.00	\$ 2,293.33	\$ 2,600.00
Dues and Meetings	500.00	419.25	560.00
Construction/Maintenance Expenses	0.00	360.00	1,000.00
Miscellaneous Expenses	500.00	327.42	500.00
<b>TOTALS</b>	<b>3,400.00</b>	<b>3,400.00</b>	<b>4,660.00</b>
<b><u>SENIOR CENTER</u></b>	<b>(ARTICLE 11)</b>		
Senior Volunteer Program	\$ 0.00	\$ 0.00	\$ 500.00
Property Maintenance	3,200.00	2,141.41	500.00
Electricity	4,300.00	2,979.35	2,600.00
<b>TOTALS</b>	<b>7,500.00</b>	<b>5,120.76</b>	<b>3,600.00</b>
<b><u>CABLE TELEVISION</u></b>	<b>(ARTICLE 11)</b>		
Regular Salaries	\$ 23,950.00	\$ 8,285.02	\$ 24,200.00
Special Project Salaries	900.00	427.07	0.00
Contracted Support	0.00	0.00	2,000.00
Office Supplies	400.00	329.99	500.00
Property Maintenance	3,000.00	2,613.03	3,000.00
Equipment	5,000.00	14,698.21	7,500.00
Dues and Meetings	550.00	635.97	1,150.00
Miscellaneous Expenses	1,200.00	213.66	1,200.00
Telephone	600.00	385.94	600.00
Electricity	1,750.00	1,503.57	0.00
<b>TOTALS</b>	<b>37,350.00</b>	<b>29,092.46</b>	<b>40,150.00</b>
<b><u>DEBT SERVICE</u></b>	<b>(ARTICLE 24 + 11)</b>		
Long Term Notes P & I	\$ 424,801.24	\$ 425,014.83	\$ 605,642.96
TANS - Interest	2,000.00	0.00	1,000.00
<b>TOTALS</b>	<b>426,801.24</b>	<b>425,014.83</b>	<b>606,642.96</b>

# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
<b><u>CAPITAL OUTLAY</u></b>	<b>(ARTICLES 18 + 17)</b>		
Road Improvements	90,000.00 (1)	90,000.00	50,000.00
ADA Compliance	800.00 (2)	800.00	0.00
Ambulance	85,000.00	85,000.00	0.00
Griffin Park Engineering	10,000.00	20.00	0.00
Library Building	96,473.64 (3)	76,202.93	0.00
Police Station Building	1,300,000.00 (4)	1,232,575.00	0.00
Access Road/Infrastructure	175,494.04 (5)	169,625.80	0.00
Cemetery Wall Repairs	16,000.00 (6)	15,792.00	0.00
Renovation of Armstrong Building	21,360.00 (7)	10,500.00	24,833.00
Woodbury Road Repairs	8,000.00	8,000.00	0.00
<b>TOTALS</b>	<b>1,803,127.68</b>	<b>1,688,515.73</b>	<b>74,833.00</b>
(1) includes \$50,000 carryover from 1996			
(2) reflects carryover from 1996			
(3) reflects carryover from 1996, put in capital fund			
(4) includes \$1.23 M from bond proceeds			
(5) reflects carryover from 1996 and \$50,000 voted from Reserve Fund			
(6) funded through Trust fund			
(7) includes \$17911 from fund balance			
<b><u>OPERATING TRANSFERS OUT</u></b>	<b>(ARTICLE 12 + 13)</b>		
Fire Station Renovation Resrve Fnd	\$ 0.00	\$ 0.00	\$ 25,000.00
Building Dept. Renovation Resrve Fnd	0.00	0.00	5,000.00
	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>
<b><u>RETIREMENT</u></b>	<b>(ARTICLE 11)</b>		
Police	\$ 24,500.00	\$ 24,103.87	\$ 28,375.00
Fire	32,500.00	32,435.78	37,600.00
Group 1	27,000.00	28,116.20	34,175.00
Group 1 Supplemental	42,400.00	42,418.60	45,985.00
MONY Service Charge	5,000.00	0.00	5,000.00
Social Security	25,000.00	21,241.14	26,150.00
<b>TOTALS</b>	<b>156,400.00</b>	<b>148,315.59</b>	<b>177,285.00</b>
<b><u>INSURANCE</u></b>	<b>(ARTICLE 11)</b>		
Workers Compensation	\$ 13,910.00	\$ 15,938.58	\$ 47,420.00
Accident - Callmen	650.00	660.00	650.00
Health Insurance	1,800.00	1,800.00	1,800.00
Life and Disability	32,300.00	32,414.44	35,825.00
Dental	28,700.00	28,888.79	33,350.00
Unemployment Comp.	2,000.00	1,295.77	1,500.00
Medicare	21,200.00	21,386.15	23,900.00
Miscellaneous	2,000.00	0.00	2,000.00
N.H. Liability Trust	77,000.00	69,604.00	71,000.00
<b>TOTALS</b>	<b>179,560.00</b>	<b>171,987.73</b>	<b>217,445.00</b>
<b><u>OTHERS</u></b>	<b>(ARTICLES 11)</b>		
Contracted Police Services	\$ 30,000.00	\$ 47,193.22	\$ 30,000.00
<b>TOTALS</b>	<b>30,000.00</b>	<b>47,193.22</b>	<b>30,000.00</b>

# BUDGET ANALYSIS

Budget Item	Appropriations Fiscal Year 1997	Actual Expenditures 1997	Appropriations Ensuing for Fiscal Year 1998
<b>TRUST ACCOUNTS</b>	<b>(ARTICLES 6+7+8)</b>		
Health Trust	\$ 275,000.00	\$ 275,000.00	\$ 275,000.00
Property Trust	35,000.00	35,000.00	35,000.00
Earn time Trust	30,000.00	30,000.00	30,000.00
Searles Trust	2,000.00	2,000.00	0.00
<b>TOTALS</b>	<b>342,000.00</b>	<b>342,000.00</b>	<b>340,000.00</b>
<b>GRAND TOTAL</b>	<b>\$ 6,984,665.92</b>	<b>\$ 6,711,779.05</b>	<b>\$ 5,686,107.96</b>
	6,693,463.24 (b)	(a)	6,339,422.96
	5,376,977.24 (c)	*	(e) * 6,293,092.96
	6,984,665.92 (d)	(f)	(f) 6,293,092.96

(a) total proposed appropriations including special articles below:

Griffin Park Phase I Development	\$ 500,000.00	Article 10
Municipal Union Contract	\$ 9,480.00	Article 14
Police Factfinding	\$ 43,955.00	Article 15
Fire Union Contract	\$ 11,300.00	Article 16
Police Technology Grant	\$ 49,000.00	Article 19
Use of Library CRF Interest	\$ 9,580.00	Article 20
Police Station Renovations	\$ 30,000.00	Article 26

(b) 1997 appropriation less carryovers of \$291,202.68 from 1996

(c) 1997 appropriation less Police Station note issue of \$1,232,575, carryovers of \$291,202.68  
\$16,000 for Cemetery Wall repairs (funded from a trust), \$17,911 of the Armstrong building renovations (funded from 1996 fund balance), and \$50,000 voted from the Complex Capital Reserve Fund in 1997.  
This figure is used to determine the actual dollar increase (decrease) from 1997 to 1998

(d) 1997 appropriations including bonds, CRF'd, and carryovers to show total available for 1997

(e) 1998 proposed appropriations less any CRF withdrawals (\$9580), use of fund balance (\$0), use of other funds (\$36,750- Federal Grant) and notes (\$0). This figure is used for 1998 to compare with 1997 to determine the increase or decrease in actual appropriations.

(f) 1998 proposed appropriations, less any capital reserve withdrawals, plus any carryovers from 1997 to show total monies to be available. (\$1,513,725.04 carried over from 1997)



## This image shows a single sheet of white paper with horizontal blue or grey ruling lines, typical of notebook paper. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

SCHOOL WARRANTS  
AND  
BUDGET  
1998

# SCHOOL WARRANT

## THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Windham, New Hampshire, qualified to vote in District affairs:

You are hereby notified of the following annual School District meeting schedule.

### First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Golden Brook School in said District on the 6<sup>th</sup> day of February, 1998 at 7:30 pm. This session shall consist of explanation, discussion, and debate of warrant articles numbered 2 through 22. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

### Second Session of Annual Meeting (Official Ballot Voting)

You are hereby notified to meet again at the Windham Center School in Windham, on Tuesday, March 10, 1998 between the hours of 8:00 a.m. and 8:00 pm to vote by official ballot on warrant articles numbered 1 through 22.

ARTICLE 1 - Election of Officers, (voting by official ballot March 10, 1998). To choose the following School District Officers:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one Member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

2. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED THIRTY EIGHT THOUSAND EIGHTY-ONE DOLLARS (\$138,081). Said sum representing the additional costs attributable to the Collective Bargaining Agreement between the Windham Education Association and the Windham School District.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

3. To see if the Windham School District will vote to raise and appropriate the sum of FORTY-THREE THOUSAND THREE HUNDRED THIRTY-FOUR DOLLARS (\$43,334). Said sum of money being the amount necessary to fund a 3% salary increase and related costs, such as retirement and FICA for three (3) principals and seventy-six (76) support staff for the 1998-1999 school year.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

4. To see if the Windham School District will vote to raise and appropriate the sum of FORTY-TWO THOUSAND ONE HUNDRED FIVE DOLLARS (\$42,105). Said sum of money being the amount necessary to purchase computers for the Windham Schools. This article is consistent with the long range technology plan.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD



5. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional second grade teacher at the Golden Brook School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

6. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional seventh grade teacher at the Windham Middle School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

7. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional fourth grade teacher at the Windham Center School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

8. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional fifth grade teacher at the Windham Center School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

9. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED SEVEN THOUSAND DOLLARS (\$107,000). Said sum of money being the total appropriation necessary to renovate the old Windham Police Station for use as a preschool at a cost of \$90,000 and to modify the existing preschool building to accommodate the need for additional classrooms at Golden Brook School at a cost of \$17,000.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

10. To see if the Windham School District will vote to raise and appropriate the sum of FORTY SIX THOUSAND DOLLARS (\$46,000). Said sum of money being the total appropriation necessary to lease a new location for the preschool at a cost of \$29,000 and to modify the existing preschool building to accommodate the need for additional classrooms at Golden Brook School at a cost of \$17,000. This appropriation will only be expended if Article 9 fails or if the old Windham Police Station is not available for use as a preschool.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

11. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED FORTY-TWO THOUSAND ONE HUNDRED SIXTY-FIVE DOLLARS (\$142,165). Said sum of money being the amount necessary to purchase two modular classrooms.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

12. To see if the Windham School District will vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000). Said sum of money being the amount necessary to fund a half-time music teacher at the Windham Center School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

13. To see if the Windham School District will vote to raise and appropriate the sum of FIFTY-FIVE THOUSAND DOLLARS (\$55,000). Said sum of money being the amount necessary to fund the salary and benefits of an assistant principal at the Windham Middle School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

14. To see if the Windham School District will vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000). Said sum of money being the amount necessary to fund a half-time enrichment teacher at the Windham Center School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

15. To see if the Windham School District will vote to raise and appropriate the sum of EIGHT THOUSAND THREE HUNDRED DOLLARS (\$8,300). Said sum of money being the amount necessary to fund two additional basketball teams, one "B" team for boys and one "B" team for girls at the Windham Middle School.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

16. To see if the Windham School District will vote to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000). Said sum of money to be used to complete architectural and engineering studies of the Windham School District facilities and sites for future construction to accommodate enrollment increases in the school district.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

17. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY THOUSAND DOLLARS (\$30,000). Said sum of money being necessary to replace cafeteria tables at Golden Brook School. The tables being replaced have been used for more than twenty-two years and are no longer serviceable.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

18. To see if the Windham School District will vote to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000). Said sum of money is the amount necessary, in addition to \$15,000 contained in the operating budget, needed to fund the salary and benefits of a full-time field and grounds maintenance position in the district.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

19. To see if the Windham School District will vote to raise and appropriate the sum of NINE THOUSAND THREE HUNDRED SIXTY DOLLARS (\$9,360). Said sum of money for a late bus to transport Windham students from Salem High School. This bus would run in concurrent with the Salem School Calendar.

SUBMITTED BY PETITION - NOT RECOMMENDED BY THE WINDHAM SCHOOL BOARD

20. To see if the School District will vote to create a COOPERATIVE SCHOOL DISTRICT PLANNING COMMITTEE to study the advisability, evaluating all grade levels, of establishing a cooperative school district with the Pelham School District; to see if the District will raise and appropriate the sum of TWO HUNDRED DOLLARS (\$200) to meet any expenses of this Committee; to see if the District will authorize the Moderator to appoint three members, of whom one must be a Windham School Board Member.

SUBMITTED BY PETITION - NOT RECOMMENDED BY THE WINDHAM SCHOOL BOARD

21. In accordance with RSA 197:3 (authorization for Special Meeting on cost items) shall the Windham School District if Article 2 is defeated, authorize the governing body to call one special meeting at its option, to address Article 2 cost items only.

RECOMMENDED BY THE WINDHAM SCHOOL BOARD

22. Shall the Windham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, totaling \$12,845,899. Should this article be defeated, the operating budget shall be \$12,676,747 which is the same as last year, with certain adjustment required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. \*

\*Note: Warrant Article 22 (operating budget does not include appropriations proposed under any other warrant articles.

23. To transact any other business that may legally come before this meeting including the appointment of committee.

Given under our hands at said Windham, New Hampshire, on the 19<sup>th</sup> day of January, 1998.

MARCIA UNGER, CHAIR  
ROGER HOHENBERGER  
KATHERINE SMITH  
RICHARD HARRIGAN  
BETH ANN TALBOTT  
Windham School Board



SAMPLE

# ABSENTEE OFFICIAL BALLOT

SAMPLE

## ANNUAL SCHOOL DISTRICT ELECTION

TOWN OF  
WINDHAM, NEW HAMPSHIRE

March 10, 1998

LUCIE LACHANCE, SCHOOL DISTRICT CLERK



### INSTRUCTIONS TO VOTERS

1. To vote, complete the arrow(s) pointing to your choices, like this
2. To write-in a candidate not on the ballot, write the name on the line provided for the office and complete the arrow pointing to the write-in line, like this

### SCHOOL DISTRICT ELECTION

#### For School Board Member

THREE YEARS Vote for ONE:

MARCIA UNGER

WRITE-IN

#### For School Moderator

ONE YEAR Vote for ONE:

ELIZABETH DUNN

WRITE-IN

#### For School District Treasurer

ONE YEAR Vote for ONE:

ROSE BODA

WRITE-IN

#### For School District Clerk

ONE YEAR Vote for ONE:

LUCIE LACHANCE

WRITE-IN

### SCHOOL WARRANT

ARTICLE 2. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED THIRTY-EIGHT THOUSAND EIGHTY-ONE DOLLARS (\$138,081). Said sum representing the additional costs attributable to the Collective Bargaining Agreement between the Windham Education Association and the Windham School District. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 3. To see if the Windham School District will vote to raise and appropriate the sum of FORTY-THREE THOUSAND THREE HUNDRED THIRTY-FOUR DOLLARS (\$43,334). Said sum of money being the amount necessary to fund a 3% salary increase and related costs, such as retirement and FICA for three (3) principals and seventy-six (76) support staff for the 1998-99 school year. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 4. To see if the Windham School District will vote to raise and appropriate the sum of FORTY-TWO THOUSAND ONE HUNDRED FIVE DOLLARS (\$42,105) Said sum of money being the amount necessary to purchase computers for the Windham Schools. This article is consistent with the long range technology plan. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 5. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional second grade teacher at the Golden Brook School. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 6. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional seventh grade teacher at Windham Middle School. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 7. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional fourth grade teacher at Windham Center School. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 8. To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional fifth grade teacher at Windham Center School. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 9. To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED SEVEN THOUSAND DOLLARS (\$107,000). Said sum of money being the total appropriation necessary to renovate the old Windham Police Station for use as a preschool at a cost of \$90,000 and to modify the existing preschool building to accommodate the need for additional classrooms at Golden Brook School at a cost of \$17,000. (Recommended by the Windham School Board)

YES   
NO

ARTICLE 10. To see if the Windham School District will vote to raise and appropriate the sum of ZERO DOLLARS (\$0.00). Said sum of money being the total appropriation necessary to lease a new location for the preschool at a cost of \$29,000 and to modify the existing preschool building to accommodate the need for additional classrooms at Golden Brook School at a cost of \$17,000. This appropriation will not be necessary since the old Windham Police Station is expected to be available for use as a preschool.

YES   
NO

TURN OVER TO CONTINUE VOTING

**ARTICLE 11.** To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED FORTY-TWO THOUSAND ONE HUNDRED SIXTY-FIVE DOLLARS (\$142,165). Said sum of money being the amount necessary to purchase two modular classrooms. (Recommended by the Windham School Board).

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 12.** To see if the Windham School District will vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000). Said sum of money being the amount necessary to fund a half-time music teacher at the Windham Center School. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 13.** To see if the Windham School District will vote to raise and appropriate the sum of FIFTY-FIVE THOUSAND DOLLARS (\$55,000). Said sum of money being the amount necessary to fund the salary and benefits of an assistant principal at the Windham Middle School. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 14.** To see if the Windham School District will vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000). Said sum of money being the amount necessary to fund a half-time enrichment teacher at the Windham Center School. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 15.** To see if the Windham School District will vote to raise and appropriate the sum of EIGHT THOUSAND THREE HUNDRED DOLLARS (\$8,300). Said sum of money being the amount necessary to fund two additional basketball teams, one "B" team for boys and one "B" team for girls at the Windham Middle School. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 16.** To see if the Windham School District will vote to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000). Said sum of money to be used to complete architectural and engineering studies of the Windham School District facilities and sites for future construction to accommodate enrollment increases in the school district. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 17.** To see if the Windham School District will vote to raise and appropriate the sum of THIRTY THOUSAND DOLLARS (\$30,000). Said sum of money being necessary to replace cafeteria tables at Golden Brook School. The tables being replaced have been used for more than twenty-two years and are no longer serviceable. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 18.** To see if the Windham School District will vote to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000). Said sum of money is the amount necessary, in addition to \$15,000 contained in the operating budget, to fund the salary and benefits of a full-time field and grounds maintenance position in the district. (Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 19.** To see if the Windham School District will vote to raise and appropriate the sum of NINE THOUSAND THREE HUNDRED SIXTY DOLLARS (\$9,360). Said sum of money for a late bus to transport Windham students from Salem High School. This bus would run in concurrence with the Salem School Calendar. (Submitted by Petition) (Not Recommended by the Windham School Board)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 20.** To see if the School District will vote to create a COOPERATIVE SCHOOL DISTRICT PLANNING COMMITTEE to study the advisability, evaluating all grade levels, of establishing a cooperative school district with the Pelham School District, to see if the District will raise and appropriate the sum of ZERO DOLLARS (\$0.00) to meet any expense of this Committee; to see if the District will authorize the Moderator to appoint three members, of whom one must be a Windham School Board Member. (Submitted by Petition)

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 21.** In accordance with RSA 197:3 (authorization for Special Meeting on cost items) shall the Windham School District if Article 2 is defeated, authorize the governing body to call one special meeting at its option, to address Article 2 cost items only.

YES ☐ ☒  
NO ☐ ☒

**ARTICLE 22.** Shall the Windham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, totaling \$12,749,399. Should this article be defeated, the operating budget shall be \$12,676,747 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only."

YES ☐ ☒  
NO ☐ ☒

\*Note: Warrant Article 22 (operating budget) does not include appropriations proposed under any other warrant articles. (Recommended by the Windham School Board)

Windham School District Proposed Budget  
For Fiscal Year 1998-99

Acct Number	Account Description	Budget 96-97	Expend 96-97	Budget 97-98	Board 98-99	Difference
1-1100-00-5112-211	Salaries-Teachers	1,194,661.00	1,163,693.93	1,230,052.00	1,265,350.00	35,298.00
1-1100-00-5114-211	Salaries-Aides	68,204.00	61,746.27	70,343.00	71,388.00	1,045.00
1-1100-00-5120-211	Salaries-Substitutes	15,000.00	26,214.10	15,000.00	15,000.00	.00
1-1100-00-5330-211	Handwriting Material	900.00	900.00	2,500.00	2,600.00	100.00
1-1100-00-5331-211	Gesell Testing	4,750.00	9,425.00	4,750.00	4,750.00	.00
1-1100-00-5440-211	Repairs to Inst. Eq.	1,550.00	2,118.00	1,550.00	1,600.00	50.00
1-1100-00-5580-211	Travel Expenses	480.00	442.70	480.00	480.00	.00
1-1100-00-5581-211	Prof. Meetings	1,200.00	.00	1,200.00	1,500.00	300.00
1-1100-00-5610-211	Supplies	45,000.00	47,585.02	47,610.00	47,610.00	.00
1-1100-02-5610-211	Supplies-Art / Science	2,200.00	2,205.40	2,272.00	2,680.00	408.00
1-1100-08-5610-211	Supplies-Phys. Ed.	1,100.00	1,100.00	1,136.00	1,140.00	4.00
1-1100-12-5610-211	Supplies-Music	1,100.00	1,100.00	1,136.00	1,140.00	4.00
1-1100-00-5630-211	Books	13,519.00	13,519.00	16,853.00	26,666.00	9,813.00
1-1100-00-5741-211	Additional Equipment	2,100.00	3,000.00	2,760.00	3,360.00	600.00
1-1100-00-5742-211	Replace Inst. Equip.	1,908.00	1,997.33	2,670.00	2,070.00	600.00OCR
1-1200-00-5112-211	Salaries-Teachers	160,265.00	162,077.30	170,054.00	175,178.00	5,124.00
1-1200-00-5610-211	Supplies	2,800.00	2,763.92	3,200.00	3,200.00	.00
1-1200-00-5630-211	Textbooks	1,400.00	1,473.39	1,600.00	1,600.00	.00
1-1410-00-5112-211	Salaries Co-Curricular	1,092.00	803.00	1,850.00	600.00	1,250.00OCR
1-2120-00-5112-211	Salaries-Guidance	39,721.00	39,935.71	42,543.00	42,543.00	.00
1-2120-00-5610-211	Supplies	3,900.00	5,527.77	2,000.00	2,000.00	.00
1-2130-00-5112-211	Salary-Nurse	27,981.00	28,131.32	30,760.00	30,760.00	.00
1-2130-00-5610-211	Supplies	880.00	880.00	909.00	998.00	89.00
1-2150-00-5112-211	Salaries-Speech	55,103.00	63,361.50	68,084.00	77,215.00	9,131.00
1-2190-00-5892-211	Assemblies	1,400.00	1,400.00	500.00	500.00	.00
1-2210-00-5270-211	Course Credit	6,600.00	21,058.09	6,600.00	6,600.00	.00
1-2210-01-5270-211	T.G.I.F.-Teacher Initiativ	19,000.00	22,558.77	19,000.00	19,000.00	.00
1-2210-00-5320-211	Teacher Workshops	3,250.00	4,984.38	3,250.00	3,200.00	50.00OCR
1-2210-00-5640-211	Periodicals	300.00	330.05	300.00	350.00	50.00
1-2222-00-5114-211	Salary-Library Aide	14,167.00	14,167.00	14,595.00	17,095.00	2,500.00
1-2222-00-5453-211	Audiovisual	250.00	250.00	250.00	250.00	.00
1-2222-00-5610-211	Supplies	950.00	964.77	1,550.00	2,490.00	940.00
1-2222-00-5630-211	Books	1,640.00	1,640.00	2,096.00	2,336.00	240.00
1-2222-00-5680-211	Supplies-Maps, Globes	1,070.00	1,070.00	1,300.00	1,180.00	120.00OCR
1-2410-00-5110-211	Salary-Principal	64,037.00	64,037.00	65,958.00	65,958.00	.00
1-2410-00-5111-211	Salary-Head Teacher	2,800.00	2,800.00	2,800.00	2,800.00	.00
1-2410-00-5115-211	Salaries-Secretaries	39,557.00	38,819.75	40,673.00	40,977.00	304.00
1-2410-00-5532-211	Postage	1,000.00	800.00	1,000.00	1,000.00	.00
1-2410-00-5610-211	Supplies	1,500.00	1,450.35	2,000.00	2,000.00	.00
1-2410-00-5810-211	Prof. Membership	995.00	889.00	995.00	995.00	.00
1-2490-00-5112-211	Salaries-Dept. Heads	11,565.00	10,303.00	12,382.00	12,382.00	.00
1-2490-00-5610-211	Supplies-Report Cards	600.00	.00	600.00	650.00	50.00
1-2542-00-5112-211	Salaries-Custodians	83,063.00	78,044.64	85,194.00	85,194.00	.00
1-2542-00-5431-211	Rubbish Removal	4,000.00	3,405.36	4,000.00	4,400.00	400.00
1-2542-00-5432-211	Snow Removal	2,000.00	2,971.33	3,500.00	3,500.00	.00
1-2542-00-5435-211	Septic Tank	2,000.00	1,503.33	2,000.00	2,000.00	.00
1-2542-00-5440-211	Repairs & Maintenance	7,000.00	12,265.47	7,000.00	7,000.00	.00
1-2542-00-5531-211	Telephone	6,000.00	8,918.78	9,259.00	9,220.00	39.00OCR
1-2542-00-5610-211	Supplies	9,100.00	9,467.31	10,000.00	10,300.00	300.00
-2542-00-5652-211	Electricity	42,756.00	48,359.34	43,385.00	50,787.00	7,402.00



Windham School District Proposed Budget  
For Fiscal Year 1998-99

Acct Number	Account Description	Budget 96-97	Expend 96-97	Budget 97-98	Board 98-99	Difference
1-2542-00-5653-211	Heat	34,500.00	45,470.64	37,005.00	37,380.00	375.00
1-2543-00-5440-211	Building Maintenance	7,000.00	7,104.32	7,300.00	14,800.00	7,500.00
1-2543-00-5460-211	Sites	1,500.00	12,296.00	2,500.00	2,500.00	.00
1-2544-00-5440-211	Repairs Non-Inst. Eq.	2,500.00	3,057.82	2,500.00	2,500.00	.00
1-2544-00-5442-211	Contracted Maintenance	7,900.00	9,576.12	7,900.00	7,600.00	300.00CR
1-2544-00-5450-211	Contracted Painting	1,600.00	1,600.00	1,600.00	1,600.00	.00
1-2544-00-5742-211	Replace Non-Inst.Eq.	1,200.00	4,973.62	4,400.00	2,400.00	2,000.00CR
		2,029,614.00	2,076,536.90	2,124,704.00	2,202,372.00	77,668.00
1-1100-00-5112-212	Salaries-Teachers	584,738.00	591,882.02	633,894.00	646,243.00	12,349.00
1-1100-00-5114-212	Salaries-Aides	41,374.00	39,125.00	42,552.00	42,552.00	.00
1-1100-00-5120-212	Salaries-Substitutes	10,000.00	22,281.84	10,000.00	10,000.00	.00
1-1100-00-5440-212	Repairs to Inst. Eq.	500.00	688.40	700.00	700.00	.00
1-1100-12-5440-212	Repairs to Musical Inst.	400.00	375.01	400.00	600.00	200.00
1-1100-00-5580-212	Travel Expenses	800.00	800.00	1,000.00	1,000.00	.00
1-1100-00-5581-212	Prof. Meetings	250.00	250.00	400.00	500.00	100.00
1-1100-00-5610-212	Supplies	11,359.00	13,243.82	16,838.00	21,288.00	4,450.00
1-1100-02-5610-212	Supplies-Art	700.00	716.30	1,000.00	1,600.00	600.00
1-1100-08-5610-212	Supplies-Phys. Ed.	700.00	699.99	1,000.00	1,250.00	250.00
1-1100-12-5610-212	Supplies-Music	610.00	629.11	1,520.00	1,976.00	456.00
1-1100-00-5630-212	Books	5,712.00	5,686.05	7,710.00	11,059.00	3,349.00
1-1100-00-5741-212	Additional Equipment	672.00	1,393.51	2,650.00	1,800.00	850.00CR
1-1100-00-5742-212	Replace Inst. Equip.	750.00	750.00	3,405.00	3,050.00	355.00CR
1-1200-00-5112-212	Salaries-Teachers	79,234.00	79,234.00	81,564.00	81,564.00	.00
1-1200-00-5610-212	Supplies	1,112.00	1,036.00	1,638.00	2,298.00	660.00
1-1200-00-5630-212	Textbooks	360.00	253.52	321.00	630.00	309.00
1-1200-00-5741-212	Pre-School	300.00	300.00	600.00	1,200.00	600.00
1-1410-00-5112-212	Salaries Co-Curricular	4,223.00	3,305.00	4,347.00	4,347.00	.00
1-2120-00-5112-212	Salary Guidance	15,696.00	15,780.84	16,812.00	31,812.00	15,000.00
1-2120-00-5610-212	Supplies	638.00	686.40	560.00	977.00	417.00
1-2120-23-5610-212	Reading	350.00	350.00	350.00	652.00	302.00
1-2130-00-5112-212	Salary-Nurse	23,087.00	23,722.00	25,372.00	25,372.00	.00
1-2130-00-5610-212	Supplies	800.00	785.40	1,000.00	1,000.00	.00
1-2190-00-5892-212	Assemblies	500.00	250.00	600.00	900.00	300.00
1-2210-00-5270-212	Course Credit	5,600.00	9,080.22	5,600.00	5,600.00	.00
1-2210-01-5270-212	T.G.I.F.-Committee Service	18,000.00	17,411.50	18,000.00	18,000.00	.00
1-2210-00-5320-212	Teacher Workshops	950.00	1,554.39	1,000.00	1,200.00	200.00
1-2210-00-5640-212	Periodicals	800.00	719.06	1,200.00	2,513.00	1,313.00
1-2222-00-5114-212	Salary-Library Aide	13,623.00	13,971.60	14,038.00	14,038.00	.00
1-2222-00-5453-212	Audiovisual	200.00	205.96	200.00	200.00	.00
1-2222-00-5610-212	Supplies	1,465.00	1,446.00	2,788.00	2,500.00	288.00CR
1-2222-00-5630-212	Books	2,000.00	1,982.64	3,600.00	4,200.00	600.00
1-2222-00-5670-212	Audiovisual	1,900.00	1,807.47	1,000.00	1,474.00	474.00
1-2222-00-5680-212	Supplies-Maps, Globes	622.00	548.85	1,318.00	1,602.00	284.00
1-2410-00-5110-212	Salary-Principal	52,565.00	52,565.00	54,142.00	54,142.00	.00
1-2410-00-5111-212	Salary-Head Teacher	2,800.00	2,800.00	2,800.00	2,800.00	.00
1-2410-00-5115-212	Salary-Secretaries	23,166.00	23,166.00	23,865.00	23,865.00	.00
1-2410-00-5532-212	Postage	1,300.00	1,291.00	1,300.00	1,400.00	100.00

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Acct Number	Account Description	Budget 96-97	Expend 96-97	Budget 97-98	Board 98-99	Difference
1-2410-00-5610-212	Supplies	800.00	822.90	1,000.00	1,200.00	200.00
1-2410-00-5810-212	Prof. Membership	1,115.00	195.00	1,235.00	1,385.00	150.00
1-2490-00-5112-212	Salaries-Dept. Heads	5,048.00	5,048.00	5,200.00	5,200.00	.00
1-2490-00-5610-212	Supplies-Report Cards	700.00	720.22	800.00	900.00	100.00
1-2542-00-5112-212	Salaries-Custodians	57,251.00	61,201.92	58,948.00	61,948.00	3,000.00
1-2542-00-5431-212	Rubbish Removal	3,400.00	2,846.00	3,400.00	3,500.00	100.00
1-2542-00-5432-212	Snow Removal	1,800.00	2,306.33	3,000.00	3,000.00	.00
1-2542-00-5435-212	Septic Tank	1,400.00	813.33	1,400.00	1,400.00	.00
1-2542-00-5440-212	Repairs & Maintenance	5,000.00	5,759.59	5,000.00	5,000.00	.00
1-2542-01-5440-212	Building Maintenance	30,000.00	29,945.00	50,000.00	35,000.00	15,000.00OCR
1-2542-00-5531-212	Telephone	6,500.00	7,405.12	9,459.00	9,220.00	239.00OCR
1-2542-00-5610-212	Supplies	7,000.00	7,433.85	8,000.00	8,000.00	.00
1-2542-00-5652-212	Electricity	22,748.00	14,132.03	20,599.00	20,567.00	32.00OCR
1-2542-00-5653-212	Heat	24,151.00	23,362.71	23,365.00	20,965.00	2,400.00OCR
1-2543-00-5440-212	Building Maintenance	7,600.00	7,487.57	14,890.00	19,600.00	4,710.00
1-2543-00-5460-212	Sites	1,000.00	950.14	1,000.00	1,000.00	.00
1-2544-00-5440-212	Repairs Non-Inst. Eq.	1,500.00	2,144.13	1,500.00	2,000.00	500.00
1-2544-00-5442-212	Contracted Maintenance	9,800.00	11,445.05	9,800.00	9,400.00	400.00OCR
1-2559-00-5513-212	Music	400.00	752.85	.00	.00	.00
		1,097,069.00	1,117,545.64	1,205,680.00	1,237,189.00	31,509.00
1-1100-00-5112-213	Salaries-Teachers	900,231.00	913,514.06	978,827.00	995,081.00	16,254.00
1-1100-00-5114-213	Salaries-Aides	47,506.00	46,529.11	48,926.00	48,926.00	.00
1-1100-00-5120-213	Salaries-Substitutes	12,000.00	26,089.49	12,000.00	12,000.00	.00
1-1100-00-5440-213	Repairs to Inst. Eq.	1,630.00	1,900.88	1,650.00	2,100.00	450.00
1-1100-00-5580-213	Travel Expenses	2,100.00	2,296.92	2,100.00	2,250.00	150.00
1-1100-00-5581-213	Prof. Meetings	600.00	464.24	620.00	645.00	25.00
1-1100-00-5610-213	Supplies	26,751.00	27,598.27	28,751.00	28,751.00	.00
1-1100-02-5610-213	Supplies-Art	1,800.00	1,841.52	1,950.00	2,650.00	700.00
1-1100-08-5610-213	Supplies-Phys. Ed.	2,000.00	2,000.43	2,000.00	2,000.00	.00
1-1100-12-5610-213	Supplies-Music	1,250.00	1,491.28	1,700.00	1,800.00	100.00
1-1100-00-5630-213	Books	19,477.00	21,119.75	10,193.00	26,497.00	16,304.00
1-1100-00-5741-213	Additional Equipment	.00	.00	3,947.00	7,770.00	3,823.00
1-1100-00-5742-213	Replace Inst. Equip.	1,640.00	1,708.75	2,105.00	2,675.00	570.00
1-1200-00-5112-213	Salaries-Teachers	88,850.00	85,423.49	95,163.00	96,507.00	1,344.00
1-1200-00-5610-213	Supplies	1,750.00	4,417.59	900.00	950.00	50.00
1-1200-00-5630-213	Textbooks	1,500.00	1,485.15	600.00	900.00	300.00
1-1410-00-5112-213	Salaries Co-Curricular	28,286.00	28,287.50	32,283.00	32,383.00	100.00
1-1410-00-5390-213	Officials	3,250.00	2,280.00	3,600.00	3,605.00	5.00
1-1410-00-5610-213	Supplies	3,500.00	3,458.66	5,800.00	4,500.00	1,300.00OCR
1-2120-00-5112-213	Salaries-Guidance	45,881.00	45,881.00	47,215.00	47,215.00	.00
1-2120-00-5610-213	Supplies	1,555.00	2,941.77	1,690.00	1,800.00	110.00
1-2130-00-5112-213	Salary-Nurse	34,752.00	34,752.00	35,739.00	35,739.00	.00
1-2130-00-5610-213	Supplies	600.00	584.06	600.00	600.00	.00
1-2190-00-5892-213	Assemblies	500.00	500.00	1,000.00	1,440.00	440.00
1-2210-00-5270-213	Course Credit	4,000.00	6,238.42	4,000.00	4,000.00	.00
1-2210-01-5270-213	T.G.I.F.-Prof. Improvement	18,000.00	2,000.00	18,000.00	18,000.00	.00
1-2210-00-5320-213	Teacher Workshops	750.00	1,388.54	750.00	1,000.00	250.00

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Acct Number	Account Description	Budget 96-97	Expend 96-97	Budget 97-98	Board 98-99	Difference
1-2210-00-5640-213	Periodicals	600.00	1,067.88	600.00	650.00	50.00
1-2222-00-5114-213	Salary-Library Aide	14,595.00	14,923.20	15,035.00	15,035.00	.00
1-2222-00-5453-213	Audiovisual	100.00	104.85	100.00	100.00	.00
1-2222-00-5610-213	Supplies	3,925.00	4,168.17	4,175.00	6,175.00	2,000.00
1-2222-00-5630-213	Books	6,750.00	6,688.96	6,750.00	6,750.00	.00
1-2222-00-5640-213	Periodicals	2,350.00	2,328.10	2,433.00	2,465.00	32.00
1-2222-00-5670-213	Audiovisual	1,225.00	1,212.74	2,212.00	4,056.00	1,844.00
1-2222-00-5680-213	Supplies-Maps, Globes	775.00	978.55	800.00	800.00	.00
1-2410-00-5110-213	Salary-Principal	60,634.00	60,634.00	62,453.00	62,453.00	.00
1-2410-00-5111-213	Salary-Head Teacher	2,800.00	2,800.00	2,800.00	2,800.00	.00
1-2410-00-5115-213	Salaries Secretaries	33,779.00	36,171.90	30,064.00	30,214.00	150.00
1-2410-00-5532-213	Postage	1,050.00	500.00	1,050.00	1,050.00	.00
1-2410-00-5610-213	Supplies	2,526.00	2,527.90	2,845.00	2,725.00	120.00CR
1-2410-00-5810-213	Prof. Membership	735.00	764.00	735.00	795.00	60.00
1-2490-00-5112-213	Salaries-Dept. Heads	10,601.00	10,601.00	10,915.00	11,860.00	945.00
1-2490-00-5610-213	Supplies-Report Cards	804.00	524.44	804.00	435.00	369.00CR
1-2490-00-5893-213	Graduation	2,685.00	2,655.00	2,685.00	2,890.00	205.00
1-2542-00-5112-213	Salaries-Custodians	74,393.00	80,607.10	78,875.00	81,734.00	2,859.00
1-2542-00-5431-213	Rubbish Removal	3,650.00	4,669.40	3,650.00	4,650.00	1,000.00
1-2542-00-5432-213	Snow Removal	2,400.00	2,534.34	4,000.00	4,000.00	.00
1-2542-00-5435-213	Septic Tank	2,000.00	813.34	2,000.00	2,000.00	.00
1-2542-00-5440-213	Repairs & Maintenance	1,000.00	1,416.50	1,000.00	1,500.00	500.00
1-2542-01-5440-213	Repairs and Maintenance	.00	.00	9,500.00	.00	9,500.00CR
1-2542-00-5531-213	Telephone	5,579.00	8,506.02	8,538.00	8,420.00	118.00CR
1-2542-00-5610-213	Supplies	9,150.00	9,783.17	10,150.00	10,150.00	.00
1-2542-00-5652-213	Electricity	33,190.00	39,264.57	33,853.00	41,113.00	7,260.00
1-2542-00-5653-213	Heat	17,999.00	13,458.52	17,185.00	16,800.00	385.00CR
1-2543-00-5460-213	Sites	1,000.00	1,699.50	2,000.00	2,000.00	.00
1-2544-00-5440-213	Repairs Non-Inst. Eq.	3,700.00	13,309.85	3,700.00	7,500.00	3,800.00
1-2544-00-5442-213	Contracted Maintenance	4,700.00	6,913.20	5,700.00	7,100.00	1,400.00
1-2544-00-5450-213	Contracted Painting	1,750.00	1,104.60	1,750.00	.00	1,750.00CR
1-2559-00-5513-213	Sports	5,600.00	5,572.48	6,050.00	.00	6,050.00CR
		1,562,204.00	1,604,496.56	1,676,516.00	1,720,004.00	43,488.00
1-1100-00-5112-299	Services Provided To LEA's	52,788.00	57,051.13	.00	.00	.00
1-1100-00-5121-299	Tutoring	6,500.00	12,537.98	6,500.00	9,600.00	3,100.00
1-1100-00-5561-299	Tuition to NH LEA's	3,094,338.00	2,916,353.25	3,249,800.00	3,421,653.00	171,853.00
1-1100-00-5741-299	Equipment	31,500.00	31,859.21	48,950.00	.00	48,950.00CR
1-1200-00-5112-299	Salaries-Teachers	130,125.00	147,962.35	160,375.00	160,375.00	.00
1-1200-01-5112-299	Salaries-Special Ed.	94,779.00	94,779.00	97,622.00	97,622.00	.00
1-1200-02-5112-299	Title I	20,000.00	9,550.00	20,000.00	20,000.00	.00
1-1200-00-5114-299	Salaries-Aides	254,722.00	340,681.18	292,159.00	288,202.00	3,957.00CR
1-1200-00-5561-299	Tuition to NH LEA's	412,768.00	320,777.84	381,544.00	238,233.00	143,311.00CR
1-1200-00-5569-299	Tuition	292,239.00	448,525.38	257,482.00	443,618.00	186,136.00
1-1200-00-5610-299	Special Ed. Equip./Suppl.	3,900.00	5,334.91	5,000.00	5,000.00	.00
1-1200-00-5810-299	Special Services	6,772.00	7,708.18	19,731.00	20,098.00	367.00
1-2150-00-5112-299	Salaries Speech	65,264.00	64,860.95	70,215.00	70,215.00	.00
1-2150-00-5114-299	Salary Speech Aide	7,872.00	7,872.00	7,872.00	.00	7,872.00CR



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Acct Number	Account Description	Budget 96-97	Expend 96-97	Budget 97-98	Board 98-99	Difference
1-2210-00-5320-299	Instructional Improvement	8,000.00	10,953.74	8,000.00	8,000.00	.00
1-2310-00-5103-299	Salaries-School Board	3,500.00	3,500.00	3,500.00	3,500.00	.00
1-2310-00-5104-299	Salary-Treasurer	2,600.00	2,600.00	2,600.00	2,600.00	.00
1-2310-00-5105-299	Salary-Moderator	100.00	.00	200.00	200.00	.00
1-2310-00-5107-299	Salary-Clerk	200.00	400.00	300.00	300.00	.00
1-2310-00-5115-299	Salary-Secretary	750.00	687.50	750.00	750.00	.00
1-2310-00-5381-299	Auditors	4,100.00	3,170.00	4,100.00	4,100.00	.00
1-2310-00-5382-299	Counsel Fees	9,000.00	3,520.25	9,000.00	9,000.00	.00
1-2310-00-5384-299	Ballot Clerks	600.00	735.00	700.00	750.00	50.00
1-2310-00-5540-299	Advertising-Ballots	2,500.00	3,782.35	3,000.00	3,800.00	800.00
1-2310-00-5691-299	Supplies-District Office	1,850.00	4,978.52	3,000.00	4,900.00	1,900.00
1-2310-00-5692-299	Supplies-Treasurer	600.00	1,093.08	700.00	1,000.00	300.00
1-2310-00-5810-299	N.H.S.B.A. Dues	3,453.00	3,877.54	3,880.00	4,177.00	297.00
1-2310-00-5890-299	Committee Expenses	3,000.00	3,738.18	3,000.00	3,000.00	.00
1-2320-00-5351-299	S.A.U. #28	214,451.00	214,451.00	213,840.00	220,852.00	7,012.00
1-2410-00-5115-299	Salaries-Secretaries	300.00	650.95	300.00	500.00	200.00
1-2542-00-5112-299	Salary Maintenance	28,505.00	29,000.00	29,870.00	29,870.00	.00
1-2542-00-5450-299	District Rental/Building	12,500.00	12,500.00	12,500.00	12,500.00	.00
1-2552-00-5513-299	Regular Service	465,000.00	440,500.00	457,938.00	507,960.00	50,022.00
1-2553-00-5513-299	Special Pupils	139,512.00	112,095.20	139,810.00	179,530.00	39,720.00
1-2559-00-5513-299	Special Buses	65,240.00	62,415.20	69,840.00	69,840.00	.00
1-2900-00-5211-299	Health Insurance	496,459.00	466,699.02	650,209.00	604,765.00	45,444.00CR
1-2900-00-5212-299	Dental Insurance	65,557.00	57,848.03	70,818.00	76,473.00	5,655.00
1-2900-00-5213-299	Life Insurance	29,758.00	20,353.18	32,139.00	33,253.00	1,114.00
1-2900-00-5214-299	Worker's Compensation	32,500.00	28,916.20	32,500.00	32,500.00	.00
1-2900-00-5221-299	Retirement-Prin./Support	19,520.00	13,417.56	26,407.00	28,582.00	2,175.00
1-2900-00-5222-299	Retirement-Teachers	88,016.00	94,371.74	108,860.00	114,879.00	6,019.00
1-2900-00-5230-299	FICA-All Employees	398,631.00	378,032.39	415,620.00	407,912.00	7,708.00CR
1-2900-00-5260-299	Unemployment Comp.	6,000.00	1,422.00	4,700.00	4,700.00	.00
1-2900-00-5520-299	Liability Insurance	66,000.00	32,207.92	66,000.00	66,000.00	.00
1-4000-00-5460-299	Facilities Acquisition	.00	.00	1.00	1.00	.00
1-5100-00-5830-299	Principal Debt	234,036.00	253,335.07	251,093.00	262,069.00	10,976.00
1-5100-00-5840-299	Interest Debt	39,340.00	46,564.15	39,003.00	28,452.00	10,551.00CR
1-5240-00-5881-299	District Money	1.00	.00	1.00	1.00	.00
1-5255-00-5880-299	Technology Trust	.00	.00	1.00	1.00	.00
1-5255-03-5880-299	Expendable Trust -Insurance	.00	.00	1.00	1.00	.00
2-1100-00-5610-299	Title VI	10,000.00	106,554.41	10,000.00	10,000.00	.00
2-1200-00-5112-299	PL 94:142	40,000.00	73,183.02	40,000.00	40,000.00	.00
2-1200-01-5112-299	Title I	35,000.00	40,731.47	35,000.00	35,000.00	.00
		7,000,146.00	6,994,138.03	7,366,431.00	7,586,334.00	219,903.00
4-2560-00-5610-210	Supplies Food Service	.00	.00	100,000.00	100,000.00	.00
		.00	.00	100,000.00	100,000.00	.00
		11,689,033.00	11,792,717.13	12,473,331.00	12,845,899.00	372,568.00

# WINDHAM SCHOOL DISTRICT BUDGET 1998-99

Acct #	Description	Approved 1997-98	Proposed 1998-99
<hr/>			
	<b>Revenue from State Sources</b>		
3110	Foundation Aid	\$ 0.00	\$ 0.00
3210	School Building Aid	96,578.00	99,871.00
3240	Catastrophic Aid	231,741.00	100,000.00
3270	Child Nutrition	0.00	0.00
	<b>Revenue from Federal Sources</b>		
4200	Medicaid	20,000.00	20,000.00
4410	ECIA Chapter I and II	45,000.00	45,000.00
4460	Child Nutrition	10,000.00	10,000.00
4470	Handicapped Program (PL94:142)	40,000.00	40,000.00
	<b>Local Revenue Other than Taxes</b>		
	Child Nutrition	90,000.00	90,000.00
	Other Technology	0.00	0.00
	Other Local	10,000.00	0.00
	<b>Unreserved Fund Balance, 1996-97</b>	142,861.00	0.00
		<hr/>	<hr/>
		<b>\$686,180.00</b>	<b>\$404,871.00</b>







## RECYCLING/TRANSFER STATION REPORT



As time passes, the recycling industry is maturing and this seems to increase the reliability of the market. We have been able to locate slightly better prices for the commodities that we sell, as well as a few new places to sell them. Our income was up to \$69,549.83 in 1997 from \$48,714.13 in 1996. Cardboard prices appear to have stabilized in the \$30 to \$90 per ton range, and plastic prices are stable, with soda bottles selling at just under \$20 per ton and milk/detergent bottles selling at just over \$200 per ton. Aluminum cans remain our top income producer at about \$1,000.00 per ton.

This year, we initiated a new program limiting the "free" disposal of construction debris to one ton per residence. The program requires the purchase of a permit for \$1.00, which allows for the disposal of the first ton, and any debris in excess are assessed at a fee of 3.75 cents per pound. We witnessed a dramatic decrease in the volume of construction debris, falling to 749.42 tons from 946.9 tons 1996, resulting in a savings of \$16,403.73 just in reduced tonnage. We hypothesize that the closer scrutiny of this product was the cause the decreased expense.

The Town of Windham is a member of the Northeast Resource Recovery Association, a non-profit marketing cooperative. Acting as a broker for the Town, they handle the marketing aspects of many of our commodities.

Our municipal solid waste is shipped to the Penacook, NH waste to energy plant where it is incinerated, producing electricity as a by-product.

The Recycling Transfer Station processed and shipped a total of 5,208.06 tons (10.42 million pounds!) in 1997. The industry "rule of thumb" is that each home generates one ton of trash per year. Windham homes disposed of about 1.25 tons per household in 1997.

### PERFORMANCE

Demolition shipped to landfill	69.11 Tons
Municipal solid waste to Incinerator*	2,804.94 Tons
Recycled waste (processed for further use)	2,334.31 Tons
<b>TOTAL PRODUCT SHIPPED</b>	<b>5,208.36 Tons</b>

**TOTAL PERCENTAGE RECYCLED - 44.82%**

\*Incinerated solid waste is used to make electricity, but is not counted as recycling.

### RECYCLING DETAIL

Aluminum Beverage Cans	26.85 Tons
Auto (lead-acid) Batteries	7.83 Tons
Brown Glass	74.59 Tons
Brush (ground for mulch)	35.80 Tons
Clothes (to Lazarus House - charity)	39.64 Tons
Compost (grass, leaves & pine needles)	61.54 Tons
Electronics	2.28 Tons
Clear Glass	94.94 Tons

Green Glass	94.32 Tons
HDPE #2 Bottles & Jugs (milk, detergent, shampoo, etc.)	33.33 Tons
Mixed Paper (includes newspaper, junk mail, paperboard, etc.)	650.67 Tons
Corrugated Cardboard	172.60 Tons
Motor Oil	17.37 Tons
Oil Filters	3.25 Tons
PETE #1 Plastic (soda bottles, mouthwash, etc.)	14.92 Tons
Scrap Aluminum (gas grills, pots, pans, etc.)	12.83 Tons
Scrap Steel	220.09 Tons
Tin Cans (includes empty DRY paint cans & aerosols)	58.16 Tons
Other Metal	11.32 Tons
Demolition Sent for Processing & Recycling	680.28 Tons
Tires	21.70 Tons
	-----
<b>TOTAL</b>	<b>2,334.31 Tons</b>

#### RECYCLING BENEFIT

Actual Income Deposited	\$ 69,549.83
Avoided Cost (Net savings @ \$60.00/Ton*)	97,939.80
	-----
<b>TOTAL BENEFIT</b>	<b>\$ 167,489.63</b>

\*For non-expense items.

#### RECYCLING PERFORMANCE

Year	Percent Recycled
1988	.08
1989	12.99
1990	24.59
1991	38.00
1992	40.41
1993	27.33
1994	36.51
1995	44.50
1996	44.70
1997	44.82

Respectfully submitted,

**WAYNE F. BAILEY**  
Site Manager

#### WINDHAM'S THREE R's OF RECYCLING

**RINSE ~ REMOVE ~ RECYCLE!**



## ANIMAL CONTROL OFFICER'S REPORT



As the number of domestic pets within the Town increases, Deputy Charles Butterfield and myself would like to take this opportunity to encourage all pet owners' cooperation in support of State and local regulations.

New Hampshire RSA 436:100 states that every dog, cat, and ferret three months of age and older shall be vaccinated against rabies. Subsequent to vaccination, or prior to three months of age, canines are required to be licensed with the Town Clerk. The public should be aware that the Animal Control Officer has the authority to impound any dog running at large which is not wearing a current vaccination tag, regardless of whether they are licensed or not.

The Town of Windham, in 1978, adopted the provisions of RSA 466:30-a, Dog Control Law, which, in effect, states that it shall be unlawful to allow any dog off the premises of the owner, unless the owner or custodian can see or hear the animal at all times. Any animal found running at large is also subject to impoundment by the Animal Control Officer.

The animal complaint and investigation procedures historically followed by the Town continue to function successfully. Any resident who wishes to file a complaint or needs assistance should use the NON-EMERGENCY number of the Windham Police Department, 434-5577. These messages will then be relayed to Animal Control by the Police Dispatchers, and are processed and investigated as expediently as possible.

Statistically, 1997 was as follows:

Assessed Penalties	\$5,085.00
Hours Worked	1,064
Miles Traveled	8,180
Dogs Picked Up	122
Dog Bites	14
Dogs Hit by Cars	17
Adoptions	8
Warnings Issued	103
Logged Telephone Calls	759

In closing, I would like to thank the residents of Windham for their continuing support of our efforts, and remind all that control of nuisance and vicious offenses by domestic animals is only successful via the cooperation and communication of all parties concerned.

Respectfully submitted,

ALFRED SEIFERT  
Animal Control Officer





## ROAD AGENT'S REPORT



In the year 1997, the Road Agent and his staff continued the shim and overlay program on a section of Meetinghouse Road.

Also, shim and overlay was completed on the entire lengths of the following:

Lori Road  
Harris Road  
Forest Street  
Tokanel Road  
Wyman Road  
Armstrong Road  
Bridle Bridge Road

Respectfully submitted,

ROBERT E. DEVLIN  
Road Agent



The above charts indicates the percentage of the 1997 budget allocated to Road Maintenance.



## WELFARE REPORT



Financial Assistance is available from the Town to our residents when emergencies exist in their lives and they are unable to provide for their basic needs. Although in 1997 we saw a continued downward trend in the number of clients seeking assistance, the actual funds spent increased, most notably for housing.

Our program offers temporary assistance by providing vouchers for food, shelter, heat, utilities, and other necessities to residents who are experiencing temporary financial difficulty. We also work with these individuals to secure more permanent help, by referring them to agencies that provide food stamps, TANF, fuel assistance, medical aid, job search services and job training.

In 1997, the Town assisted 34 households at a total cost of \$39,450.40. For comparison purposes, in 1996 the Town assisted 40 households at a total cost of \$37,504.69. The priorities continue to be shelter, food and utility costs. The Town was reimbursed \$19,286.08 by applicants who have received assistance in the past years. This number is much higher than past years, and it is our hope that this trend continues, as it reflects that our residents are doing well.

Holidays are always an extremely difficult and stressful time for those needing assistance. We are very pleased that our residents are so willing to share with their neighbors by providing food and gifts. Without your generosity, the holiday season would have been empty for many. On behalf of the families assisted, I extend their appreciation and heartfelt thanks.

We are hopeful that in the ensuing year our residents will need our help less frequently, but when necessary, we will continue to work to provide temporary assistance in a timely, compassionate and confidential manner.

The following represents a breakdown of the assistance granted in 1997:

Food Vouchers	\$ 2,677.65
Shelter Vouchers	16,912.88
Mortgage Vouchers	4,913.56
Electricity Vouchers	1,536.15
Fuel Vouchers	1,786.05
Hardship Abatements	10,776.82
Medical Related	640.99
Telephone Bills	110.99
Transportation Needs	75.33
Miscellaneous	19.98

Respectfully submitted,

DAVID SULLIVAN  
Town Administrator

KATHLEEN DAVIS  
Welfare Administrator



## LIBRARY REPORT



For the Nesmith Library, 1997 stands as a watershed year. After ten years of struggle and debate, two years of planning, designing, and building, and one year of fundraising, the new library building opened its doors to an enthusiastic community. There are many volunteers who labored long into the night, night after night, in order to see this project come to fruition. The support of the community for this project was the elixir that kept all those involved energized and committed. We are grateful for that support, and are heartened by the knowledge that the new Nesmith Library has been so warmly greeted by the people of Windham.

Now that the building has been completed, the library is moving to create within its walls a modern, full-service facility. Work on a number of issues, including automation, programming, and collection upgrade began in 1997 - once the staff had time to settle in to the new building and get organized. The full results of these ongoing efforts will be more visible in 1998, but the foundations have been laid for a dramatic alteration of the Nesmith Library into a one-stop resource for information, education, and cultural and social interaction for the entire community.

The immediate results of the move to the top of Fellows Road have been equally dramatic. Circulation in the last four months of 1997 increased by approximately 5700 items, which translates into a full-year increase in circulation of 20%. In 1998, we should easily exceed 100,000 items circulated. Our patron base has soared as, since September 1<sup>st</sup>, the library has added over 400 new patrons.

Use of the facility for study, leisure reading, research, and social interaction has seen an enormous boost which, though not easily quantifiable, is even more telling than the rise in materials checked out. The community has flooded into the new facility, and as our resources begin to expand with Internet access, a new Integrated Library Automation System, and a beefed up reference collection, this tide of use is expected to grow even further.

The Multi-Purpose Meeting Room has begun to play a role in alleviating the chronic shortage of meeting space in Town. It also functions as our programming facility, and with a greatly expanded schedule of programming coming in 1998, it will become a very lively spot for cultural events.

The study rooms and carrels have become a home away from home for serious students, and the after-school and evening influx of teenagers has added a vitality to the library that was simply not possible in the cramped conditions at the Armstrong Building.

The Nesmith Library staff has worked tirelessly to make the transition to our new home, as well as dealing with added hours, a flood of new patrons, and greater demands for reference and informational services. I would like to commend them for their commitment and their professionalism.

The Nesmith Library will turn 127 years old in 1998. Our challenge for the upcoming year is to turn the 19<sup>th</sup> century reading facility into a 21<sup>st</sup> century, all-purpose information center. It is a challenge we are looking forward to.

Thank you to the people of Windham for your faith in our efforts over the past few years. Thank you to all of those who gave us their time, their commitment, and their energy to see this project through, including all of the boards, committees, and volunteers who served in various capacities. A very special thank you goes to the Fundraising Committee, the Public Events Committee, the Friends of the Library of Windham, and to the leaders of these groups, who



worked tirelessly to successfully reach a fundraising goal that initially seemed like a Library Director's fantasy. Thanks to each and every one of you who donated funds or in-kind services to help create the future of this library.

For over two years the Nesmith Library Building Committee worked under the leadership of Chairman, Andre Dufour, and Vice-Chairman, Doug McDonald, to help plan, seek approval for, design, and outfit this new Nesmith Library. Your gift to the library, and to the community, cannot be measured. We thank you.

The library lost two good friends in 1997. Mary Long left us a legacy of beauty in art, wit and commitment. Joe Fedorchuk, our "#1 Patron", who served on the Building Committee, brought us his daily dose of humor and affection, and brightened the lives of everyone who walked into the library. We will miss them, and other long-time patrons who passed away this year.

#### STATISTICS 1997

Number of library cards in use	6,554
Items circulated	87,770
Items borrowed from other libraries	668
Items loaned to other libraries	224
Books added to the collection	2,603
Books discarded from the collection	1,212
Current number of book titles owned	36,318
Current number of magazine subscriptions	125
Newspapers received	15
Cassette tapes owned	520
Microfiche subscriptions	7
Videos owned	399

#### INCOME STATEMENT

Fines	\$ 4,624.00
Copies	475.62
Trust	633.46
Book Account (Reimb. for lost, damaged books)	1,081.09
Donations	251.80
Interest	119.40
General Fund Income	270.00
Town History Account	407.50
	-----
TOTAL INCOME	\$ 7,862.87

Respectfully submitted,

MARC ALAN LANKIN  
Director



## LIBRARY TRUSTEES' REPORT



This has indeed been a year of progress for the Nesmith Library. On August 15 and 16, 1997, the library moved from its home of 99 years to a beautiful new library on Fellows Road, the first building in the new Town complex.

Jonathan Day organized and took care of the many details of this volunteer move for his Eagle Scout project. This effort saved considerably on the cost of a professional move. Some 36,000 books, furnishings, and other library materials were moved.

The original stone building took 5 months and 14 days to complete, and was a gift from George Washington Armstrong of Brookline, Massachusetts, built to house the Nesmith Library. The new facility took 9 1/2 months to complete, including weather delays, infrastructure preparation, and building erection. On September 3, 1997, the library opened to the public. The Nesmith Library was dedicated on Sunday, September 28, 1997, to the People of Windham - Past, Present, and Future. It is our hope that it will continue to serve our community as a resource for learning, enrichment, and education. We, as Trustees, are most grateful to the people of Windham for voting the appropriation for this new facility.

As elected Trustees, we are ever mindful of our statutory duty to manage the budget and facilities of the Nesmith Library. We serve without compensation, and have diligently worked to bring the citizens of Windham the best library possible.

We, as Trustees, thank the dedicated Building Committee who held some 35 meetings from the start of the project to completion in order to insure that all met our specifications and needs. They worked under the leadership of Chairman, Andre Dufour, and Vice-Chairman, Douglas McDonald.

Fundraising efforts for necessary furnishings and the latest state of the art technology, which were not included in the building cost, were undertaken by the Friends of the Library and the Fundraising Committee. With Deena Peschek as their Chairman, they met their goal of \$200,000. We are most appreciative to them for their many efforts.

The new library is a much busier place. We have many new patrons, some whom had never chosen to use our old facility. Circulation has increased by 21%, and the meeting room is booked with many activities. Sometimes, three different groups are meeting at the same time. The hours have been increased and a volunteer program is in place. A reading group has also been started, a variety of programs are scheduled, and new policies have been developed.

Words seem inadequate to say thank you to our Library Director, Marc Lankin. He was our agent, eyes, and ears on the scene during and after construction. He was the person who dealt with Richard Sherwood, our Clerk of the Works. Marc served in every capacity, including as a member of every committee, and put in countless hours along with his duties as the Library Director. We applaud him for a job well done.

A special thank you to our dedicated library staff, who worked in crowded conditions, and for all the hard work they did during the transition from the old to the new library. We are ever mindful of your service to the people of Windham.

We are grateful to the estate of the late Mary Long for the donation of the art books and sculptures of the well-loved local artist.

We were saddened as the year closed by the sudden passing of Joseph Fedorchuk, an active member of the Building Committee, who had also served in the same capacity on the previous Building Committee. He was recognized by staff and all as the #1 Nesmith Library Patron. A real friend of the library, he will be dearly missed.

As always, we thank the Friends of the Library for their continued support, the many hours and gifts they have given to the library, and the many events they have sponsored.

The Board of Trustees thanks our many friends who have contributed hours, services, books, and materials to the library. We also thank those who contributed in any way to our building fund.

Again, we thank the people of Windham for the much needed, new Nesmith Library. If you have not visited the new facility, please do. It meets the need of providing improved library services to all Windham residents, as well as providing the latest in technology which is being installed now, and will be ready for use by spring, 1998.

Respectfully submitted,

PATRICIA M. SKINNER  
Chairperson, Library Trustees





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## CEMETERY TRUSTEES' REPORT

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We are pleased to announce that, once again, the Cemetery Trustees have had a very successful year. Several projects which were pending were completed in 1997, allowing us to move forward on others in the ensuing year.

For the first time in quite a while, the Old Cemetery on the Plain is fully surrounded by stone walls, while the chain link fence at the New Cemetery on the Plain was repaired and/or replaced where necessary. The Cemetery on the Hill also saw a major improvement, as the installation of the lines was completed and water is now available in that area.

The marble, memorial benches, which we were able to purchase thanks to a generous donation to the Trustees, have been installed in various areas of the three Cemeteries. They are beautifully crafted, and a wonderful addition. It is our plan to enhance them in the spring of 1998.

In August, we experienced a grub infestation at the New Cemetery on the Plain, and we sought the expertise of New Hampshire College staff in handling the situation. On their advice, we scraped, reloomed and reseeded the area, and it is our hope that, come Spring, the problem will be resolved.

The Trustees experienced a change in membership late in the year, as relocation forced Marcia Levy to resign her position. She served the Trustees and the Town with dedication, and we are saddened at her departure. However, we welcome new appointee, Jill Moe, and are confident that she will display the same dedication to the task. We look forward to working with her in the coming years.

Finding suitable office space for the Trustees' burial records, maps, etc., is an ongoing process, and we would like to thank the Re-Use Committee for their efforts on our behalf towards solving this dilemma.

The Trustees would also like to extend their sincere appreciation to Carl Luhmann and Stan Levy, who conducted the re-surveying of the New Cemetery on the Plain. This project increased the number of grave sites available by approximately 600. It was, on the surface, a daunting task, but both did an exceptional job, and we thank them for their perseverance.

In closing, we would like to reiterate that, as Trustees, our primary goal is to serve the residents of the Town of Windham, and we thank you for your support in our endeavors. It is through your help that we are able to make our cemeteries a peaceful and beautiful resting place for our loved ones.

Respectfully submitted,

GAIL N. WEBSTER  
Chairperson, Cemetery Trustees



# CONSERVATION COMMISSION REPORT



## OPEN SPACE

The conservation and preservation of open space continued to be a high priority for the Conservation Commission in 1997. In March, the Town voted to adopt Open Space zoning as an optional approach for subdivisions, which allows for 65% of the land under development to be set aside for open space usage. Several developers have considered using the open space design this year.

In April, the Conservation Commission appointed a sub-committee to create a plan to conserve the open space land in the southeastern section of Town in accordance with the Master Plan and the Natural Resource Inventory. This group, consisting of Commission members and citizens of the Town, presented their plan to the Selectmen in September. The work of the year has been to locate and identify the parcels of land within this domain, to create a marketing plan, and to work with Salem and Pelham to conserve open space that is contiguous to the Southeast lands. There was also a walking tour of the Southeast lands conducted by the sub-committee that was enjoyed by about 40 people on October 12<sup>th</sup>. The sub-committee has drafted two warrant articles to support the preservation and acquisition of open space for the 1998 Town meeting.

The Conservation Commission was able to finalize the generous donation by Mrs. Dolly Andrew of 20 acres of land along Beaver Brook. A plaque was presented at a signing ceremony on November 7<sup>th</sup> at the Town Hall, naming this forest land in her honor.

The Commission also conducted an acceptance ceremony on Earth Day for the donation of two lots on West Shore Road by Mr. Cassidy, which were given to the Town in honor of William U. "Big Bill" Verrette.

Foster's Pond has been the focus of a lot of attention. The Commission laid 66 feet of boardwalk on a section of the Nancy Johnson Trail to replace the existing, rotted timbers. A truss bridge with a span of 30' by 4' wide has been engineered by Bernie Rouillard to replace an existing bridge on the trail. In addition, SFC Engineering conducted a major boundary survey and mapping of the Foster's Pond property over the summer.

The Commission enlisted the help of the Road Agent to re-grade and reconfigure the parking lot at the Deer Leap Conservation Area, and to grade the road to the parking lot. As an Eagle Scout project, the Commission enlisted the help of P. J. Panek to provide the Town with a bridge on the trail to Deer Leap.

The Gage lands in the center of Town were also improved. As part of a senior project, students in the UNH Forestry School laid out a number of trails in that area, and provided a basemap using GIS techniques.

## SUBDIVISION PLANS AND WETLANDS PERMIT REVIEWS

This past year, the Commission has met twice every month, and reviewed approximately 28 Planning Board plans, 7 New Hampshire Wetlands Bureau Dredge and Fill applications, and went on 15 site inspections.

Windham is experiencing an unprecedented building boom. The remaining buildable land left in Town contains wetlands, steep slopes, and ledge. It has been critical for the Commission to review these plans on site, as well as at the meetings, for all significant development plans and wetlands permit applications. We check the plans for accuracy in depicting actual field conditions and carefully review all proposals so that decisions are fair, consistent, and protective of our natural resources.

A number of plans reviewed this year included the crossing of perennial streams and rivers, prompting the Commission to often recommend box culvert solutions to avoid flooding conditions during high water. Several expansions of buildings were not recommended because of over-development of the land and/or encroachment on existing watersheds. The Commission supported the careful open space planning by the developer of the Mitchell Pond area, including the preservation of large wildlife corridors.

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#### OTHER ACTIVITIES

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The Current Use Change Tax penalties for 1997 amounted to \$13,986. This amount was generated by the current, 20% allocation of penalty funds to the Town's Conservation Land and Acquisition Program. This income was heavily offset with several major expenses this year, including the Foster's Pond mapping and survey, the reconstruction of the Deer Leap parking lot, engineering expenses for the Andrew land donation, and bridge construction. Our funds are not growing at a rate that can support land purchases and management. It is because of this dilemma that the Commission is asking the Town, through a warrant article, to increase that penalty tax percentage to 100% at the March, 1998 Town Meeting. Increasing the amount of land change penalty tax funds would keep Windham in line with the more progressive towns in Southern New Hampshire.

Respectfully submitted,

TIM ROACHE  
Chairperson, Conservation Commission





# RECREATION COMMITTEE REPORT



1997 was an exciting and rewarding year for the Windham Recreation Committee. We continued to provide the residents of Windham with the core programs that have long been hallmarks, while developing and introducing new programs to reach a broader audience.

Some of the highlights of 1997 are as follows:

- The Easter Egg Hunt was once again very well attended by residents of all ages.
- The Fourth of July Field Day was a big success thanks to our event coordinator and the generosity of the Lion's Club.
- Town Beach saw record crowds during the season with over 450-beach passes issued and additional swim lessons added to accommodate the increased enrollment. We also added a new Day Camp to our beach programs, which was very successful.
- The basketball program once again had over 350 players in grades 3 through 8. Due to the development of our players, we also saw our Travel Program increase from 5 to 9 teams.
- Our town fields once again saw extensive use, as our soccer and baseball programs continued to grow. We also sought the expert advice of University of New Hampshire's Extension Service to develop a maintenance program to improve the condition of all our fields.
- The seniors had another busy and successful year, highlighted by another well attended Christmas party at Castleton.
- The newly offered Yoga class had a tremendous response. Over 60 residents enrolled in this first of what we hope are many new programs. We have also developed a new method of funding these programs, which ensures that the fees charged fully cover the costs with any surplus funds going to the General Fund.
- The Griffin Park Committee has continued its' work on schedule with the support and assistance of the Recreation Committee.
- The Windham Community Band was formed and has received rave reviews at all of its performances.

1997 was also a year of change. Several new members were appointed to the Recreation Committee. In our efforts to continue providing quality programs and direction to the Town we have expanded our meetings schedule to two per month and have taken on the challenge of documenting all of the Committee's policies and procedures. The initial phase of this project, which was the development of Functional Flow Charts, has been completed. The second phase of this project, which is the development of detailed narrative procedures, is underway. We expect to complete this task by April of 1998 and issue complete manuals to the Board of Selectman and the Town Administrator.

Each member of the Recreation Committee thanks all of you who have volunteered your time and effort to make 1997 a very successful year. We also look forward to your continued support in the coming year to ensure that we continue to provide the residents of Windham with an exciting and diversified recreational program.

Respectfully submitted,

ROBERT URQUHART  
Chairperson, Recreation Committee



## CABLE ADVISORY BOARD REPORT



Throughout the year 1997, the Cable Advisory Board has been concerned with many issues. Two of the main issues were the process of re-franchising with Harron Communications and the anticipated move to new quarters in the Armstrong Building.

Under the leadership of Vice-Chairman, Leo Hart, the Board has been proceeding in the re-franchise process. A questionnaire was sent to all homes requesting input about the present cable service supplied by Harron Communications. An impressive response of over 600 completed questionnaires was received. A telephone call-in was also held to help in the ascertaining process. By year end, the RFP was formulated and sent to the Selectmen for approval. The WCAB should receive a response from Harron in late January. The WCAB has also received approval from the Selectmen to select an attorney to aid in the final phases of the process. We feel the re-franchise is on schedule to obtain a completed agreement in the time remaining.

Upon the Nesmith Library vacating the Armstrong Building, the Selectmen voted that the Cable Studio would, in the future, be housed in the former children's library portion of the building. This prospect is very exciting for the Cable Board and the volunteers, who have been functioning from a trailer for many years since a gasoline spill necessitated the demolition of the old studio. Margaret Case and Leo Hart have volunteered for, and are currently serving on the Re-Use Committee. As the year draws to a close, remodeling is moving along well, and the WCAB hopes to move operations to the Armstrong Building in early spring. The WCAB is grateful to Harron Communications for their financial support of the studio project.

The WCAB has been continuously aware of the need for trained staff on board. Lisa Evarts has returned to WCTV-51 on a contractual basis. The WCAB anticipates Lisa's increased activity in 1998. Congratulations go to Lisa and her husband, Brian, on the birth of their daughter, Jaiden Reece in October. The WCAB also anticipates seeking an additional person to fill more hours on a contractual basis.

Once again, WCTV-51 has been honored by having a video selected as a winner in the Hometown USA Video Festival. Mary Griffin was awarded a plaque for her winning entry in the "Government Profile" category. Mary interviewed many of the candidates for Governor in the Primary election race. Her winning entry was a conversation with Richard Bosa. Congratulations to Mary and to all the crew who helped produce this video.

New programs have been developed during the past year. One series of note is the gardening videos produced by members of the Windham Garden Club. The Garden Club has a fine group of excited volunteers who are continuing to work on future programming. The WCAB looks forward to being able to offer much more training for interested local citizens when the move is made to new quarters. Volunteers are always needed and welcomed.

The WCAB regrets that Rocco Ciesco has resigned from the Board. He was a valuable member and the WCAB hopes that, when he finds more time available for volunteering, he will again think of serving on the WCAB.

The WCAB is anticipating a smooth contract negotiation with Harron Communications, and also hopes to see a renewed interest in cable volunteerism in 1998.

Respectfully submitted,

MARGARET CASE  
Chairperson, Cable Advisory Board



# HISTORIC DISTRICT COMMISSION REPORT



For 1997, the Historic District Commission continued to preserve and perpetuate the Town's historical character and structures. Unlike previous years, however, the Commission exercised its authority to look beyond the Town's Historic Districts in an effort to seek the preservation of Windham's rapidly disappearing stone walls, which are being systematically destroyed by development and during road maintenance. The Commission sought the support of the Board of Selectmen to establish a policy that no stone wall bordering a Town road be altered or removed, except by written permission of the Board, and that guidelines be established for Planning and Development when stone wall borders are present in proposed development sites.

In conjunction with the Windham Historical Society, the HDC continued its work to convert the Armstrong Memorial Building into a repository for all the Town's artifacts. This museum - first suggested in 1899 at the memorial's dedication - will be of tremendous educational and cultural benefit to the Town. Numerous Town residents have donated, or expressed an interest in donating, artifacts to the museum. Preparations have been made to form a governing body for the museum, and several months after the library vacated the building an open house was held where numerous artifacts that have not been seen for decades were displayed. Additionally, all the artifacts have been moved from the basement of Searles School to a safer, cleaner, and drier storage area.

In support of Windham's Planning Board, the Commission provided a completed Historic Resource List for inclusion in the Town's Master Plan. All of Windham's historical structures were identified so that the Town could more effectively preserve its historical structures without impacting future planning and development.

The HDC oversaw the removal and replacement of the windows in Town Hall. The replacement windows did not produce any apparent change to the look the building, but did improve the energy efficiency of the structure.

The Commission urged Windham's Congressional delegation to vote for reauthorization of ISTEA funding and, in particular, the Transportation Enhancement section of the bill, so as to provide funding for nontraditional transportation projects, such as restoration of railroad stations and recreational trails.

The Commission proposed a warrant for Town Meeting approval, whereby the HDC would also assume the non-regulatory character of a Heritage Commission, so as to give Windham new ability to recognize and protect historic cultural resources in the Town.

Respectfully submitted,

CAROL PYNN

Chairperson, Historic District Commission





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## HISTORIC COMMITTEE REPORT

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Searles School continues to be our principal project. It became obvious in August that the custodial service was not responsible to promote the rental of the building. Their responsibility was to rent the building, to be in attendance during rental functions, and to clean the building.

Under the above circumstances, we have assumed the responsibility to promote the use of the building. We have designed a brochure, but need the funds to print them. Other plans for promotion of the building are being worked on at this time.

After two very successful concerts this year, others are planned for the coming year, as well as a series of chamber music. The most exciting thing to happen this year was the gift of a beautiful parlor grand piano for the Chapel room. The gift came from Mr. Tom Porter of Salem, NH. An interesting note about the piano, Mr. Porter purchased the piano from Mr. Kelly of Salem. Mr. Kelly's wife was Music teacher for the Town of Windham for many years, and will be remembered by her students still living here. Mr. & Mrs. Kelly were very well known concert pianists. They traveled all of the country giving concerts. Peter Chulack, owner of Applewood Golf Links of Windham, and the Friends of the Windham Historic Committee had the piano restored, and purchased a cover and lock for the piano to protect it. At our Annual Christmas Concert, the piano made it's official debut...and we were thrilled! Rudy Pivovar decorated the building beautifully for Christmas, and also acted as host of the evening. With the many talented local musicians that performed, as well as the Windham Community Band, it was a wonderful evening.

The Friends of the Windham Historic Committee paid to have air conditioning installed in the Chapel room, making the building very comfortable during the hot weather.

Money was available to have the wood ceilings in the tower cleaned, cement aprons on the outside of the building installed, and cement walls in the lower cellar re-pointed. Also, brush and poison ivy were removed from the rear of the building.

If anyone is interested in renting this beautiful building for your wedding, shower, anniversary party, etc., or any business function, call the Town Hall for the telephone number to make a reservation. The Chapel side will seat 80 to 100 people, and the other will seat 150 plus people in auditorium seating.

We want to thank all the people that volunteered their time during the year, and worked so faithfully on a building they believe in.

Respectfully submitted,

PATRICIA SKINNER

MARION DINSMORE

Co-Chairpersons, Windham Historic Committee

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## EMERGENCY MANAGEMENT COMMITTEE REPORT

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The purpose of the Emergency Management Plan is to make each organization and department aware of its responsibilities in all-hazard emergency operations. The plan provides the basis for coordinating protective actions prior to, during, and after any type of disaster. In the event an imminent or existing emergency situation occurs that cannot be handled by normal Town forces, operations under this plan will commence on orders of the Chairman of the Board of Selectmen or, in their absence, the Town Administrator or Emergency Management Director.

In April, the Selectmen appointed Douglass Barker as the Town's new Emergency Management Director and Fire Chief Hank Lipe as the Assistant Director.

Beginning in May, and continuing to date, our Local Emergency Planning Committee has been hard at work developing a comprehensive plan to handle a wide variety of emergencies in the Town. Thanks to the dedication and cooperation of the Committee, we were able to complete the preparation of a base plan, which was approved by the Board of Selectmen on October 6, 1997. We continue to work on developing more detailed information for various sections of the plan, and will sustain this task during 1998.

Responding to a request for assistance, the Committee is grateful to several individuals who have stepped forward and are giving of their time and, more importantly, their expertise in specialized fields. As this report was prepared, we again had the "Volunteers Needed" sign out, seeking individuals who could assist us in shelter operations should the need arise.

Citizens are also needed to assist with developing details in many areas of the plan, such as hazard mitigation, community resource identification and management, and communications and logistics. Another need facing the Committee is personnel to assist in staffing an emergency operations center for prolonged periods, such as last December's snow and ice storm. Interested citizens should contact the Selectmen's Office at the Town Hall. For reference, a copy of the Town's Emergency Management Plan is on file at the Nesmith Library.

While it is hoped that we will not need to utilize the plan on a frequent basis, the Committee believes that the advanced planning that it requires will aid us in the daily operations of Windham Town government.

We wish to thank all the members of Town government and our volunteers for their assistance in developing our base plan. A special thanks goes out to Wendi Devlin of the Selectmen's Office for her excellent work in putting the many drafts of the plan together, and for her creativity in the organization of the plan.

Respectfully submitted,

DOUGLASS L. BARKER  
Emergency Management Director



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## COMMUNITY STEWARDSHIP COMMITTEE REPORT

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During 1997, the Community Stewardship Committee continued the pursuit of two major goals, the Design Review and Trails subcommittees.

The Design Review Subcommittee, chaired by Brad Dinsmore, has created a document containing a list of design standards to be used by the Planning Board in the review of projects in the business/commercial and industrial zones. The intent of the document is not to mandate a particular architectural style, but to provide a set of guidelines that will improve the quality of a project's design. The need for such guidelines has been brought about by the strong commercial development market in southern New Hampshire. The final draft will be presented to the Planning Board in February. The Design Review Subcommittee would like to thank Margaret Crisler and Jack Gattinella for their assistance with this project.

The Trails Subcommittee, chaired by Wayne Morris, has been successful in obtaining easements from a number of developers that would allow for the establishment of recreational trails within their projects. The Trails Subcommittee has also submitted an application for Federal funding to establish a series of bicycle lanes along Lowell and North Lowell Roads.

The Community Stewardship Committee welcomes the participation of those individuals interested in working on long range projects that the community may undertake.

Respectfully submitted,

PETER J. GRIFFIN

Chairperson, Community Stewardship Committee





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## HIGHWAY SAFETY COMMITTEE REPORT

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The Windham Highway Safety Committee was formed many years ago to review the traffic needs of the Town, and to make safety recommendations to the Board of Selectmen. The Committee is charged with the responsibility of promoting highway safety by the use of signs, literature, and educational media. This entails warning and speed limit signs, as well as guard rails and delineators. The Committee also recommends the improvement of sight lines through removal of brush along the right-of-way.

The Windham Highway Safety Committee has worked diligently on many requests affecting the citizens of Windham. The Committee has applied for, and received, several grants from the New Hampshire State Highway Safety Agency. An example of this is funds received to purchase communication equipment for the Windham Police and Fire departments. In order to boost awareness of the importance of seat belt use, the "BUCKLE UP FOR SAFETY" campaign was instituted several years ago. This consists of the placement of signs on all major roads passing through Town, as well as at the three schools and several other recreational areas.

Due to the rapid growth and development of our Town, the numbers of requests have increased consistently over time. In 1997 alone we received more than 50 citizen requests relative to safety issues within our Town. While some of these requests have been completed, other remain pending at this time.

Citizens should contact either the Board of Selectmen or the Windham Police Department with any safety concerns. You will receive a standardized form on which to include all pertinent information relative to your request. This form must be completed before any action can be taken. Highway Safety Committee meetings are held the third Thursday of each month.

As a member of the Windham Highway Safety Committee since its inception, I would like to take this opportunity to thank all the members, past and present, for the efforts on behalf of the Town of Windham.

Respectfully submitted,

**WILLIAM RUSSELL**

Chairperson, Highway Safety Committee

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## TECHNICAL ADVISORY COMMITTEE REPORT

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The Technical Advisory Committee (TAC) contributed in 1997 by working on many complex, new technologies. We extended our scope and membership to render assistance to the Town beyond recommendations to active management of projects. As a result, the TAC was able to provide independent advice and serve as a conduit for the sharing of information and facilities. This created opportunities for integration of technology across departments with attendant cost savings.

We continued to work with Town Administration in support of several computer systems including: MUNIS, the tax assessing system, general word processing, and the census database. The TAC is expanding the Town local area network to eventually reach all departments. As the new Town complex develops, the TAC is participating with the building committees and the Director of Planning to ensure that the plans include provisions for a comprehensive systems infrastructure. The internal network will encourage the sharing of common information, and replace paper memos with e-mail. Documents will be kept in an electronic archive to facilitate access and preservation. A phone system that will serve all buildings and allow inter-department phones calls without incurring toll charges is currently being designed.

The new Library is incorporating many exciting technologies that will be available to patrons in 1998. The TAC helped to specify the new computers that will display the electronic card catalog, and provide high speed Internet access along with improved CD-ROM database capability.

The Police and Fire Department building committees have involved the TAC with the plans for their new buildings. In addition to computers and phone systems, we have started to address the contingency needs of the departments and the Director of Emergency Management, including standby emergency generators and alternate communications capabilities to supplement our existing facilities during disasters. We continued the support of the CRIS system used by the Police Department, and have an ongoing study of the radio facilities used by Police and Fire. The TAC has suggested methods of improving Town radio coverage at the hand-held level, and are looking into vehicle laptop systems supported by cellular packet radios.

The Town website continues to grow every month with new areas of interest. Selectmen and committee activities and minutes are updated as we receive them. "No School" announcements are a recent addition to avoid the frustration of busy phone calls. A class on the HyperText Markup Language (HTML) was given, and more will follow this year. The Town website is available at: <http://www.town.Windham.nh.us>. Please let us know what else you would like to see displayed on your Town website.

In summary, the TAC is dedicated to the efficient utilization of technology to improve our Town services in a cost effective manner. We look forward to continuing our work in 1998, and welcome your participation in the Technical Advisory Committee.

Respectfully submitted,

J. GROSS  
Chairperson, Technical Advisory Committee



## GRIFFIN PARK COMMITTEE REPORT



On October 27, 1997, the Board of Selectmen voted their unanimous approval of the final plan for Griffin Park as presented by the Griffin Park Committee. This 36 acre park provides a true multi-purpose recreational facility.

The Committee spent great effort to strike a balance between structured athletic facilities, unstructured areas, and an extensive trail network that compliments the unique character of the property. The athletic facilities will supplement the existing facilities, which are all at 100% utilization. These new facilities include 6 tennis courts and 4 basketball courts, which will provide the first opportunity for establishing leagues and night play. There are 2 little league fields and 2 soccer fields, which will allow expansion of the current programs which are capped due to the limitations of the existing fields. Areas are also set aside for roller sports, horseshoe pits, volley ball, and a small play area. There are 3 connecting trail systems: a 1 mile paved trail which is easily used by people with handicaps and small children, a 1/4 mile gravel track around the irrigation pond, and a 3/4 mile natural surfaced trail in the wooded area. The pond area provides 2 acres of open area for leisure activities such as kite flying, picnicking, and park benches. There are 11 acres of natural woods that contain indigenous plants and animals, and are well suited for a scout activity area.

During the design of the Park, the Committee encountered several unexpected opportunities to make immediate, positive impacts on recreation in Windham. The three most significant are mentioned here. First, the Committee completed site preparation for a Bandstand/Cultural Area in the new Town Common. Second, the Committee initiated the development of a Forest Management Plan for the harvesting and management of the timber on the Park. The third initiative was the establishment of a liaison with the 368<sup>th</sup> Combat Engineer Battalion U.S. Army Reserve of Manchester, New Hampshire. This is a construction battalion that may be available to perform the gross earth moving required for site development of the Park. If this support is obtained, it could provide a cost avoidance of between \$100,000 to \$200,000.

The Committee prepared a rough order of magnitude cost estimate for the complete construction of the Park as designed. This estimate is \$1.1 million, which is a turnkey price we would expect to pay if the project were given to a general contractor that was instructed to build the Park in one summer. This estimate is only a rough order of magnitude, derived from a number of sources including experience with other Town projects and projects in neighboring towns, engineering estimates, standard costs from the State Recreation Department, industrial standards, and vendor quotes. The Committee investigated the availability of State or Federal funds for the construction of the Park, and found there are no funds available for our purposes.

The Committee believes that the Park is best built in one phase, however, current fiscal realities do not permit this approach. As an alternative, the Committee has broken the construction into two phases over 2 years. A warrant article, which the Board of Selectmen will present at the 1998 Annual Town Meeting, is for the first of these two phases.

A key factor to the Committee's success has been the extensive participation of other Town committees, organizations, citizens, and many business, who donated their valuable time and expertise. We cannot mention them all, so we extend this note of appreciation to all of you.

Respectfully submitted,

RICK HANCOCK  
Chairperson, Griffin Park Committee





## WINDHAM COMMUNITY BAND REPORT



The Windham Community Band was established on May 22, 1997 as a subcommittee of the Windham Recreation Committee. The band had its first rehearsal during the second week of June, 1997, with an initial eight musicians attending. Over the next six months, the membership grew to fifty-five musicians, making it one of the largest community concert bands in New Hampshire.

Membership consists of seasoned musicians, middle, high school, and college students, mothers, fathers, and career men and women. The nineteen student musicians include eight middle school students from the Windham, Derry and Salem School systems, along with six high school students from Windham and Salem, and five Windham college students. While diverse, the members all display the same love and passion for playing concert music.

Mr. Bruce Lee is currently the band's Musical Director. Mr. Lee holds a degree in Music Education from the University of Rochester's Eastman School of Music. He has the uncanny talent of molding varying experience levels into a well prepared concert band, while ensuring that making music is fun for the members.

In their brief history, it is estimated that the band has performed before approximately 40,000 people. Events included the Haverhill, Massachusetts, and Derry and Salem, New Hampshire Christmas parades (performing on a flat bed truck); a "Magical Evening of Giving" at the Mall at Rockingham Park; the Searles Chapel Christmas concert; the 1997 Windham Christmas tree lighting ceremony; and the wonderful dedication of our new library. New England Cable News taped the band's performance at the Mall at Rockingham Park, and conducted interviews with some of the members, visiting their homes and/or places of employment to speak with them. Subsequently, during various time slots, a television feature was aired about the band from December 18 to December 21. It's exciting to think that the band and its performance were seen by millions throughout New England during this three day period.

Membership to the band is open, without audition, to those who have played or are playing in high school, college or elsewhere and wish to continue playing for our community. Middle school musicians require recommendation from their private instructors or school music directors in order to join the band. Rehearsals are held each Thursday evening from 6:45 to 9:00 pm in the Windham Middle School music room.

In January, 1998, the band plans to begin preparations for their spring and summer concerts, which will be highlighted by a scheduled performance at the prestigious Maudslay Arts Center in Newburyport, MA on Sunday, August 16, 1998 at 2:00 pm.

The band wishes to thank all of its sponsors, and Town and School officials for their support. Also the wonderful citizens of Windham who have made these past months possible. Hopefully, the Windham Community Band has given those who have seen it some pleasure and pride, resulting from the band members' outstanding dedication to music and community spirit.

Respectfully submitted,

ROANNE COPLEY

FRANK RYDSTROM  
Band Managers

# TOWN EMPLOYEES - WAGES AND BENEFITS REPORT

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFERENTIAL	OVERTIME	HOLIDAY	CONTRACT SERVICES*	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER *	1997 TOTAL GROSS PAY	1997 BENEFITS	1997 SALARY AND BENEFITS	1996 (1) RETROPAY
<b>TOWN OFFICERS</b>													
Barker, Douglass	Selectmen	1,200.00								1,200.00		1,200.00	
Crisler, Margaret	Selectmen	1,100.00								1,100.00		1,100.00	
Dowd, Claire	Dep. Treasurer	150.00								150.00		150.00	
Johnson, Mary	Trt Fnd Trustee	350.00								350.00		350.00	
McMahon, Charles	Selectmen	1,200.00								1,200.00		1,200.00	
Skinner, Robert	Treasurer	1,500.00								1,500.00		1,500.00	
Webber, Carolyn	Selectmen	1,200.00								1,200.00		1,200.00	
Williams, Ralph	Selectmen	1,300.00								1,300.00		1,300.00	
<b>ADMINISTRATION</b>													
Davis, Kathleen	Secretary	32,347.60		1,214.73						33,562.33	6,429.93	39,992.26	
Devlin, Wendi	Secretary	26,216.47		56.00						26,272.47	10,851.37	37,123.84	454.07
Keefe, Elaine	Secretary	29,625.97		129.13						29,755.10	9,477.03	39,232.13	525.45
Sullivan, David	T. Administrator	58,090.49							18.36 (a)	58,108.85	14,598.22	72,707.07	
<b>TOWN CLERK</b>													
Heenan, Patricia	Dep. Twn Clerk	21,812.22								21,812.22	7,925.87	29,738.09	378.08
Tuck, Joan	Town Clerk	18,706.67								18,706.67		18,706.67	
<b>TAX COLLECTOR</b>													
Champagne, Sandra	Tax Collector	23,959.08								23,959.08		23,959.08	
Hunt, Alice	Dep. Tx Collect.	11,352.29		2,200.86						13,553.15	1,086.48	14,639.63	330.92
<b>ELECTIONS</b>													
Griffin, Peter	Moderator	150.00								150.00		150.00	
McPherson, Mary	Supervisor	35.00								35.00		35.00	
Skinner, Robert	Supervisor	150.00								150.00		150.00	
Webster, Gail	Supervisor	117.50								117.50		117.50	
<b>ASSESSING</b>													
Fedele, Michael	Assessor	44,870.44							2.16 (a)	44,872.60	13,153.52	58,026.12	
<b>POLICE</b>													
Baumann, Cathy	Prosecutor	23,619.18								23,619.18		23,619.18	
Caron, Michael	Sergeant	37,635.83	1,616.21	5,698.68	2,414.35	4,726.72		355.09	168.21 (c)	52,615.09	10,614.04	63,229.13	
Cavallaro, Kevin	Patrolman	31,683.40	1,016.71	3,900.61	1,793.40	4,550.81		186.24	650.00 (c)	43,781.17	4,696.05	48,477.22	
Comeau, David	Patrolman	33,060.87	1,439.05	2,912.36	2,120.92	6,795.40	1,621.85	474.96	325.00 (c)	48,750.41	4,759.92	53,510.33	
Delaney, Jean	Secretary	26,233.31		1,947.15					819.60 (d)	29,000.06	5,855.22	34,855.28	491.38
Foley, Wendy	Patrolman	33,060.87	407.28	3,532.29	2,245.67	187.14	810.93	217.00	497.00 (c)	40,958.18	10,407.36	51,365.54	
Lodise, Michael	Patrolman	33,060.84	257.56	4,374.40	1,746.64	3,134.56	1,621.85	354.66	650.00 (c)	45,200.51	7,987.80	53,188.31	
Mallos, Greg	Patrolman	33,060.80	451.52	3,228.15	2,370.43	5,649.21		77.94	650.00 (c)	45,488.05	10,407.36	55,895.41	



DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	CONTRACT SERVICES*	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER *	1997 TOTAL GROSS PAY	1997 BENEFITS	1997 SALARY AND BENEFITS	1996 (1) RETROPAY
MOECKEL, Bruce	Chief	58,090.48							709.16 (a/c)	58,799.64	11,464.57	70,264.21	
	Patrolman	33,060.83	435.68	3,637.53	2,245.67	970.78		79.04	650.00 (c)	41,079.53	10,407.36	51,486.89	
	Patrolman	31,683.42	690.48	4,657.25	2,271.64	3,060.01		153.74	376.00 (c)	42,892.54	4,696.05	47,588.59	
	Noorcrossi, Matthew	43,572.29	472.87	1,603.12	2,971.95	1,973.09	2,137.50	279.36	650.00 (c)	53,660.18	10,883.93	64,544.11	
	Palermo, Louis	33,060.86	324.63	1,976.67	2,370.43	2,608.23	1,621.85	260.85	650.00 (c)	42,873.52	10,407.36	53,280.88	
	Patrolman	33,060.86	1,264.68	3,818.84	2,370.43	5,111.17	1,621.85	550.79	378.20 (c)	48,176.82	10,407.36	58,584.18	
	Record, Glen	33,060.83	129.16	5,590.74	2,245.67	3,169.63	1,621.85	423.01	650.00 (c)	46,890.89	10,407.36	57,298.25	
	Rogers, Scott	43,572.23	516.87	4,377.80	2,630.77	2,790.09	2,137.50	435.15	650.00 (c)	57,110.41	10,883.93	67,994.34	
	Wagner, Carl	44,394.43	361.49	3,422.06	2,301.94	2,466.38	2,137.50	334.59	650.00 (c)	56,068.39	10,883.93	66,952.32	
	Watson, Douglas												
DISPATCHING	Dispatcher	26,324.60	856.74	10,868.33	1,589.44			413.24	350.00 (c)	40,402.35	5,915.35	46,317.70	
	Morgan, Leonard	26,324.58	307.99	3,082.61	1,788.11			58.10	1,250.00 (b/c)	32,811.39	3,403.87	36,215.26	
	Mullaney, Diane	68.54								68.54		68.54	
	McPherson, Tom	26,324.62	473.70	9,345.63	1,788.11			204.16	1,531.40 (c/d)	39,667.62	5,915.35	45,582.97	
	Sealock, Barbara	4,538.57		3,235.46						7,774.03		7,774.03	
	Talbott, Beth	23,005.10	716.07	4,563.94	1,550.95			195.35	225.06 (c)	30,256.47	533.33	30,789.80	
	Tuck, Cindy												
FIRE DEPARTMENT	Lieutenant	37,899.18		13,708.13	1,872.20	2,445.84	673.56	325.62	315.00 (c)	57,239.53	11,465.52	68,705.05	
	Brown, James	37,899.18		21,908.64	1,872.20	2,973.47	673.56	483.40	315.00 (c)	66,125.45	9,045.96	75,171.41	
	Lieutenant	1,840.04								1,840.04		1,840.04	
	Campbell, Gordon	5,898.85								5,898.85		5,898.85	
	Cizmada, Louis	693.61								693.61		693.61	
	Califfirefighter	1,776.51								1,776.51		1,776.51	
	Decicco, Frank	3,188.13								3,188.13		3,188.13	
	Decker, Lisa	37,899.18		7,547.05	1,872.20	3,002.17	1,403.26	468.44	315.00 (c)	52,507.30	11,465.52	63,972.82	
	Delaney, Scott	1,752.52								1,752.52		1,752.52	
	Delaney, William	1,992.15								1,992.15		1,992.15	
	Demarco, Ralph	1,571.90								1,571.90		1,571.90	
	Dunn, Timothy	405.26								405.26		405.26	
	Eckhaus, Larry	37,899.18		11,154.22	1,872.20	3,002.17	1,459.39	627.79	315.00 (c)	56,329.95	11,465.52	67,795.47	
	Fuchman, Steven	1,738.73								1,738.73		1,738.73	
	Gendron, Wendy	33,688.13		6,673.27	1,664.17		931.34	235.01	315.00 (c)	43,506.92	5,536.11	49,043.03	
	Hanlon, Jennifer	38,496.61		1,396.59			305.81	11.25	315.00 (c)	40,525.26	11,472.14	51,997.40	
	Hoegen, Ron	33,738.34		11,055.88	1,664.17		199.57	90.46	315.00 (c)	47,063.42	11,183.55	58,246.97	
	Johnson, Wilfred	53,326.64							20.40 (a)	53,347.04	12,426.25	65,773.29	
	Lipe, Henry	66.33								66.33		66.33	
	Massey, Robert	48.93								48.93		48.93	
	McKay, Dale	33,688.05		4,453.28	1,664.17		798.30	148.84	315.00 (c)	41,067.64	11,183.55	52,251.19	
	McPherson, Tom	1,372.31								1,372.31		1,372.31	
	Mistretta, Michael	33,688.06		10,392.11	1,664.17		1,530.07	564.92	315.00 (c)	48,154.33	8,763.99	56,918.32	
	Mollenbrey, Jay	4,532.18								4,532.18		4,532.18	
	Norton, David	19,664.58											
	Califfirefighter												
	Ramsden, Patricia								900.00 (b)	20,564.58	1,301.69	21,866.27	342.89



DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNTL	OVERTIME	HOLIDAY	CONTRACT SERVICES*	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER*	1997 TOTAL GROSS PAY	1997 BENEFITS	1997 SALARY AND BENEFITS	1996 (1) RETROPAY
Savard, Steven	Firefighter	17,918.27		4,986.06					157.50 (c)	23,061.83	5,496.17	28,558.00	
Shikraliah, Jason	Callfirefighter	160.76								160.76		160.76	
Tokanel, John	Callfirefighter	6,142.30								6,142.30		6,142.30	
Tuck, Joan	Callfirefighter	3,141.92								3,141.92		3,141.92	
Wallace, Willard **	Deputy Chief	11,535.55								11,535.55	9,959.28	21,494.83	311.02
Winsor, Derek	Callfirefighter	411.34								411.34		411.34	
Worthington, Don	Firefighter	33,688.07		10,891.94	1,664.17		1,247.34	479.15	315.00 (c)	48,285.67	11,183.55	59,469.22	
Zins, Scott	Callfirefighter	433.94								433.94		433.94	
PLANNING/DEVELOP													
Curtin, Cathy	Secretary	26,218.21								26,218.21	9,083.10	35,301.31	457.18
Fechuch, Mona	Secretary	9,532.05								9,532.05		9,532.05	
Flanders, Bruce	Building Insp.	44,817.13							18.00 (a)	44,835.13	7,694.23	52,529.36	781.57
Gray, Virginia	Secretary	11,157.48								11,157.48		11,157.48	
Turner, Alfred	Planning Direct.	52,130.41							27.84 (a)	52,158.25	12,594.61	64,752.86	
SOLID WASTE													
Bailey, Wayne	Transfer Mgr.	43,333.86								43,333.86	10,733.97	54,067.83	
Beauchesne, Ron	Truck Driver	22.78								22.78		22.78	
Bell, Lesley	Laborer	28,444.38		20.58	956.99				300.00 (c)	29,721.95	11,768.48	41,490.43	1843.29
Bleeker, Kevin	Truck Driver	1,226.57								1,226.57		1,226.57	
Dobson, Robert	Laborer	28,912.61		194.18	752.39				2.04 (c)	29,861.22	11,768.48	41,629.70	521.75
Gendron, Wendy	Laborer	2,083.03								2,083.03		2,083.03	
Groetzing, Tom	Laborer	28.70								28.70		28.70	
Holm, Wayne	Supervisor	35,642.19		390.73	1,199.38				135.05 (c)	37,367.35	10,015.26	47,382.61	642.56
Lorentzen, Chris	Laborer	24,796.86		44.87	662.72				118.61 (c)	25,623.06	5,682.34	31,305.40	
Richard, Peter	Laborer	411.73								411.73		411.73	
Richard, Stephen	Laborer	670.70								670.70		670.70	
Robitaille, Edward	Laborer	1,433.24								1,433.24		1,433.24	
ANIMAL CONTROL													
Butterfield, Charles	Dep. AC Officer	1,078.13								1,078.13		1,078.13	
Selfert, Alfred	AC Officer	11,115.60								11,115.60		11,115.60	
RECREATION													
Brunelle, James	Beach Staff	1,207.50								1,207.50		1,207.50	
Burkett, Jill	Beach Staff	1,878.75								1,878.75		1,878.75	
Carpentier, Jennifer	Beach Staff	2,203.65								2,203.65		2,203.65	
Costa, Tricia	Beach Staff	4,768.75								4,768.75		4,768.75	
Flaherty, Erin	Beach Staff	1,590.05								1,590.05		1,590.05	
Gallagher, Brian	Beach Staff	1,894.23								1,894.23		1,894.23	
Gallagher, Colleen	Beach Staff	6,030.76								6,030.76		6,030.76	
Hillerby, Donald	Rec. Staff	600.00								600.00		600.00	

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFERENTIAL	OVERTIME	HOLIDAY	CONTRACT SERVICES*	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER *	1997 TOTAL GROSS PAY	1997 BENEFITS	1997 SALARY AND BENEFITS	1996 (1) RETROPAY
Maroon, Kori	Beach Staff	6,018.38								6,018.38		6,018.38	
Mattella, Gregg	Beach Staff	1,616.60								1,616.60		1,616.60	
Pengelly, Robert	Beach Staff	1,678.55								1,678.55		1,678.55	
<b>LIBRARY</b>													
Convi, Alberta	Cataloger	22,018.48		1,854.13						23,872.61	8,541.57	32,414.18	
Freeston, Lois	Reference Lib.	20,329.64		2,468.04						22,797.68	10,218.66	33,016.34	
Frey, Karen	Library Clerk	8,713.18								8,713.18		8,713.18	
Lankin, Mark	Librarian	45,475.25								45,479.33	10,733.96	56,213.29	
Mayr, Diane	Children's Lib.	21,335.57		1,636.61		4.08 (a)				22,972.18	4,636.29	27,608.47	
Miloro, Michael	Library Clerk	7,313.29								7,313.29		7,313.29	
Monterio, Kim	Library Clerk	16,624.64		18.85						16,643.49		16,643.49	
Rittenhouse, Elaine	Library Clerk	10,926.07								10,926.07		10,926.07	
Shea, Carolyn	Library Clerk	10,488.69								10,488.69		10,488.69	
** - Individual retired from Town during 1997													
* refers to payment for Chief's coverage in Fire Department													
(1) refers to amounts paid to members of Municipal Union retroactively based on their contract which was approved at the 1997 Town Meeting. These amounts are not reflected in the 1997 Total earnl													
(a) refers to non-cash payment representing employees factored portion of their life insurance policy over \$50,000													
(b) refers to payment for waiver of health insurance benefits - \$75/month													
(c) refers to taxable portion of clothing allowance													
(d) refers to disability pay from insurance company													

# BIRTH, MARRIAGE & DEATH CERTIFICATES

## RECORDED IN THE TOWN OF WINDHAM

### BIRTHS

DATE	LOCATION	SEX	CHILD'S NAME	NAMES OF PARENTS (Mother's Maiden Name)
1996				
Nov 25	Derry, NH	F	Shannon Cassidy	Henry L Lipe III Marianne Metz
Dec 1	Derry, NH	F	Isabel Clare	George D Edwards Jr Carolyn Jean Belesca
4	Derry, NH	F	Victoria Lynn	Aubrey O Hampton Lisa A Dupree
4	Derry, NH	F	Kasey Anne	Aubrey O Hampton Lisa A Dupree
10	Derry, NH	M	Michael Jeffrey	Charles J Stefanelli Diane M Helfreich
13	Nashua, NH	M	Anthony John	Christopher J Gallo Noreen R Biron
31	Manchester, NH	M	Andrew Dylan	Shawn M O'Keefe Tammy L Jacobs
1997				
Jan 18	Derry, NH	M	Brian David	Alan C Jacobson Marci A Bolt
19	Nashua, NH	M	Titus Paul	Mark A Carpenter Rachael L Ball
Feb 27	Manchester, NH	M	Zacharey Kristopher	Mark P Zins Jennifer L Anthony
Mar 1	Nashua, NH	M	David Brian	Brian D LeClerc Deborah A Clarke
10	Derry, NH	F	Basie Quinn	Jeff Q Bostic Robin Roberts
11	Derry, NH	F	Emily Elizabeth	James M Watson Susan M Plummer
25	Nashua, NH	F	Juli Ann	Stephan A Williamson Vikki N Lufkin
27	Manchester, NH	F	Cara Lynn	Byron J Chrissis Lynn E Johnson
29	Nashua, NH	M	Domenic John	Anthony Bruzzese Kathleen M Donovan
April 1	Derry, NH	F	Madeline Sophie Bak	David R Riese Eva A Bak
2	Manchester, NH	F	Hannah Elizabeth	Mark B Pesci Cheryl A Walker
18	Manchester, NH	M	Benjamin Evans	Michael C Nikitas Amy V Evans
21	Nashua, NH	M	Nathaniel Connor LaFontaine	Michael B Houde Jo-Ann T LaFontaine
29	Derry, NH	M	Cameron Andrew	Norman Vadeboncoeur Jr Constance M Klinger
May 8	Manchester, NH	F	Emma Michelle	Michael E Convey Michelle L Chadwick
26	Derry, NH	F	Rachel Elizabeth	Douglas J Tower Cynthia J M Zins



May 28	Derry, NH	M	Jon Howard	Jeffrey H McCoy Tina Hextell
June 5	Manchester, NH	M	Robert John III	Robert J Leyman Jr Patricia L Raymond
9	Manchester, NH	F	Christina Nicole	Mario M Montanile Lisa B Barton
10	Derry, NH	M	Chad Jeffrey	Jeffrey S Desautels Sophia L Martin
20	Derry, NH	F	Courtney Anne	John M Sweeny Denise M Cosgrove
25	Derry, NH	F	Brooke Lynn	James P Judge Natalie H Tardif
26	Derry, NH	M	Jared Stephen	Jeffrey S Hathway Pamela J Germain
26	Nashua, NH	M	Eric Broderick	Jonathan S Coish Margaret R Dowd
28	Nashua, NH	M	Patrick August	Colin A Sanford Jacqueline P LaCourse
July 26	Manchester, NH	F	Catherine Julia	Scott C Collins Karen D Fitzgerald
26	Manchester, NH	M	Christopher Richard	Richard W Arling Marybeth Bayer
30	Manchester, NH	M	Alexander Clifford	Todd C Withey Marie-Josée Robillard
Aug 6	Nashua, NH	F	Lauren Alexandra	Richard G Sullivan Janet M Bologna
9	Manchester, NH	F	Julie Anne	Daniel E Sheahan Anne M Yamartino
12	Nashua, NH	M	Riley Matthew	Michael M Magee Robin B Quigley
15	Derry, NH	M	David Maxwell Robertson	David A Souter Catherine M Robertson
Sept 6	Manchester, NH	F	Katherine Elizabeth	Thomas D O'Rourke Susan M Tabb
11	Nashua, NH	F	Zoe Toben	Leslie C Perkins Nancy Toben
13	Nashua, NH	F	Amanda Jane	Jeffrey S Daly Ronda M Kadish
19	Derry, NH	M	John Francis III	John F Monahan, Jr Shelley L Worden
19	Derry, NH	M	Jared Austin	Christopher J Sharpe Julie Diane Rotman
26	Nashua, NH	M	Douglas Anthony	Joseph P DeLuca Julie A Evon
29	Derry, NH	F	Layla Jane Martin	Hussein A Saad Elizabeth G Martin
Oct 3	Derry, NH	F	Rebecca Leigh	Christopher J Miller Pamela R Scammon
8	Nashua, NH	F	Amanda Marie	Joseph P Celia Angela M Fox
17	Derry, NH	F	Lauren Nicole	Matthew P Geary Diane E Harrington
17	Stoneham, MA	M	Ryan Andrew	Stephen L Bessette Barbara W Rudnicki
18	Derry, NH	F	Carolyn Renee	Charles R Morshead, Jr Christine M Lower

Oct 21	Derry, NH	F	Elizabeth Delia	Peter T O'Neill
21	Nashua, NH	M	Sean William	Jessica L Thomas
27	Derry, NH	M	John Allan	Kurt A Patten
31	Manchester, NH	M	Alexander Robert	Catherine L Burns
Nov 8	Derry, NH	F	Anna Kristine	Frederick W Nader
30	Manchester, NH	F	Athena	Karin A Cummings
Dec 2	Nashua, NH	F	Jaime Elizabeth	George R Moore
4	Nashua, NH	M	David Joseph	Julie A Quigley
7	Nashua, NH	F	Natalie Ann	John W Matsco
10	Manchester, NH	M	Evan Michael	Maria Scardera
				Ka-Kit Chan
				Hsueh-Ling Chu
				David F Cleasby
				Elizabeth M Kiley
				David F Ingrassia
				Gina D Hafley
				Alan R Boyd
				Laura A Castanaras
				Michael O Nixon
				Robyn M Strnad

#### MARRIAGES

DATE	NAMES OF GROOM AND BRIDE (Bride's Maiden Name)	AGE	RESIDENCE
<b>1996</b>			
Nov 16	Lance Patrick Dixon	25	Windham, NH
	Christina Marie Cormier	28	Derry, NH
Dec 31	Kevin Michael Fritchey	34	Windham, NH
	Maria Concetta Calitri	27	Windham, NH
<b>1997</b>			
Jan 24	Arthur Andrew Guilbeault	43	Windham, NH
	LeeAnne Gauthier	36	Windham, NH
Feb 14	J Stewart Dunn	55	Windham, NH
	Verna Beatrice Stevens	40	Windham, NH
14	John Donald Mayer	49	Windham, NH
	Diane Ricciardelli	34	Windham, NH
22	Homer D Shannon	44	Windham, NH
	Denise T Allard	42	Windham, NH
Mar 1	Derek Michael Carter	23	Hampstead, NH
	Patricia Lynn Sawyer	20	Windham, NH
1	Peter Allen Wilsie Jr	21	Windham, NH
	Melanie Jean Valliere	18	Londonderry, NH
14	Dana Robert Longtin	24	Windham, NH
	Kelly Taber Noyes	23	Windham, NH
22	Theodore William Cote	30	Windham, NH
	Mary Ellen Dugrenier	37	Windham, NH
26	Cleet John Allen	37	Maynard, MA
	Beverly Ann Martin	42	Windham, NH
April 5	George R Moore	48	Windham, NH
	Julie A Quigley	31	Windham, NH
11	Charles Michael Costa	34	Windham, NH
	Joanne Dardano	29	Derry, NH
26	Danny John Legendre	30	Methuen, MA
	Sharon Lynn Kinhardt	30	Windham, NH

May	9	Andreas Kaoudis	38	Windham, NH
		Andriani Progouli	33	Athens, Greece
	17	Robert Michael DiCicco	34	Windham, NH
		Michelle Marie Hubicsak	33	Windham, NH
	17	Scott Arthur Savard	27	Windham, NH
		Stephanie Ann Allain	26	Windham, NH
	18	Mario Jorge Borges	25	Cambridge, MA
		Wendy Rose Dirkman	27	Cambridge, MA
June	1	Neil Walter Feugill	42	Windham, NH
		Rhonda Marie Perillo	38	Windham, NH
	7	Peter Evan Stamnas	33	Windham, NH
		Wendy Jean Wesoloski	39	Windham, NH
	14	Jeffrey Paul Thompson	35	Windham, NH
		Christina Leigh Whitcher	27	Windham, NH
	14	Eddy Roma St Pierre	29	Windham, NH
		Shannon Marie Huard	24	Windham, NH
	15	Dennis Christopher Carter	29	Revere, MA
		Linda Judith Vega	27	Revere, MA
	20	Michael Scott Kirkpatrick	26	Merrimac, MA
		Sandra Leigh Kannan	27	Merrimac, MA
	21	Michael William Fraser	29	Danvers, MA
		Kellie Ann O'Brien	27	Windham, NH
	21	Donald R Jones	53	Windham, NH
		Paula A Savard	32	Nashua, NH
	22	Robert Alfred Mottla	44	Burlington, MA
		Carla Ann Giannelli	32	Burlington, MA
	28	John Eric Hovling	28	Windham, NH
		Tina Marie Caine	27	Windham, NH
	29	Jeffrey Auguste Pelletier	34	Melrose, MA
		Doreen Mary Robbins	39	Woburn, MA
	30	George Robert Clements Jr	25	Derry, NH
		Nicole Dené St Germain	23	Windham, NH
July	5	Robert Paul Costa	29	Windham, NH
		Cheryl A Rae	29	Windham, NH
	5	Richard Joseph Florino Jr	41	Windham, NH
		Janet Marie Nolan	38	Windham, NH
	5	Patrick John Miller	24	Newburyport, MA
		Rebecca Ellen Kiluk	24	Kents Hill, ME
	19	James Andrew Fay	39	Tewksbury, MA
		Patricia Ann Cremins	30	Tewksbury, MA
	20	Robert John Lynn	47	Windham, NH
		Dina Michael Chaitowitz	41	Windham, NH
	25	Joseph Stephen Provanzano	50	Lynnfield, MA
		Sandra Dee Whynock	29	Topsfield, MA
	26	James D Walsh Jr	28	Nashua, NH
		Milva Panella	24	Windham, NH
	26	Josh Peter Foster	27	Windham, NH
		Amy Elizabeth Saler	29	Windham, NH
	26	Donald Peter Bruno	30	Gaithersburg, MD
		Lee Ann Petruck	43	Gaithersburg, MD
Aug	1	Arvind Kamal	26	Billerica, MA
		Dawn Michelle Myers	26	Billerica, MA
	8	Scott Thomas Salzer	34	N Billerica, MA
		Pamela Lynne Jauss	39	N Billerica, MA
	10	Mohamad Nassib Chatila	39	Windham, NH
		Rowaida Olabi	35	Edison, NJ



Aug 15	Christopher Charles Powers	26	Londonderry, NH
	Lisa Anne Balzarini	25	Windham, NH
23	John William Thorndike	35	Windham, NH
	Georgette Evette Anderson	34	Windham, NH
24	Todd Douglas Warton	35	Windham, NH
	Concepta Bridget Coyne	32	Windham, NH
30	Mark Wistrand Knight	30	Windham, NH
	Jennifer Lin Winmill	26	Windham, NH
Sept 1	Paul Henry Tremblay	44	Windham, NH
	Carol Ann Shok	46	Haverhill, MA
2	Craig Douglas Young	30	Windham, NH
	Maria Anna Delilah-Percel Samson	27	Windham, NH
5	Richard MacLaurin Staples	35	Wilmington, MA
	Sandra Heidi Fritsch	26	Windham, NH
6	Christopher Paul Kelleher	34	Windham, NH
	Maureen Lynn Cookson	32	Windham, NH
6	Jason Michael McCarty	27	Windham, NH
	Amy Allison Phillips	26	Salem, NH
13	Douglas Walter Hartig	39	St Louis, MO
	Heather Lynne Kennedy	28	Charlotte, NC
13	Paul Roland Gosselin	26	Manchester, NH
	Stephanie Ellen Mapplebeck	24	Windham, NH
13	Steven James Heimarck	26	Windham, NH
	Nicole Marie Sauvigne	22	Lebanon, NH
13	John J Katin	27	Windham, NH
	Lisa M Dreusicke	26	Pelham, NH
26	Yori Joseph Kasprzak	29	Windham, NH
	Andrea Lynn Glendye	25	Windham, NH
26	Joseph Vincent Kristufek	27	Darien, IL
	Mandi Joanne Abate	22	Windham, NH
27	Robert Scott Beaudry	26	Lawrence, MA
	Cheri Lee Gravell	25	Windham, NH
Oct 4	Robert Cliff Sinclair, Jr	25	Stoneham, MA
	Erin Colleen Sweeney	23	Stoneham, MA
4	Michael Thomas Perry	27	Haverhill, MA
	Suzanne Ruth Hockaday	26	Windham, NH
Nov 1	William Wallace Fredette	61	Windham, NH
	Dorothy Ann Foster	56	Windham, NH
8	Stephen Shyh-Lih Hsu	38	Windham, NH
	Ellen Yu Cheong	35	Meriden, CT
15	Peter Adams Sanders	34	Windham, NH
	Elizabeth Clevesy	36	Windham, NH
29	Gary John Duval	36	Goffstown, NH
	Jan Ellyn Bogner	29	Goffstown, NH
30	Robert Avery White	61	Dracut, MA
	Jean Maura Hickey	50	Windham, NH

#### DEATHS

DATE	NAME OF DECEASED	AGE	PLACE OF DEATH
1996			
Oct 15	Albert Francis Feeley	--	Wilmington, NC

# 1997

Jan	3	Alice Edith Low	85	Derry, NH
	14	Claudette Loretta Lebiecki	56	Manchester, NH
	20	John F Hurley Jr	50	Derry, NH
	22	Minnie L Flynn	83	Boston, MA
Feb	2	Charles Francis Marshiman	90	Windham, NH
	4	Sophie T Motyka	79	Nashua, NH
	4	Elizabeth L Stokes	86	Derry, NH
Mar	5	Sr M Fidelia Caulfield	87	Windham, NH
	11	Leonard Eric Fuchs	52	Windham, NH
	23	Harriet Helen Magenheimer	76	Goffstown, NH
	23	Orpha Jane Miers	89	Derry, NH
	25	Blanche Alexander	90	Derry, NH
	31	Karen Lee Nowell	50	Windham, NH
April	8	Anthony John Netto	79	Windham, NH
May	7	Vincent James Costa	69	Windham, NH
	9	Mariam S Cornell	42	Manchester, NH
	15	Alan McCleave Campbell	77	Windham, NH
June	2	Lauren C Simpson	84	Exeter, NH
	9	Mary P DiPerri	--	Hampstead, NH
	14	Doris Rose Miller	76	Derry, NH
July	19	Martin F O'Donnell	41	Pelham, NH
	23	Glenora Jane Treadwell	91	Lawrence, MA
	26	Eleanor L Cote	84	Brentwood, NH
	29	Andrew J Griffin	85	Lawrence, MA
	30	Robert W Klemm	66	Boston, MA
Aug	10	Sr Mary William Kane	99	Windham, NH
	14	Leo Levy	91	Derry, NH
	16	Florence B Andersen	70	Windham, NH
	18	Mary Katherine Sundman	41	Windham, NH
Sept	19	S Alton Lloyd	85	Nashua, NH
	25	Philip J Quaiel	73	Windham, NH
Oct	15	Albert Francis Feeley	--	Wilmington, NC
	22	Marie Prestridge	81	Windham, NH
	31	Jill M Johnson	23	Derry, NH
Nov	4	Augustine J Lawlor, Jr	74	Derry, NH
	5	Ida Noe	79	Haverhill, MA
	22	Ole K Imset	62	Lebanon, NH
	22	Charles Morley	86	Salem, NH
Dec	16	Mary H Allain	70	Salem, NH
	19	William Donald Quinn	66	Windham, NH
	21	Carl Bernard Johnson	79	Windham, NH

I hereby certify the above returns are correct according to the best of my knowledge and belief.

Respectfully submitted,

JOAN C. TUCK  
Town Clerk

SCHOOL REPORTS  
OF THE  
SCHOOL DISTRICT  
OF THE  
TOWN OF WINDHAM  
NEW HAMPSHIRE



1997





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## SCHOOL OFFICERS

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MODERATOR  
ELIZABETH A. DUNN

CLERK  
LUCIE LACHANCE

TREASURER  
ROSE C. BODA

SCHOOL BOARD

MARCIA UNGER	-----	1998
ROGER HOHENBERGER	-----	1999
KATHERINE SMITH	-----	1999
RICHARD HERRIGAN	-----	2000
BETH ANN TALBOTT	-----	2000

SUPERINTENDENT OF SCHOOLS  
RAYMOND J. RAUDONIS

BUSINESS ADMINISTRATOR  
GERALD P. BOUCHER

DIRECTOR OF SPECIAL SERVICES  
SANDRA A. PLOCHARCZYK

BUILDING ADMINISTRATORS

JAMES FLYNN	-----	Golden Brook School
MAUREEN BASS	-----	Windham Center School
STEPHEN PLOCHARCZYK	-----	Windham Middle School

SCHOOL NURSES  
MARYLOU LINNEMANN  
KATHY WATSON  
ELIZABETH ROCHLEAU



# SCHOOL DISTRICT MEETING



## MARCH 14, 1997 - SESSION ONE

School District Meeting was called to order at 7:30 PM by School Moderator Elizabeth Dunn. Those present included Windham School Board members, School District Superintendent, School Business Administrator, School District Attorney.

Moderator Dunn read warrant. Motion made and seconded "Due to inclement weather and technical difficulties with cable, request to reconvene on Monday, March 17<sup>th</sup> at 7:30 PM." Moderator Dunn requested hand count of those present. YES 24 NO 33. Meeting continued.

Moderator Dunn explained to the body that this was the first year of Senate Bill #2. It is a deliberative session to make any additions or deletions to each of the twelve (12) Articles. A second hearing is scheduled for March 25<sup>th</sup> at 7:30 PM to review any changes. No changes will be accepted at this meeting. Vote on school officers and budget will be held on April 8<sup>th</sup>. Polls to open at 8:00 AM and close no earlier than 8:00 PM.

ARTICLE #1 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of ONE HUNDRED THIRTY-NINE THOUSAND SIX HUNDRED TWO DOLLARS (\$139,602). Said sum representing the additional costs attributable to the third year of the Collective Bargaining Agreement between the Windham Education Association and the Windham School District as approved at the March 1995 Annual School District Meeting." Clerk instructed to place on ballot.

ARTICLE #2 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of FORTY-TWO THOUSAND SEVEN HUNDRED FOUR DOLLARS (\$42,704). Said sum of money being the amount necessary to fund salary increases and salary related costs for three (3) principals and seventy-six (76) support staff for the 1997-98 school year." Clerk instructed to place on ballot.

ARTICLE #3 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of FIFTY THOUSAND DOLLARS (\$50,000.) to continue the process of replacing the windows at Windham Center School." Clerk instructed to place on ballot.

ARTICLE #4 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of FORTY-EIGHT THOUSAND NINE HUNDRED FIFTY DOLLARS (\$48,950.) for the purpose of purchasing computers for the Windham Schools. This article is consistent with the long range technology plan." Clerk instructed to place on ballot.

ARTICLE #5 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of NINE THOUSAND FIVE HUNDRED DOLLARS (\$9,500.) for the purpose of installing a heating and ventilation unit to service the Windham Middle School library." Clerk instructed to place on ballot.

ARTICLE #6 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000.). Said sum of money being the amount necessary to fund an additional third grade teacher at the Golden Brook School." Clerk instructed to place on ballot.

ARTICLE #7 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000.) Said sum of money being the amount necessary to fund an additional sixth grade teacher at Windham Middle School." Clerk instructed to place on ballot.

ARTICLE #8 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of FIFTY-TWO THOUSAND DOLLARS (\$52,000.). Said sum of money being the amount necessary to fund a full time technology/curriculum director for the Windham School District." Clerk instructed to place on ballot.

ARTICLE #9 - Motion made and seconded by School Board "To see if the Windham School District will vote to raise and appropriate the sum of THREE THOUSAND FOUR HUNDRED NINETY-FOUR DOLLARS (\$3,494.) for the purpose of funding a Girls' Soccer Team at the Windham Middle School." Clerk instructed to place on ballot.

ARTICLE #10 - Motion made and seconded by School Board on question "Shall the Windham School Board be directed to request that the Planning Board and Selectmen develop a growth management ordinance to help regulate and control the timing of developments, and develop a system of impact fees to help address the impact of development on the provision of municipal services, including the need for additional school buildings and classroom space." (Non-binding, Advisory Only). Clerk instructed to place on ballot.

ARTICLE #11 - Motion made and seconded by School Board on question "Shall the Windham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, totaling TWELVE MILLION ONE HUNDRED NINE THOUSAND EIGHTY-ONE DOLLARS (\$12,109,081.). Should this article be defeated, the operating budget shall be TWELVE MILLION ONE HUNDRED FIFTY-SEVEN THOUSAND ONE HUNDRED EIGHTY-FIVE DOLLARS (\$12,157,185.) which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only."

AMENDMENT: Motion made and seconded by Roger Hohenberger and Lucie LaChance to REDUCE bottom line by THIRTY TWO THOUSAND FIVE HUNDRED SEVENTY SEVEN DOLLARS (\$32,577.), making the bottom line TWELVE MILLION SEVENTY-SIX FIVE HUNDRED FOUR DOLLARS (\$12,076,504.). Amendment voted in the NEGATIVE. Clerk instructed to place main article on ballot.

ARTICLE #12 - Special thanks given to School Board member Gail Brinkley, who is retiring, for a job well done.

Motion made and seconded by ALL to ADJOURN School District Meeting. Meeting was adjourned at 8:45 PM.

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#### APRIL 8, 1997 - SESSION TWO

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The recessed Annual School District Meeting was called to order at 8:00 AM by School Moderator Dunn. Those present included School District Clerk, Supervisors/Checklist, Ballot Clerks, and Superintendent Raudonis. Also in attendance was School Board member Unger.

Ballots were publicly opened by School Clerk and Supervisors. There were 6,444 names on the checklist and 703 votes cast.



The following were duly elected:

For SCHOOL BOARD for Three Years:

RICHARD HERRIGAN	566 Votes
BETH ANN TALBOTT	499 Votes

For SCHOOL DISTRICT CLERK for One Year:

LUCIE LACHANCE	562 Votes
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For SCHOOL DISTRICT TREASURER for One Year:

ROSE C. BODA	602 Votes
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For SCHOOL DISTRICT MODERATOR for One Year:

ELIZABETH A. DUNN	578 Votes
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The following questions were voted on as follows:

QUESTION # 1:	YES - 450
	No - 225

QUESTION # 2:	YES - 419
	No - 265

QUESTION # 3:	YES - 513
	No - 172

QUESTION # 4:	YES - 433
	No - 253

QUESTION # 5:	YES - 499
	No - 189

QUESTION # 6:	YES - 413
	No - 273

QUESTION # 7:	YES - 415
	No - 274

QUESTION # 8:	Yes - 266
	NO - 420

QUESTION # 9:	YES - 432
	No - 258

QUESTION #10:	YES - 506
	No - 176

QUESTION #11:	YES - 452
	No - 225

Elected officials will be sworn in after the recount date has passed.

Polls were declared closed at 8:00 PM.

Respectfully submitted,

JOAN C. TUCK  
School District Clerk



## SCHOOL BOARD'S REPORT



This past year was one of change for the Windham School District and School Board, as we worked to fulfill our mission to be a continuously improving learning community, providing quality services for Windham's children. School District voting moved to the polls, school councils were formed, a new principal was hired for Center School, and Windham students attended Salem High School as seniors. Major efforts begun this year include applying for multiple technology grants, reactivation of the Facilities Planning Committee, and development of an impact fee proposal.

The district began the year with a new school district election and budget process, as approved by the voters in March, 1996. This year was the first year the district operated under the Official Ballot bill, instead of the traditional town meeting format. At the deliberative meeting held in March, Session One, a small group of hardy souls braved the weather and elected not to amend the district budget and warrant articles. In April, the school district held its own separate election for the budget and warrant articles. In the Official Ballot voting session, Session Two, 703 registered voters participated. This was a substantial increase in participation from the traditional town meeting format.

The Framework for Quality program took a giant step forward with the creation of three new school councils. The volunteer members, representing administration, teachers, parents, the community at large and the School Board, participated in "spring training" where they fine-tuned their team building skills. Council members worked this year to facilitate the implementation of the Framework for Quality goals set by the School Board.

The summer camp program completed its third year of educational courses for students from preschool through high school. Many new programs were added, including Driver's Education. Course times were coordinated so that students could take multiple courses in a week. Program coordinators were able to reduce the tuition due to generous donations by several businesses and individuals from the community.

The school year began with several changes. Development in Windham continued its frantic pace and this resulted in a larger school population. A total of 1893 students attended grades Transition through 12. This is a 5.25% increase in grades Transition through 8<sup>th</sup> alone. The district hired Maureen Bass as the new principal at Windham Center School, and the Center School Council participated in the selection process. The excellent reputation of Windham's schools was evident in the number and quality of the applications received. The district completed its transition to Salem High School, with students now in all four grades. Windham students continue to reap the benefits of additional staffing and new programs, provided by Salem. The Windham School Board met several times this year with the Salem School Board to discuss issues of interest to both districts, including budgeting, curriculum and other related issues.

The district began a major effort to increase integration of technology in the classroom. Terry Bullard was hired as District Technology Director. Her expertise will be shared with the Pelham school community. By sharing her time with only one other community, instead of two as with the prior director, the district is expanding its commitment to integrate technology into the learning process. In her first assignment, she rewrote the District Technology Master Plan for submission to the State, where it was approved and selected by the State as a model for other districts' plans. With this approval in place, the district is now able to apply for a Technology Literacy Challenge Grant, and as a participant in the e-rate discount program. The former will enable the district to use federal funds for purchase of additional technology in the schools. The

federal e-rate program will qualify the district for a discount of up to 40% on all telecommunication services, including telephone service, cable, Internet access, and internal network equipment. The funds from both programs will enable the district to improve technology use in the schools with no impact to the tax rate.

The School Board took two actions in response to the recent, rapid pace of development in Windham. This summer, the Board reactivated the Facilities Planning Committee to study short and long-term space needs in the district. The volunteers analyzed existing facilities, enrollment projections, and state education standards. The members reported their short-term recommendations to the School Board in December. In the coming year, the Committee will conduct a detailed study of district needs through 2010, including a review of kindergarten incentives offered by the State. The study will insure that a comprehensive and affordable recommendation is made of facility needs for the expanding student population. In another action, the Windham School Board invited the Board of Selectmen and the Planning Board to a joint meeting in July, 1997, to discuss impact fees on new development for funding future school capital improvements. The community directed the School Board to take this action in April, 1997, with an affirmative vote on a warrant article. A study group set up by the Planning Board with representatives from all boards and the community at large reported their findings to the Planning Board in November. The Planning Board then voted to recommend an impact fee ordinance, drafted by the School Board, for consideration at the town election in March, 1998.

Throughout the year, the Board worked diligently to maintain and improve the quality of Windham education services. We listened and responded to staff and community concerns: budgets, teacher contract negotiations, additional staff, updated facilities, and properly maintained sites. As a result of the many requests received, the Board approved a new policy limiting expenditures to \$5,000 for an article or service not raised and appropriated as a line item in the approved budget, unless waived by action at the Board at a properly posted public meeting.

The School Board welcomed Beth Ann Talbott this year. She replaced Gail Brinkley, who dedicated many years to the Board. On a somber note, we wish to remember the passing of Mary Long. Her service as a senior citizen volunteer in the Golden Brook art program is a fond example of the legions of community volunteers in our schools, which won the Golden Brook School and Center School Blue Ribbon awards this year. The Board recognizes, and is grateful for the vital commitment from the district's dedicated leadership team, faculty and staff, Parent Teacher Association, cable volunteers, district committees, and community volunteers. May we all continue to work together to do the best for both our children and our community.

Respectfully submitted,

MARCIA UNGER  
Chairperson, Windham School Board





# SUPERINTENDENT'S REPORT



To the Citizens of Windham:

"Our mission is to be a continuously improving learning community, providing quality services that enable all children to master the knowledge and competencies necessary to function skillfully throughout life."

This statement, created to guide our strategic planning process in 1995, continues to be the school district's focus as we strive to meet the challenges of preparing students well for their next level of schooling and beyond. In the past twelve months, we have completed the task of aligning our local curriculum guides with the New Hampshire frameworks while still maintaining the rich quality of Windham's programs. This initiative was accomplished through hundreds of hours of work by nearly every teacher in the district, and positions us to use local, state, and national standards to drive instruction. By virtue of being awarded a Goals 2000 planning grant, we are now embarking on a course of events that will include professional development activities and local planning initiatives designed to improve our ability to use performance results to form both long and short term instructional decisions for every student.

A companion initiative is our School to Careers program now entering its second year, also made possible by state and federal grant monies. This national K to 16 program is designed to assist all students to progressively develop skills and competencies that are required to be successful students, citizens and members of the work force. This project is also in existence in Salem, so the experiences and opportunities for Windham students will feed directly into their high school careers enabling them to make informed choices about courses, colleges, and careers.

As we strive to improve and expand academic opportunities for students, there is another expansion that is also taking place: student enrollments. The number of children in grades transition through eight has increased by 325 in the last ten years. Based on the number of new housing starts and the desirability of the community, it is reasonable to expect that enrollments will continue to mount in all of our schools.

The 1997-98 Fall Enrollments were:

Grade 1*	217	Grade 5	171	Grade 9	129
Grade 2	171	Grade 6	167	Grade 10	132
Grade 3	183	Grade 7	146	Grade 11	134
Grade 4	175	Grade 8	153	Grade 12	115

\* Includes Transitional first grade

Historically, the following has been true of our enrollments:

1987 - 1,623	1991 - 1,593	1995 - 1,782
1988 - 1,596	1992 - 1,630	1996 - 1,834
1989 - 1,545	1993 - 1,680	1997 - 1,893
1990 - 1,552	1994 - 1,706	1998* - 1,923

\*Projected

Most of this growth is being experienced in the first eight years of school. For example, our high school enrollments have grown by 9% in the last five years, while our elementary and middle school enrollments have grown by 19%. This pattern of growth has caused the School Board to reconvene a Facilities Planning Committee as well as to assess the feelings of residents regarding

impact fees on new residential construction. Voters will recall being asked on the March, 1997 ballot whether or not they wished to direct the School Board to pursue impact fees and growth ordinances with the Selectmen and Planning Board. Both of these initiatives will assist the school district in planning for continued growth in student population and the accompanying costs of this growth.

March and April of 1997 also found the community of Windham experiencing a change in the Annual School District Meeting and voting processes. For the first time voters acted under the provisions of the Official Ballot law commonly known as RSA-141a or Senate Bill 2. This new law, adopted by Windham in 1996, divided the Annual School District Meeting into two parts: a deliberative session for discussion, debate and amendment, followed a month later by an all-day voting session. In 1997 the law also required a public hearing between the two sessions, and the voting session actually occurred in April. Changes to the law for 1998 include the elimination of that extra public hearing between sessions and the movement of the deliberative session to February and the voting session to the traditional second Tuesday in March. This change also eliminates the need for two voting days in the event that only the town or the school district, and not both, have adopted the new law, as in our case in Windham. Although the deliberative session was sparsely attended due to the weather, people seemed to make the adjustment to the new format easily and the number of participating voters exceeded seven hundred.

Since the spring of 1996, the Windham School Board has been using a long range planning document that was developed by residents, teachers, principals, Board members, and administrators. This Framework for Quality is annually reviewed by the Board, and new priorities are established that are short-term, mid-term, or long-term. These priorities are reflected in both individual and organizational goals and help shape the work of school boards, administrators, school faculties, and the school councils that have been established in all three buildings. The School Board priorities for school year 1997-1998 are as follows:

#### Long Term Priorities 3 - 5 Years

1. To maximize individual student potential faster.
2. To create school district master plan.

#### Mid Term Priorities 1 - 3 Years

1. To expand teacher evaluations to include peer reviews, portfolio assessment, parent/student input.
2. To provide consistent instruction in technology for all students.
3. To monitor and communicate to parents the effectiveness of the implementation of the code of behavior in a manner which assures fairness, consistent application, and universal implementation.
4. To provide developmentally appropriate programming for all grade levels.

#### Short Term Priorities 1 Year

1. To analyze the current enrichment program and revise its implementation to meet the needs of all students.
2. To inform and involve parents in the education of their children to ensure that education will be effective.
3. To create the opportunity for parents to come together to see children's work, ask questions pertaining to curriculum, and discuss parenting issues with other parents.

We live in an age where change has become typical, and anticipating change is part of the planning process. This concept has manifested itself in Educational Improvement Plans, revised curriculum guides, an updated Technology Plan, focused professional development for staff

members, and increased opportunities for all students. Not to be lost amidst changes, however, continues the commitment to the knowledge and skills that comprise a strong, basic education. We strive for every child to read and write well, to use language effectively, to understand and use mathematics with proficiency, to know history and his/her place in it, to understand and practice what it means to be a citizen in a democratic society, to know and use the principles of science and scientific inquiry in daily living, to employ technology in purposeful ways, and to think with both clarity and imagination. Teaching and learning is the commerce in which we are engaged. We do so in collaboration with parents and with the entire community of Windham. The results of our efforts include students well prepared, active and engaged, both here and in high school; by high scores on national tests; by improving scores on the New Hampshire assessments; by strong showings on entrance examinations for private schools; and by performance on locally created measures of achievement. We are proud of our students and their success.

I continue to value the opportunity to work with a community that places a high priority on the education of its children, with a School Board committed to excellent and affordable programs, and with staffs and faculties dedicated to children, to teaching, and to learning.

Respectfully submitted,

RAYMOND J. RAUDONIS  
Superintendent of Schools





## DIRECTOR OF SPECIAL SERVICES REPORT



Over the course of the 1996-97 school year, the Windham School District provided special education and educationally related services to a total of 266 students between the ages of three and twenty-one. In Windham, special education students represented approximately 11% of all students enrolled in transition through grade 12. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Windham School District are individually determined by a team of people knowledgeable about the student, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education and educationally related services is available to Windham students in all three of Windham's schools, as well as through the Windham-Pelham Preschool (located in the O'Hare Building next to the Golden Brook School), Salem High School, and Pinkerton Academy. These services are described in detail in the Local Special Education Plan, which is located in the Office of the Superintendent of Schools. In accordance with SAU 28's local Child Find Program, referrals for students between the ages of 0 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Special Services. A continuum of alternative educational environments is available for students identified with special needs between the ages of 3 and 21 and includes full or part-time participation in regular classrooms with specially designed modifications and/or special education consultation, individual or small group support within a resource setting, as well as placement outside the local, public school if determined necessary. A variety of educationally related services is also available, again, based upon students' individualized education programs. These include physical and occupational therapy, counseling, speech/language therapy, vision therapy, behavior management, and rehabilitation counseling.

Project applications for federal monies were completed in June and submitted to the Department of Education for approval and funding in conjunction with Windham's Consolidated Grant Application. Entitlement monies received for the 1996-97 school year were allocated to the support of in-district programs. Preschool funds were combined with funding from three other school districts to continue the Regional Preschool Improvement Project, which was organized and managed by SERESC. The goal of this project was to provide technical assistance, training and support for the families and staff of participating preschool programs in order to maximize inclusionary opportunities for preschool children with disabilities. Through the project, specialized services of several consultants and therapists were provided. SERESC also coordinated the regional child check program with federal funds from five local districts. In March, the Golden Brook School hosted SAU 28's Saturday screening, one of four which took place throughout the fall and winter months, for the purpose of determining the existence of educational disabilities for students between the ages of 0 and 5 years. Follow up appointments were made for those students requiring further testing in accordance with initial screening results.

Consultative services to support vocational and augmentative communication needs of children were contracted with I.D.E.A. entitlement funds. Also funded were the salaries of three instructional assistants to support programs and services at the preschool and Windham Middle School. Finally, contracted evaluations and training activities for both teachers and instructional assistants were maintained through project funds. Title I monies provided the salaries for four tutors who provided remedial math and reading instruction to approximately 80 students in all three of Windham's schools (grades 2-8). Participation in these programs remains based on several selection criteria, including teacher referral, standardized test scores, and classroom performance.

A small, discretionary grant was awarded to the preschool through the Interagency Forum of the Early Education and Intervention Network. Submitted by preschool staff, "Community Preschools for All - Part II" allowed the preschool team to expand training opportunities to six community preschool programs who support our children in their inclusive settings. Through this grant, a series of trainings took place addressing topics including the overall referral process, inclusion strategies, and specific techniques to increase teachers' understanding in the areas of speech and language, sensory integration, and challenging behaviors.

Thanks are extended to the Windham community, members of the Windham School Board, and the administrators and faculty of Windham's schools, for their ongoing efforts on behalf of all students, and their continued support for students with educational disabilities.

Respectfully submitted,

SANDRA A. PLOCHARCZYK  
Director of Special Services

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# PRINCIPAL'S REPORT



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## GOLDEN BROOK SCHOOL

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The 1996-97 school year was a productive and successful year for our students and staff. Student achievement continues to be strong with our high scores in the grade 3 State of New Hampshire testing program. Our teachers received training in assessment techniques during a summer workshop from Dr. Richard Strong. Upon completion of the workshop, teachers at each grade level worked on developing math assessments for their grade level.

Golden Brook School received recognition from the state association, New Hampshire Partners in Education, as a Blue Ribbon School for its excellent volunteer program. Colleen Swierd, Ginny Campiola, and Patty Letizio have done a great job coordinating our Volunteer Program. The parent involvement at school continues to be remarkable. The number of parents who attend Open House, Parent Conferences, and various classroom programs is terrific, and helps make Golden Brook a better school for its students.

During the past two summers we have experienced a greater number of new students registering, as our enrollment continues to climb. The school is lacking suitable classroom space for such programs as Art, Music, Chapter I, and Occupational Therapy. The school kitchen needs to be brought up to standards, and additional storage space and parking are also problems. Along with the above, we need to address additional classroom space for our second grade. I'm sure the Facilities Planning Committee and the School Board will continue to work at helping to resolve these problems.

Again this year, we have been fortunate to have the support of several community groups. The P.T.A., as always, has been a great supporter of our schools. The staff and I want to thank the citizens of Windham for their continued support of public education and programs at Golden Brook School. Finally, I would like to extend my appreciation to the SAU #28 office staff and School Board for their support.

Respectfully submitted,

**JAMES FLYNN**  
Principal





# PRINCIPAL'S REPORT



## WINDHAM CENTER SCHOOL

The past school year has been a busy one for staff and students at Windham Center School. Our main focus continues to be promoting a safe learning environment for all students. Our staff continually attends workshops to stay current in the latest educational research. Our theme of respect continues to be of primary importance.

Our P.T.A. sponsored a huge fundraising program this past year in order to purchase new playground equipment for our students. Our students were given a charge for input into the type of equipment they wanted. The finished product is being enjoyed by Center School students. We are extremely grateful to our many parent volunteers who gave of their time for this worthwhile project.

The P.T.A. sponsored volunteer program continues to support our efforts in a variety of ways. The large number of parents who participate in the program is very much appreciated. We are very proud of our volunteer program. The volunteer program is the recipient of the Blue Ribbon Award for volunteerism during the 1996/97 school year. We would like to express our heartfelt thanks to those parents who gave of their time to students and programs at Windham Center School.

Our Student Council continues to be a positive force in our school. They have sponsored events throughout the year. Their profit is used in a variety of ways, eg: contributions to the Santa Fund, and contributions to the food pantry, etc. They also staff the school store weekly. Our teacher advisor meets with the students to develop fun days, such as fun hat day and twin day. School spirit is present in all our activities at Center School.

Our 5<sup>th</sup> grade band program continues to increase in numbers every year. This year's concert showed how students enjoy being members; they did a great job, a nice performance.

Our teachers were part of a group of teachers from the district that contributed to the updating of curriculum. This past year, our Reading, Science, and Language Arts curriculums were aligned to the New Hampshire State Frameworks.

The two-year replacement program of Center School's doors and windows is now complete, with the installation of all new windows during this past summer. This certainly has made a positive improvement in the appearance of Center School.

A change took place in the administration of Center School. In August, I was hired as Principal. I want to express my sincere appreciation to parents, students, and the community for welcoming me. We are blessed with a talented staff. Without the support of students, staff, and parents, the positive things we are trying to accomplish would be impossible. Our combined efforts enable students to succeed to the best of their ability.

I am looking forward to a positive and long tenure with Windham Center School. This has been a positive transition for all involved with Center School. I would like to thank those people who enable us to accomplish our goals as an educational facility serving the Town of Windham; our School Board, the Superintendent of Schools and his staff, our Business Administrator, the Director of Special Education, and all the citizens of our community.

Respectfully submitted,

MAUREEN BASS  
Principal



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# PRINCIPAL'S REPORT

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## WINDHAM MIDDLE SCHOOL

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The 1996-97 school year was, once again, a very productive year for students and staff. We reorganized the configuration of our seventh and eighth grade teams and initiated "block scheduling" as a more flexible way of providing instructional services. Both changes were very successful, and we look forward to even more changes as the student population of the Middle School continues to grow.

The district-wide effort to reunite curricula continued in 1996-97, and the language arts curriculum and math curriculum should be finalized. This will complete our task of aligning our curricula with the State of New Hampshire Frameworks. The NH Educational Improvement and Assessment Program is based on the frameworks and a state wide test was administered to all grade six students. We are pleased to report that Windham students scored above the state averages in all categories.

Student participation in extra-curricular and co-curricular activities continues to be an integral part of the Middle School experience. Our interscholastic athletic programs provide opportunities for students to compete with surrounding communities in cross-country, field hockey, soccer, boys and girls basketball, baseball, softball, track and field, and cheerleading. The art club, yearbook club, and ski club continue to attract more students each year. The drama club performed "The Butler Did It" and they were terrific. Our music program also continues to grow, and over 50% of our students are involved in either the band or chorus. The "Earth Shuttle" and Odyssey of the Mind programs provide excellent and challenging academic experiences. Once again, I would like to thank all the staff members and parent volunteers that make all of those programs so successful.

On behalf of Windham Middle School, I would like to thank the citizens of Windham for their continued support of our educational efforts. In addition, the dedication of the Windham School Board, the Superintendent and his staff, the P.T.A., the Middle School staff, and our students will ensure our continued success.

Respectfully submitted,

STEPHEN PLOCHARCZYK  
Principal



## SCHOOL COUNSELORS' REPORT



As the Counselors of the Windham School District, we take this opportunity to present an overview of our role in the school system with reference to our 1997-1998 activities. Academic performance has an integral relationship to the social, physical and emotional changes of student development.

Mrs. Leslie Stafford joined the Center School faculty in October, 1997. She is a Salem High School graduate, and holds a Master of Education degree in Counseling from the University of New Hampshire. She was previously employed as a counselor by Upward Bound and at Youthbuild in Lowell, MA.

Ms. Christa van der Smissen (formerly Herrick), School Counselor for the Middle School, and Mrs. Sally Hunt, School Counselor for Golden Brook, will be attending the fourth year of a five year program in Sand Tray Worldplay Therapy. Ms. Van der Smissen is continuing her doctoral studies.

As members of the School to Work Committee, we are directly involved in facilitating the implementation of this initiative. The Committee's goal is to develop a sequential curriculum which will be available to all students throughout the Windham schools. To date, the competencies have been developed. Teachers throughout the District are presently piloting activities which facilitate the connection between school and the world of work. Windham Middle School 8<sup>th</sup> grade students will be developing career portfolios which will follow them to Salem High School.

The major portion of our time is spent counseling students individually and in groups including crisis intervention regarding school, peer, and home problems. In addition, we regularly enter classrooms and give guidance presentations to students through the eighth grade. Topics include conflict resolution, stress management, coping skills, peer pressure, self esteem, personal safety, eating disorders, body image, feelings, and values clarification. Social skills presentations are offered in each school. The program is developmental and sequential in nature. The Peer Assistance Program has entered its twelfth year at the Middle School under the guidance and supervision of Ms. Christa van der Smissen. Trained peer helpers assist students in grades 6-8 with minor concerns. The program hopes to offer Golden Brook students some intervention this school year. Throughout the year, we meet with parents and teachers concerning students and their problems. Consultation with teachers and administrators is an ongoing process. We are an active part of the Special Education Teams at our respective schools. As team members, we participate in all meetings, conduct student observations, administer testing as requested by the School Team, consult with teachers, and make recommendations to parents and staff. We also take an active role in the transition of students from Golden Brook School to Center School, from Center School to the Middle School and from the Middle School to Salem High School.

As counselors in the school system, our services are often indirect and difficult to quantify. Based on the number of students and families we service, the quality of time we devote to both problems and prevention would point to a successful school year. It has been our experience that the positive, preventative aspects of guidance and counseling can have long-term effects on student attitudes, knowledge, and decision-making, leading to effective study skills, good citizenship, and greater productivity.

Our efforts are enhanced as home and school work as a team toward the same goals. As school counselors, we are able to work with students fostering mutual respect, cooperation, responsibility and self-reliance.

Respectfully submitted,

CHRISTA VAN DER SMISSEN  
SALLY HUNT  
LESLIE STAFFORD  
School Counselors





## SCHOOL NURSES' REPORT



During the 1997-98 school year, all three school health rooms have continued to be busy, active places. There has been an increase in the number of visits to the health rooms, which corresponds with the growing population in Windham.

Health issues encountered include pediculosis, respiratory infections, contagious diseases, dermatitis, asthma and other chronic conditions, injuries, bee stings, conjunctivitis and strep infections.

School wide screenings were done for vision, hearing, height, weight, blood pressure and pediculosis at each school. Scoliosis screening was done at Center and Middle schools, and impedance testing at Golden Brook School. At each school, all student's health records are reviewed yearly, and referrals are made to update immunizations and physicals.

Increased enrollment in our Special Education programs has added more responsibility for medical evaluations of students referred for evaluations and students receiving services.

Our thanks, as always, to the staff of each school, to Dr. Douglas Eddy, the School Physician, and to the Windham Fire Department for their support and continued assistance in helping us to meet the needs of our students.

Respectfully submitted,

BETTY ROCHELEAU, BSN  
Golden Brook School

MARY LOU LINNEMANN, BSN  
Middle School

KATHY WATSON, BSN  
Center School



# SCHOOL AUDITORS' REPORT



To the Members of the School Board  
Windham School District  
Windham, New Hampshire

We have audited the accompanying general-purpose financial statements of the Windham School District as of and for the year ended June 30, 1997. These general-purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Windham School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Windham School District as of June 30, 1997, for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Windham School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

Respectfully submitted,

PLODZIK & SANDERSON  
Professional Association

Note: Materials relating to the Auditor's Report are available for review. Any person or persons wishing to review this document can do so by visiting the Office of the Superintendent of Schools, 19 Haverhill Road, Windham, NH during the hours of 8:00 am to 4:00 pm.

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§ SCHOOL DISTRICT TREASURER'S REPORT §

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FISCAL YEAR JULY 1, 1996 TO JUNE 30, 1997

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SUMMARY

Cash on Hand July 1, 1996 (Treasurer's Bank Balance)		\$ 6,018.82
Received from Selectmen	\$ 11,264,270.00	
Revenue from State Sources	282,507.83	
Revenue from Federal Sources	209,758.22	
Received as Income from Trust Funds	276.21	
Received from all Other Sources	301,302.36	
	-----	
TOTAL RECEIPTS		12,058,114.62
		-----
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		\$ 12,064,133.44
LESS SCHOOL BOARD ORDERS PAID		11,904,797.75
		-----
BALANCE ON HAND JUNE 30, 1997		\$ 159,335.69

Respectfully submitted,

ROSE C. BODA  
District Treasurer



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⌘ DEPARTMENT OF REVENUE ADMINISTRATION ⌘

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Town of Windham

October 8, 1997

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SCHOOL PORTION

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Due to Local School	\$ 11,787,151.00
Due to Regional School	0.00
LESS: Shared Revenues	- 103,272.00
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Net School Appropriation	\$ 11,683,879.00
Special Adjustment	0.00
	-----

APPROVED SCHOOL(S) TAX EFFORT \$ 11,683,879.00

SCHOOL(S) TAX RATE \$16.79

Respectfully submitted,

ANDREA M. REID, CPA  
Director

★

# ENROLLMENT

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## ENROLLMENT IN ELEMENTARY AND MIDDLE SCHOOLS

GRADE	1997-98
1	217
2	171
3	183
4	175
5	171
6	167
7	146
8	153
	-----
TOTAL	1383

## ENROLLMENT IN HIGH SCHOOLS

The following tabulation shows the number of high school pupils by grades and the tuition rate:

1997-1998	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total	Tuition
Pinkerton Academy	1	0	6	36	43	\$ 5,660.00
Salem High School*	128	130	127	78	463	5,760.00

\*Salem Area agreement began in 1994-1995.

## DISTRIBUTION OF SUPERINTENDENT'S SALARY

Windham	49.9%	\$ 39,983.00
Pelham	50.1%	40,143.00
		-----
		\$ 80,126.00

## DISTRIBUTION OF BUSINESS ADMINISTRATOR'S SALARY

Windham	49.9%	\$ 30,175.00
Pelham	50.1%	30,296.00
		-----
		\$ 60,471.00

# PROFESSIONAL STAFF LISTING

★	FULL NAME	ASSIGNMENT	DEGREE/YRS.	CONTRACT	LONGEVITY	EXTRA/CO CURRICULAR	★
				\$	\$	\$	COMMITTEE SERVICES
★	Abraham, Stephanie	Spec. Needs Tchr.	BACH 10	34,967.00	0.00	437.00	0.00
	Accardo, Sara	Spec. Needs Tchr.	BACH 16	37,821.00	1,200.00	650.00	0.00
	Aherne, Meredith	Grade 5 Teacher	BACH 7	32,329.00	0.00	0.00	0.00
	Albach, Alicia	Spec. Needs Tchr.	MAST 7	34,967.00	0.00	1,300.00	200.00
	Barry, Kathleen	Grade 1 Teacher	BACH 17	40,907.00	1,200.00	1,300.00	0.00
	Blenis, Irene	Grade 7 Teacher	BACH 18	37,821.00	1,400.00	1,890.00	1,000.00
	Boisvert, Carl	Grade 8 Teacher	MAST 12	46,015.00	0.00	0.00	0.00
	Boynton, Todd	Physical Education	BACH 8	33,623.00	0.00	1,394.00	0.00
	Briand, Kristine	Music	BACH 5	28,741.00	0.00	2,245.00	0.00
	Burns, Peter	Grade 4 Teacher	MAST 1	27,635.00	0.00	0.00	0.00
	Carleton, Kathryn	Grade 3 Teacher	BACH 20	39,334.00	1,200.00	650.00	520.00
	Caron, Susan	Inclus. Facilitator	BACH 13	37,821.00	0.00	0.00	0.00
	Caswell, Melissa	Spec. Needs Tchr.	BACH 3	26,573.00	0.00	0.00	0.00
	Cherbonneau, Mark	Physical Education	BACH 12	36,366.00	0.00	0.00	0.00
	Colantuono, Dolores	Grade 8 Teacher	BACH 21	39,334.00	1,200.00	0.00	1,620.00
	Corrigan, Mary Elaine	Enrichment	MAST 32	46,015.00	1,200.00	827.00	0.00
	Crocker, Theresa	Spec. Needs Tchr.	MAST 21	44,245.00	1,200.00	945.00	240.00
	Daigle, Cay	Inclus. Facilitator	MAST 13	46,015.00	0.00	0.00	0.00
	Denneen, Wendy	Grade 7 Teacher	MAST 25	46,015.00	1,400.00	945.00	1,000.00
	Desfosses, Kathleen	Grade 4 Teacher	BACH 9	33,623.00	0.00	473.00	1,200.00
	Doherty, Laurie	Grade 3 Teacher	MAST 16	42,543.00	1,200.00	650.00	0.00
	Donegan, Nancy	Grade 2 Teacher	BACH 27	39,334.00	1,700.00	0.00	200.00
	Dorman, Nancy	Grade 1 Teacher	BACH 4	27,635.00	0.00	0.00	0.00
	Dufour, Cheryl	Grade 5 Teacher	MAST 19	44,245.00	1,200.00	0.00	0.00
	Fahey, Nancy	Grade 7 Teacher	MAST 19	46,015.00	1,400.00	0.00	500.00
	Finch, Debra	Grade 2 Teacher	BACH 15	39,334.00	1,200.00	0.00	280.00
	Finnegan, Erin	Physical Education	BACH 11	36,366.00	0.00	0.00	0.00
	Fothergill, Nancy	Music	BACH 11	39,334.00	0.00	0.00	0.00
	Frigon, Eileen	Grade 7 Teacher	BACH 28	40,907.00	1,700.00	1,630.00	200.00
	Gage, Kathleen	Grade 3 Teacher	BACH 14	39,334.00	1,200.00	0.00	0.00
	Goldthwaite, Andrea	Grade 3 Teacher	MAST 18	46,015.00	1,200.00	945.00	400.00
	Guelli, Susan	Grade 4 Teacher	MAST 18	46,015.00	0.00	0.00	0.00
	Haas, Tracie	Grade 1 Teacher	BACH 3	27,635.00	0.00	0.00	0.00
	Harrington, Ann	Grade 5 Teacher	MAST 27	42,543.00	1,700.00	4,537.00	0.00



FULL NAME	ASSIGNMENT	DEGREE/YRS.	CONTRACT	LONGEVITY	EXTRA/CO CURRICULAR	COMMITTEE SERVICES
Hayward, John	Grade 8 Teacher	MAST 22	42,543.00	1,200.00	1,394.00	1,000.00
Hone, Sharon	Grade 7 Teacher	MAST 14	44,245.00	0.00	0.00	0.00
Hunt, Deborah	Grade 4 Teacher	BACH 20	39,334.00	1,200.00	650.00	180.00
Hunt, Jonathan	Grade 3 Teacher	BACH 25	40,907.00	1,700.00	0.00	500.00
Hunt, Sally	Guidance Couns.	MAST 11	42,543.00	0.00	0.00	0.00
Iannuzzi, Lisa	Grade 1 Teacher	MAST 8	37,821.00	0.00	0.00	425.00
Irwin, Linda	Reading Coord.	MAST 24	44,245.00	1,400.00	945.00	600.00
Ivey, Kathryn	Speech Patho.	MAST 19	42,543.00	0.00	0.00	0.00
Kite, Jennifer	Speech Patho.	MAST 21	46,015.00	1,200.00	0.00	0.00
Klein, Yolande	Grade 5 Teacher	MAST 15	42,543.00	0.00	0.00	500.00
Kryzynski, Judith	Grade 8 Teacher	BACH 21	39,334.00	1,700.00	5,186.00	820.00
Lambarth, Addie Ann	Librarian	MAST 27	46,015.00	1,200.00	0.00	200.00
Lannon, Joan	Grade 2 Teacher	BACH 25	40,907.00	1,700.00	945.00	500.00
LaRochele, Dorothy	Grade 4 Teacher	BACH 13	39,334.00	1,200.00	0.00	0.00
Leahy, Marjorie	Physical Education	BACH 0	0.00	0.00	0.00	0.09
Lentz, Anne	Grade 4 Teacher	BACH 7	31,086.00	0.00	650.00	1,000.00
Longo, Carolyn	Grade 2 Teacher	MAST 19	42,543.00	1,200.00	0.00	310.00
Mangellinckx, Coralyn	Grade 2 Teacher	MAST 20	42,543.00	1,200.00	0.00	280.00
Manke, Tamara	Grade 3 Teacher	BACH 4	27,635.00	0.00	1,394.00	0.00
Maroon, Donna	Grade 1 Teacher	BACH 20	39,334.00	1,200.00	0.00	690.00
Masow, Janet	Grade 6 Teacher	BACH 21	37,821.00	1,200.00	856.00	0.00
McGuire, Mary E	Grade 3 Teacher	MAST 18	46,015.00	0.00	2,800.00	1,420.00
McHugh, Lorna	Spec. Needs Tch.	MAST 20	42,543.00	0.00	650.00	0.00
Merchant, Karen	Grade 7 Teacher	BACH 15	37,821.00	0.00	1,193.00	1,120.00
Mercier, Doreen	Grade 5 Teacher	BACH 27	40,907.00	1,700.00	756.00	1,000.00
Mercier, Rose	Art	BACH 9	34,967.00	0.00	945.00	0.00
Middleton, Lynn	Art	MAST 18	44,245.00	1,200.00	0.00	0.00
Morrison, Cynthia	Occup. Therapist	BACH 12	37,821.00	0.00	0.00	150.00
Morrison, Jeffrey	Grade 6 Teacher	BACH 9	33,623.00	0.00	1,494.00	905.00
Nangle, Kathryn	Grade 8 Teacher	BACH 24	39,334.00	1,200.00	945.00	1,380.00
Nelson, Elizabeth	Reading Coord.	MAST 24	42,543.00	1,200.00	2,575.00	200.00
Newcomb, Judith	Grade 1 Teacher	MAST 28	46,015.00	1,700.00	1,477.00	900.00
Ouellette, Melinda	Grade 1 Teacher	BACH 3	26,573.00	0.00	0.00	0.00
Palmer, Denise	Preschool	BACH 1	24,568.00	0.00	0.00	0.00
Pappalardo, Catherine	Spec. Needs Tch.	MAST 12	44,245.00	0.00	0.00	900.00
Putnam, Lauri	Physical Ed.	MAST 11	42,543.00	0.00	2,197.00	0.00

FULL NAME	ASSIGNMENT	DEGREE/YRS.	CONTRACT	LONGEVITY	EXTRA/CO CURRICULAR	COMMITTEE SERVICES
Renda, Paula	Grade 2 Teacher	MAST 22	44,245.00	1,400.00	1,300.00	740.00
Rokel, Janice	Grade 2 Teacher	BACH 24	39,334.00	1,400.00	0.00	0.00
Root, Janice	Grade 1 Teacher	BACH 18	40,907.00	1,400.00	650.00	0.00
Rugg, Margaret	Preschool	MAST 15	42,543.00	1,200.00	1,300.00	0.00
Ryan, Alison	Grade 6 Teacher	MAST 13	42,543.00	0.00	100.00	660.00
Shaw, Olive	Grade 1 Teacher	BACH 22	40,907.00	1,400.00	0.00	0.00
Shirley, Donald	Grade 6 Teacher	MAST 14	44,245.00	1,200.00	3,502.00	1,000.00
Smith, Nancy	Grade 8 Teacher	MAST 26	46,015.00	1,200.00	945.00	740.00
St. Laurent, Brad	Grade 6 Teacher	MAST 0	26,753.00	0.00	1,494.00	0.00
Stafford, Leslie	Guidance Couns.	MAST 0	15,199.00	0.00	0.00	0.00
Stasio, Michelle	Grade 1 Teacher	BACH 2	24,568.00	0.00	0.00	0.00
Stone, Patricia	Spec. Needs Tchr.	MAST 12	44,245.00	0.00	0.00	0.00
Testa, Rita	Grade 5 Teacher	MAST 12	42,543.00	0.00	437.00	500.00
Therrien, Arlene	Grade 6 Teacher	BACH 21	37,821.00	1,200.00	1,400.00	0.00
Tompkins, Marguerite	Preschool	BACH 11	36,366.00	0.00	0.00	0.00
Torrisi, Paula	Grade 4 Teacher	BACH 4	28,741.00	0.00	0.00	500.00
Tsoukalas, Joan	Grade 3 Teacher	BACH 26	40,907.00	1,700.00	945.00	500.00
Tullo, Nancy	Grade 4 Teacher	BACH 19	40,907.00	0.00	0.00	660.00
van der Smissen, Christa	Guidance Couns.	CAGS 22	46,015.00	1,200.00	0.00	0.00
Webber, Sharie	Grade 6 Teacher	MAST 2	28,741.00	0.00	100.00	1,000.00
Williams, Gretchen	Enrichment	MAST 13	42,543.00	1,200.00	1,890.00	200.00

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## ADMINISTRATIVE AND SUPPORT STAFF

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FULL NAME	SUBJECT	CONTRACT	OT/ADDL PAY
Bartlett, Susan	Teacher Aide	\$ 10,357.00	\$ 0.00
Bass, Maureen	Principal	42,064.00	0.00
Beaulieu, Raymond	Custodian	8,982.00	0.00
Beaulieu, Shirley	Teacher Aide	10,237.00	0.00
Bergeron, Karen	Individual Aide	8,821.00	0.00
Bickford, Cara	Individual Aide	10,541.00	1,016.00
Bohenko, Joyce	Library Aide	14,595.00	2,855.00
Brunelle, James	Custodian	19,173.00	0.00
Butler, Mary	Secretary	14,088.00	0.00
Butterfield, Kathleen	Individual Aide	9,937.00	0.00
Cade, Lynn	Chapter I/ESL Tutor	20,235.00	0.00
Cayer, Anne	Teacher Aide	3,604.00	0.00
Ciesco, Jody	Individual Aide	6,824.00	0.00
Correa, Kevin	Individual Aide	10,813.00	0.00
Costa, Theresa	Individual Aide	12,020.00	0.00
Cox, Barbara	Teacher Aide	9,730.00	0.00
DeCicco, Dolores	Individual Aide	10,541.00	0.00
Delisle, Christina	Individual Aide	9,937.00	0.00
DeVries, Sally	Chapter I Tutor	12,800.00	1,500.00
Donahue, John	Custodian	28,163.00	0.00
Ellstein, Carol	Teacher Aide	5,118.00	0.00
Feenan, Patricia	Individual Aide	5,507.00	0.00
Flynn, James	Principal	65,958.00	0.00
Gariepy, Carol	Individual Aide	10,233.00	0.00
George, Julie	Secretary	8,001.00	0.00
Gminski, Ruthanne	Individual Aide	6,415.00	0.00
Gordon, Elizabeth	Teacher Aide	9,049.00	0.00
Gryniewicz, Rosemary	Teacher Aide	10,237.00	0.00
Guessetto, Jeanne	Teacher Aide	3,413.00	0.00
Hand, John	Custodian	6,120.00	0.00
Hanson, Carol	Individual Aide	6,116.00	0.00
Hazelton, Patricia	Individual Aide	9,173.00	0.00
Hill, Kathryn	Teacher Aide	9,981.00	0.00
Hillerby, Donald	Custodian	29,163.00	272.00
Holmberg, Sandra	Speech Pathologist	26,187.00	0.00
Hubbard, Kathryn	Teacher Aide	10,237.00	0.00
Irwin, Patricia	Individual Aide	12,232.00	0.00
jasper, Marilyn	Library Aide	14,038.00	827.00
Johnson, Robert	Custodian	28,163.00	2,643.00
Katsekas, Susan	Chapter I Tutor	12,800.00	0.00
Kenyon, Deborah	Individual Aide	10,233.00	0.00
Kiley, Lynne	Individual Aide	11,345.00	0.00
LaBrecque, Kathleen	Special Ed. Aide	8,934.00	0.00
LaSalle, Mary Beth	Special Needs Coord.	49,237.00	0.00
Letizio, Patricia	Individual Aide	4,671.00	0.00
Linnemann, Mary Lou	Nurse	35,739.00	0.00
Loranger, Rebecca	Teacher Aide	11,167.00	2,496.00
Machovic, Marie	Teacher Aide	11,167.00	0.00
Marcille, Laura	Secretary	24,122.00	0.00
Mathers, Susanne	Individual Aide	9,690.00	0.00



FULL NAME	SUBJECT	CONTRACT	OT/ADDL PAY
McAlpine, Veronique	Teacher Aide	9,227.00	0.00
McCabe, Kelli	Chapter I Tutor	14,400.00	0.00
McNally, Harry	Psychologist	60,481.00	0.00
Mitchell, Jennifer	Teacher Aide	9,446.00	0.00
Moran, Karen	Individual Aide	9,031.00	0.00
Mucci, Linda	Individual Aide	10,541.00	0.00
Muise, Susan	Teacher Aide	10,237.00	0.00
Orbeck, Sharon	Teacher Aide	10,237.00	0.00
Ouellette, Maureen	LEA Liaison	22,712.00	0.00
Peterson, Dawn	Individual Aide	9,337.00	0.00
Pignone, Lisa	Individual Aide	8,823.00	0.00
Plaza, Norma	Secretary	23,865.00	0.00
Plocharczyk, Stephen	Principal	62,453.00	0.00
Potts, Dorothy	Individual Aide	6,048.00	0.00
Richards, Janet	Individual Aide	8,354.00	0.00
Rincon, Elizabeth	Individual Aide	9,623.00	0.00
Rittenhouse, Elaine	Individual Aide	5,348.00	0.00
Rocheleau, Elizabeth	Nurse	22,111.00	0.00
Salamone, Barbara	Individual Aide	10,233.00	0.00
Sarkozy, Laurence	Custodian	5,814.00	0.00
Sarkozy, Regina	Individual Aide	9,227.00	0.00
Shea, Carolyn	Library Aide	15,035.00	0.00
Shelby, Heidi	Individual Aide	10,694.00	0.00
Simpson, David	Custodian	28,163.00	1,401.00
Spatharas, Mary Ann	Teacher Aide	4,410.00	0.00
Spofford, Melissa	Individual Aide	9,337.00	0.00
Stackpole, Heidi	Individual Aide	10,233.00	0.00
Stagnone, Sharon	Individual Aide	11,014.00	0.00
Strykowski, Karen	Speech Aide	9,173.00	0.00
Thornton, Lisa	Individual Aide	9,337.00	0.00
Tomer, Carol	Individual Aide	10,233.00	0.00
Venus, Maureen	Secretary	20,847.00	0.00
Watson, Kathleen	Nurse	25,372.00	0.00
Wheeler, Roger	Custodian	28,163.00	81.00

# MIDDLE SCHOOL GRADUATES - 1997

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JUSTIN M. ABBOTTS  
BETHANY M. ACKERSON  
MIKE ACKERSON  
KERRIN ADAMS  
JODIE M. ALOSSO  
MATTHEW BACIGALUPO  
JIMMY BAIN  
KATHRYN L. BALL  
JAMES L. BEAL  
DANIEL J. BEAUCHESNE  
DAVID BEAUREGARD  
JASON M. BEDRICK  
MATTHEW P. BOSHAR  
LEIGH BRODY  
KATIE P. BUKOWSKI  
THOMAS R. BURTON  
BRETT C. BUSH  
THOMAS C. CALL  
RUSSELL J. CARROLL  
AMY E. CASS  
ANGELA CATANZARO  
ALICIA L. CHAMBERLAND  
SAMANTHA CHASE  
MARK R. CHERVINCKY  
JOSHUA O. CHIN  
CHRISTOPHER CONNOLLY  
AIMEE M. COOPER  
KAELEE A. COPLEY

JAMIE L. CORBETT  
SARA E. COSTA  
JASON J. COSTANZO  
PETER D. COULOMBE  
NADIA L. COURCY  
AMANDA N. COX  
COLLEEN A. CRAWLEY  
DAVID P. CUNNINGHAM  
JONATHAN DAY  
LAUREN M. DECICCO  
NICOLE F. DECOCQ  
CURTIS D. DESILETS  
CANDICE DESROSIER  
FREDERIC L. DICKIE  
DANIELLE B. DOWNING  
STACY L. DUBE  
JOSHUA J. ESTES  
ERICA FIGUEIRAS  
AMANDA J. FORTIN  
EMILY A. FOWLER  
SEAN FRAIZE  
JUSTIN W. FREDENBURG  
FERNANDO A. FROMETA  
JENNIFER L. GAGNON  
MICHAEL D. GAWRYS  
SARA E. GILBERT  
NAYSA J. GOLDBERG  
PATRICIA J. HABBICK

LAURIE E. HAMILTON  
NICOLE J. HANCOCK  
SAUNDRA HARDY  
ALISON L. HEBSCHE  
JEFFREY E. HENDRIX  
DONALD D. HINCKLEY  
STACIE L. HOEGEN  
GREGORY D. HOLT  
MICHAEL J. HUXLEY  
SCOTT R. JASPERSON  
MICHAEL KALIL  
DEBORAH A. KASILA  
SHAUN M. KELLEY  
ELIZABETH K. KOLADISH  
ASHLEY M. KORB  
ELIZABETH A. LANDRY  
HOLLY M. LANNON  
MEGHAN E. LEAHY  
VANESSA A. LEBLANC  
ZACHARY P. LICATA  
MARGO E. LOGAN  
JONATHAN M. LOMBARD  
RYAN S. LOUGHLIN  
MEGHAN M. MARTEL  
KRISTIN M. MATSEAS  
LAUREN N. MAYER  
MARTIN J. MELEEDY  
CINDY J. MIERS  
CATLIN E. MONIZ

STEPHANIE J. MORANDO  
CORY W. MORIN  
KERRI E. MOSER  
DELEA MOWATT  
MEGHAN MCGRATH  
ERIN L. MCLEAN  
KATIE M. MCMAHON  
JULIA OBOUKHOV  
SHANNON L. O'TOOLE  
CHRISTOPHER J. PAOLINO  
NONDA PAPAEGVELOU  
JOSEPH A. PAPPALARDO  
THOMAS PARSONS  
JACLYNNE M. PARTHUM  
COREY D. PELLETIER  
ERIN M. PELLETIER  
LINDSAY E. PELLETIER  
NICOLE A. PHILBROOK  
STEPHANIE PLISKIN  
LAURA M. POTTIS  
BENJAMIN C. PROCTOR  
MARK J. PROULX  
DANIEL J. RACCA  
ALICIA M. RICHARDS  
PETER E. RICHARDS  
BRANDON D. RILEY  
CHRISTINA M. RINCON  
CHRISTOPHER J. RIZZO

MATTHEW M. RUSSELL  
KENDRA J. SANBORN  
DAVID L. SANDERS  
HANNA M. SANFORD  
ALEX SCHIRIPO  
DONALD A. SCHNEIDER  
JUSTIN H. SHEPARD  
MICHAEL D. SHERRY  
KRISTY L. SIGNOR  
KIMBERLY M. SKENE  
JOSHUA R. SMERDON  
MATTHEW D. STAGNONE  
KAITLIN R. STRAUSS  
ELIZABETH A. STROUMBOS  
SARAH E. SUMDMAN  
MICHAEL S. SUPINO  
DEREK A. ST. LOUIS  
CHUCKIE TOMES  
JENNIFER L. TROTT  
KAREAN VENNELL  
SHELLEY A. VENUS  
MICHAEL B. WALSH  
DOUGLAS WATSON  
KENNETH O. WEBSTER  
MELISSA E. WEINER  
JAMIE A. WERNER  
LINDEY S. WILDER  
BENJAMIN B. WILLIAMS







# VOLUNTEER INTEREST FORM



In the late 1960's, the resident's of Windham were afforded the opportunity to express their interest in volunteering for the various boards and committees in the town via a standardized form included in the Town Report. With the number of committees rapidly on the rise, there seems to be no better time than now to revive this process.

If you are interested in serving the Town on any board, commission, or committee, please fill out the following and return to the *Town Administrator, PO Box 120, Windham, NH 03087-0120*. The submission of this form in no way guarantees appointment. This information will be kept on file until a vacancy arises, at which time we will contact you for an interview with the Board of Selectmen. All vacancies will be filled by those applicants deemed the most qualified.

\*\*\*\*\*  
\*\*\*\*\*

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Background/Experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\*\*\*\*

PLEASE LIST ORDER OF PREFERENCE: (1, 2, 3, etc., or N/A)

\_\_\_\_\_ Board of Adjustment

\_\_\_\_\_ Historic District Commission

\_\_\_\_\_ Conservation Commission

\_\_\_\_\_ Capital Improvements Committee

\_\_\_\_\_ Planning Board

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ Recreation Committee

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ Cable Advisory Board

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ Housing Authority

\_\_\_\_\_ Other: \_\_\_\_\_

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TOTAL VALUATION	-----	\$695,683,840
TAX RATE	-----	\$22.00/thousand
STATE RATIO	-----	100%
TAX BILLING	-----	Bi-Annual

★ ★ ★ ★ ★ ★ ★ ★

ANNUAL ELECTION ----- 2<sup>ND</sup> Tuesday in March  
ANNUAL TOWN MEETING ----- Follows Election - Determined by Selectmen  
SCHOOLS ----- 3 Elementary/High School attends Salem  
CHURCHES ----- 4 - Representing 4 Denominations  
Catholic, (893-3366) Presbyterian, (432-2150) Evangelical Free, (898-9899) Nazarene, (434-5820)

★ ★ ★ ★ ★ ★ ★ ★

STATE SENATOR - DISTRICT 22 -----JOSEPH DELAHUNTY - (603) 893-8049

DEBRA MORRIS	(603) 432-8807
JANET ARNDT	(603) 434-7908
MARY GRIFFIN	(603) 898-4631
ARTHUR KLEMM, JR.	(603) 893-1941

## District 28

ROBERT SMITH  
50 Phillippe Cote Street  
Manchester N.H. 03101  
(603) 634-5000

825A Hart Senate Office Bldg  
Washington, D.C. 20510  
(202) 224-2841

JUDD GREGG  
28 Webster Street  
Manchester, N.H. 03101  
(603) 622-7979

393 Russell Senate Bldg  
Washington, D.C. 20510  
(202) 224-3324

CHARLES "CHARLIE" BASS  
142 N Main Street  
Concord, N.H. 03301  
(603) 226-0249

1728 Longworth House Office Bldg  
Washington, D.C. 20515  
(202) 225-5206

COUNTY COMMISSIONER/DISTRICT 3----- ERNEST P. BARKA (603) 432-2063



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